

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
James Derezinski
Marvin Engle

Alan W. Jager
Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider

Board of Commissioners Room
990 Terrace

JANUARY 19, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chair, Anthony T. Longmire, at 4:13 pm.

ROLL CALL

Present: Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Wilkins

Excused: Collins, Snider

APPROVAL OF MINUTES

Moved by Engle, seconded by Cross, to approve the minutes of the December 15, 2011, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Wilkins, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

There was discussion with several car rental agency representatives regarding the following Action Items.

ACTION ITEMS

TR12/01-01 Approval of RFQ for Rental Car Services at the Airport

Airport recommends, moved by Engle, seconded by Plummer, to approve allowing Airport and Purchasing staff to begin the process of competitively selecting Rental Car Concessionaires interested in providing car rental services at the Airport. MOTION CARRIED

TR12/01-02 Approval of Dual-Branding Request by Avis Rent A Car System

Airport recommends, moved by Plummer, seconded by Cross, to approve a dual-branding request by Avis Rent A Car System, LLC (Avis), allowing Avis to add the Budget brand to its existing concession lease at the Airport. MOTION CARRIED

TR12/01-03 Approval of Tri-Branding Request by Enterprise Leasing Company

Airport recommends, moved by Plummer, seconded by Wilkins, to approve a tri-branding request by Enterprise Leasing Company Of Detroit, LLC, d/b/a National Car Rental and Alamo Rent A Car, allowing Enterprise Leasing Company Of Detroit, LLC to add the Enterprise brand to its existing concession lease at the Airport. MOTION CARRIED

TR12/01-04 Approval of FY2013 Transit Operating and Capital Assistance Application, Resolution of Intent, and Public Notice

Transit recommends, moved by Engle, seconded by Cross, to approve the Muskegon Area Transit System's FY2013 application for \$1,213,935 in state operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Jager inquired about the snow removal at the bus stops and on the walkways. Mr. Bob Lukens stated there are two crews of MATS staff currently working on clearing the bus stops and walkways. Prisoners are also being utilized for this task.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:39 pm.

Muskegon County Transportation Committee

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Board of Commissioners Room
990 Terrace

FEBRUARY 16, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:30 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Wilkins

Excused: Snider

APPROVAL OF MINUTES

Moved by Collins, seconded by Engle, to approve the minutes of the January 19, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

Mr. Jim Riley asked for additional information regarding Action Item TR12/02-05.

ACTION ITEMS

TR12/02-05 Authorization of MATS Application to the 2012 Federal TIGER Funding Program

Transit recommends, moved by Mahoney, seconded by Engle, to approve the Muskegon Area Transit System's application for \$1,350,000 in capital funds from the 2012 National

Infrastructure Investments (TIGER) program for three heavy-duty compressed natural gas buses to be utilized in rural transit services in Muskegon County. MOTION CARRIED

OLD BUSINESS

Commissioner Cross asked about advertising wraps for the buses. Jim Koens said there will be a contest for the art work for the wraps.

Commissioner Derezinski asked about Silent Observer. Jim Koens said there will be internal advertising for Silent Observer.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:48 pm.

Muskegon County Transportation Committee

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MARCH 15, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:22 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Snider, Wilkins

Excused: Scolnik

APPROVAL OF MINUTES

Moved by Engle, seconded by Cross, to approve the minutes of the February 16, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

PRESENTATION

A Muskegon County Transportation Review was done by Current Transportation Solutions and Smart Growth America to review the current public transportation system. A summary of the review was presented by Mr. Bob Lukens. The purpose of this study was to assess community needs, identify local and federal barriers, and identify potential opportunities for improving service to meet un-met needs.

PUBLIC COMMENT (on an agenda item)

Mr. Dave Malosh asked how we can get other communities to help fund transportation services outside the normal bus routes. Mr. Bob Lukens and Mr. Jim Koens will meet with Mr. Malosh to discuss this further.

ACTION ITEMS

TR12/03-06 Authorization to Hire Mobility Coordinator

Transit recommends, moved by Engle, seconded by Longmire, to authorize the Muskegon Area Transit System to develop a Mobility Management program and to hire a Mobility Coordinator at salary range NX 00220 (\$42,918-54,346). MOTION CARRIED

TR12/03-07 Authorization to Issue RFPs for FY2012 AIP Projects

Airport recommends, moved by Engle, seconded by Mahoney, to approve allowing the Airport and Purchasing Department to seek quotes and/or advertise for bids for the following FY2012 AIP projects: (1) Wildlife Hazard Assessment; (2) Airfield Painting; (3) Airfield Crack Sealing, and; (4) Snow Removal Equipment Acquisition - Loader with Snow Box, to be funded with FY2012 Airport Improvement Programs grant funds. MOTION CARRIED

TR12/03-08 Approve Engineering Contract for Oversight of FY2012 Capital Improvement Projects

Airport recommends, moved by Engle, seconded by Mahoney, to approve a Contract for Professional Engineering Services between the County and Prein & Newhof, in the amount of \$17,750, allowing Prein & Newhof to oversee the Airport's FY2012 Capital Improvement Projects, with the County's 2.5% share of the contract to be \$444. MOTION CARRIED

OLD BUSINESS

Commissioner Jager asked for a breakdown of the MATS funding. County Administrator Hammersley will gather and provide the information to the Commissioners.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:50 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
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990 Terrace

APRIL 19, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:30 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Plummer, seconded by Cross, to approve the minutes of the March 15, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Longmire, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR12/04-09 Approval of 2012 Seasonal Trolley Route Program

Transit recommends, moved by Engle, seconded by Cross, to approve operation of a 2012 Trolley Route Program as proposed. MOTION CARRIED

TR12/04-10 Approval to Award RFB 12-1973 for the Crack Sealing of Airfield Surfaces at the Airport to Axtell Inc.

Airport recommends, moved by Engle, seconded by Collins, to award RFB 12-1973 for the crack sealing of airfield surfaces at the Airport to the lowest of four bids received, Axtell Inc., in the amount of \$76,000, with the County's 2.5% share of the project to be \$1,900. MOTION CARRIED

TR12/04-11 Approval to Award RFB 12-1974 for the Remarking of Airfield Surfaces at the Airport to PK Contracting

Airport recommends, moved by Engle, seconded by Longmire, to award RFB 12-1974 for the remarking of airfield surfaces at the Airport to the lowest of two bids received, PK Contracting, in the amount of \$108,950, with the County's 2.5% share of the project to be \$2,724. MOTION CARRIED

TR12/04-12 Approval to Award RFB 12-1975 for the Acquisition of One Loader for Snow Removal Operations at the Airport to Northern Michigan Equipment Company

Airport recommends, moved by Engle, seconded by Longmire, to award RFB 12-1975 for the acquisition of one loader, used for snow removal operations at the Airport, to the lowest of six bids received, Northern Michigan Equipment Company, in the amount of \$140,440, with the County's 2.5% share of the acquisition to be \$3,511. MOTION CARRIED

TR12/04-13 Approval to Award RFB 12-1976 for Performance of a Wildlife Hazard Assessment at the Airport to Cardno JF New

Airport recommends, moved by Engle, seconded by Longmire, to award RFB 12-1976 for performance of a Wildlife Hazard Assessment at the Airport to the lowest of two bids received, Cardno JF New, in the amount of \$26,188.45, with the County's 2.5% share of the project to be \$655. MOTION CARRIED

OLD BUSINESS

Commissioner Cross inquired about the status of the bus station and the bus wrapping. Mr. Bob Lukens, Community Development Director, said Transit is working with the FTA on the environmental studies and grant amendments. The environmental studies are taking some time. A new bus is scheduled for delivery soon and we are looking at wrapping this bus.

Commissioner Scolnik asked about the new loader for the Airport. Marty Piette, Airport Manager, stated that the new loader is smaller than the other offers, but it does meet our specifications and is larger than the current loader that is being replaced.

NEW BUSINESS

TR12/04-14 – It was moved Mahoney, seconded by Derezinski, to offer a resolution congratulating Lakewood Club on their centennial celebration coming up this year.
MOTION CARRIED

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:45 pm.

Muskegon County Transportation Committee

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Lew Collins
Benjamin Cross
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Alan W. Jager
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Board of Commissioners Room
990 Terrace

MAY 17, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:30 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Snider, Wilkins

Excused: Scolnik

APPROVAL OF MINUTES

Moved by Longmire, seconded by Cross, to approve the minutes of the April 19, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Plummer, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

Ms. Susie Hughes asked about the five days listed in the Korthase & Son contract for installation of the cable referenced in TR12/05-19 versus the three days listed in the Prein & Newhof contract shown in TR12/05-20. Mr. Marty Piette explained the project is expected to take three days and the Korthase & Son contract has a NTE five days in case of weather delays.

Ms. Hughes also inquired about the mileage costs for Prein & Newhof as they have an office in the Airport Business Park. Mr. Piette explained that the office in the Business Park can provide blueprints, copies, etc., but that field engineers for this project are based in their main office in Grand Rapids.

ACTION ITEMS

TR12/05-15 Authorization to Reject All Bids for RFB 12-1923 for Paratransit Vehicles

Transit recommends, moved by Engle, seconded by Collins, to authorize rejection of all proposals received for RFB 12-1923 for Accessible Paratransit Vehicles for the Muskegon Area Transit System. MOTION CARRIED

TR12/05-16 Approval of MDOT Project Authorization 2007-0264/Z16/R2

Transit recommends, moved by Engle, seconded by Longmire, to approve MDOT Project Authorization 2007-0264/Z16/R2 with the Muskegon Area Transit System and to authorize the Chairperson to execute the contract. MOTION CARRIED

TR12/05-17 Approval to Award RFB 12-1988 for CNG Station Upgrade and Maintenance

Transit recommends, moved by Engle, seconded by Cross, to award RFB12-1988 for the upgrade of the Compressed Natural Gas (CNG) fuel system dispenser and a five year service agreement for the CNG fuel system at the Muskegon Area Transit System to Oscar W. Larson Company. MOTION CARRIED

TR12/05-18 Approval of MATS FY2012 Application for Federal Assistance

Transit recommends, moved by Engle, seconded by Cross, to authorize the Muskegon Area Transit System to publish the public notice regarding Federal Operating and Capital applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing. MOTION CARRIED

TR12/05-19 Approval of Change Order 1 to Korthase & Son Contract

Airport recommends, moved by Engle, seconded by Plummer, to approve Change Order No. 1 to a contract originally dated August 29, 2011, between Korthase & Sons and the County in the amount of \$17,538.70, allowing the installation of a control cable for the Airport's runway 32 Precision Approach Path Indicator (PAPI), with the County's 2.5% share of the project to be \$439. MOTION CARRIED

TR12/05-20 Approval of Amendment 1 to Prein & Newhof Contract Dated June 2, 2011

Airport recommends, moved by Collins, seconded by Engle, to approve Amendment No. 1 to an Agreement for Professional Engineering Services dated June 2, 2011, between the County and Prein & Newhof in the amount of \$5,800, providing engineering oversight of the Airport's runway 32 Precision Approach Path Indicator (PAPI) control cable installation project, with the County's 2.5% share of the amendment to be \$145. MOTION CARRIED

TR12/05-21 Approval of Amendment 1 to Prein & Newhof Contract Dated March 22, 2012

Airport recommends, moved by Engle, seconded by Longmire, to approve Amendment No. 1 to an Agreement for Professional Engineering Services dated March 22, 2012, between the County and Prein & Newhof in the amount of \$17,200, providing engineering oversight of the Airport's crack sealing and pavement remarking projects, with the County's 2.5% share of the amendment to be \$430. MOTION CARRIED

OLD BUSINESS

Commissioner Mahoney reminded everyone of the Planning Session next Tuesday at 1:30 pm. Also, the Veteran's Job Fair is tomorrow at 9:30 am on the LST 393. Keep June 5 open for a tentative tour of Eagle Alloy, Inc.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

Ms. Stephanie Baker had concerns with the rules and regulations of MATS not being followed by passengers and some drivers, and that the enforcement of these rules are not being done by MATS supervision. She encouraged the Commissioners to ride the buses to see what is happening on them.

Ms. Artherene Miles also spoke regarding the rules and regulations for the MATS buses not being followed or enforced. Lack of enforcement of the rules is causing safety issues also.

Community Development Director, Bob Lukens, stated there will be two Community Forums held for residents to offer their suggestions and comments regarding the transit system. Both forums will be held from 7:00-9:00 pm. The two forums being held are June 13 at Muskegon City Hall and June 26 at Muskegon Heights City Hall. Residents are encouraged to attend.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:52 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
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Marvin Engle

Alan W. Jager
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I. John Snider

Board of Commissioners Room
990 Terrace

JUNE 21, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:41 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Engle, seconded by Longmire, to approve the minutes of the May 17, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Plummer, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR12/06-22 Approval of MDOT Project Authorization 2007-0264/Z2/R2

Transit recommends, moved by Engle, seconded by Plummer, to approve MDOT Project Authorization 2007-0264/Z2/R2 with the Muskegon Area Transit System, providing for a two-year extension to complete architecture and engineering work related to the

downtown Muskegon transit center, as well as furnishings and equipment for the facility.
MOTION CARRIED

TR12/06-23 Approval of Vehicle Rental Concession Agreement Between the County and Enterprise Leasing Company of Detroit, LLC

Airport recommends, moved by Engle, seconded by Longmire, to approve a Vehicle Rental Concession Agreement between the County and Enterprise Leasing Company of Detroit, LLC, d/b/a Enterprise Rent-A-Car, National Car Rental, and Alamo Rent A Car, providing car rental services in the Airport terminal building. MOTION CARRIED

TR12/06-24 Approval of Service Facility Lease Agreement Between the County and Enterprise Leasing Company of Detroit, LLC

Airport recommends, moved by Engle, seconded by Collins, to approve a Service Facility Lease Agreement between the County and Enterprise Leasing Company of Detroit, LLC, d/b/a Enterprise Rent-A-Car, National Car Rental, and Alamo Rent A Car, providing space in an Airport building to detail vehicles that are rented to the public under the terms of their Vehicle Rental Concession Agreement. MOTION CARRIED

TR12/06-25 Approval of Vehicle Rental Concession Agreement Between the County and Avis Budget Group, Inc.

Airport recommends, moved by Plummer, seconded by Engle, to approve a Vehicle Rental Concession Agreement between the County and Avis Budget Group, Inc., d/b/a Avis Rent A Car and Budget Rent A Car, providing car rental services in the Airport terminal building. MOTION CARRIED

TR12/06-26 Approval of Service Facility Lease Agreement Between the County and Avis Budget Group, Inc.

Airport recommends, moved by Engle, seconded by Mahoney, to approve a Service Facility Lease Agreement between the County and Avis Budget Group, Inc., d/b/a Avis Rent A Car and Budget Rent A Car, providing space in an Airport building to detail vehicles that are rented to the public under the terms of their Vehicle Rental Concession Agreement. MOTION CARRIED

TR12/06-27 Approval of Vehicle Rental Concession Agreement Between the County and The Hertz Corporation

Airport recommends, moved by Engle, seconded by Longmire, to approve a Vehicle Rental Concession Agreement between the County and The Hertz Corporation, d/b/a Hertz Rent a Car, providing car rental services in the Airport terminal building. MOTION CARRIED

TR12/06-28 Approval to Draft an Amendment to the Ground Lease Between the County and Paradigm Jet Management

Airport recommends, moved by Engle, seconded by Plummer, to approve an amendment, to be drafted with assistance from Counsel, to a Ground Lease between the County and Paradigm Jet Management dated July 13, 2012, expanding the size of the leased area by 900 square feet, thereby increasing the amount of annual fees by \$171 (900 square feet X \$0.19/year). MOTION CARRIED

TR12/06-29 Approval of Memorandum of Agreement Amendment to a Reimbursable Agreement Between the County and the Federal Aviation Administration

Airport recommends, moved by Engle, seconded by Longmire, to approve a Memorandum of Agreement Amendment Number AJW-FN-CSA-09-0866-A between the County and the Federal Aviation Administration, increasing the scope of Reimbursable Agreement Number AJW-FN-CSA-09-0866 dated March 23, 2010, to include the design and installation of a Runway 32 Precision Approach Path Indicator (PAPI) control switch, and increasing the cost of the original Reimbursable Agreement by \$29,474.50, with the County's 2.5% share of the increase to be \$736.86. MOTION CARRIED

TR12/06-30 Approval of Change Order No. 2 to the Contract Between the County and Korthase & Sons

Airport recommends, moved by Plummer, seconded by Mahoney, to approve Change Order No. 2 to a contract between the County and Korthase & Sons for the installation of the Airport's Runway 32 Glidescope control switch, dated August 29, 2011, increasing the contract amount by \$2,857.52, with the County's 2.5% of the Change Order to be \$57.15. MOTION CARRIED

TR12/06-31 Approve MDOT Contract 2012-0584 for Airport Awareness Projects

Airport recommends, moved by Engle, seconded by Cross, to approve Contract No. 2012-0584 between the County and MDOT Aeronautics in the amount of \$12,638.89, providing funds for various Airport Awareness projects, with the County's 10% share of the project to be \$1,263.89, and further authorize the Chairman to execute the contract and the Clerk to authorize the resolution. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

TR12/06-32 – It was moved Engle, seconded by Mahoney, to approve that the County waive the normal rental fees for use of the Trolley service during a current project with the County and the County Fairground Board designed to enhance usage of the County fairgrounds. Motion Carried

Commissioner Snider asked if the new private charter company in Grand Rapids (Rothbury Executive Air) will hurt Muskegon. Marty Piette believes it should increase Muskegon activity, not hurt us.

A representative from the Parks Department was at the meeting to answer questions regarding playground equipment funding at the parks. They are waiting on answers from the State regarding the grant proposals.

Jim Koens announced that Muskegon will be awarded USDOT funds through the Fiscal 12 TIGER Program. We will now proceed with the application process to obtain the \$1.35 million funding to be used for three heavy duty compressed gas buses to service our rural areas.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:06 pm.

Muskegon County Transportation Committee

*Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
James Derezinski
Marvin Engle*

*Alan W. Jager
Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider*

Board of Commissioners Room
990 Terrace

JULY 26, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:41 pm.

ROLL CALL

Present: Collins, Cross, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Excused: Derezinski

APPROVAL OF MINUTES

Moved by Plummer, seconded by Engle, to approve the minutes of the June 21, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Plummer, to accept and place on file the Informational Items. MOTION CARRIED

PRESENTATION

Jim Koens, Muskegon Area Transit Manager, presented an overview of MATS Transportation Funding.

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR12/07-33 Authorization of Public Notice and Hearing on 2012 TIGER Grant Application

Transit recommends, moved by Engle, seconded by Collins, to authorize the Muskegon Area Transit System to publish the attached public notice, to schedule a public hearing on the capital grant application for 3:30pm, Thursday, August 16, 2012, and to authorize staff to execute the electronic grant application at the end of the public comment period. MOTION CARRIED

TR12/07-34 Approval to Award RFQ 12-1962, Professional Engineering Services, to Prein & Newhof

Airport recommends, moved by Plummer, seconded by Engle, to approve awarding RFQ 12-1962 to Prein & Newhof, selecting Prein & Newhof as the Airport's Engineering Consultant for Airport Improvement Program capital projects for the next five-year period, commencing with FY2013 and ending with FY2017. MOTION CARRIED

TR12/07-35 Approval of Contract Modification No. 2 to Contract between the County and Michigan Paving & Materials

Airport recommends, moved by Engle, seconded by Collins, to approve Contract Modification No. 2 to Contract Number 61192-113793 between the County and Michigan Paving & Materials, reducing the amount of the contract by \$3,011.05, effectively balancing and closing out the Airport's South T-Hangar and Taxistreet Reconstruction project. MOTION CARRIED

TR12/07-36 Approval of FAA and State Grant Offers for FY2012 Capital Improvement Projects

Airport recommends, moved by Engle, seconded by Cross, to approve authorizing the Chair to execute, upon receipt, Federal and State Grant Offers, providing funding for the Airport's FY2012 capital improvement projects, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers. MOTION CARRIED

TR12/07-37 Approval of Contract FM61-1-C101 between the County and Axtell's Inc. for Airport Pavement Crack Sealing Project

Airport recommends, moved by Engle, seconded by Mahoney, to approve, contingent upon receipt of FY2012 State and Federal Grant Offers funding 97.5% of the project, Contract No. FM61-1-C101 between the County and Axtell's Inc., in the amount of \$76,000, for the Airport's pavement crack sealing project. MOTION CARRIED

TR12/07-38 Approval of Contract FM61-1-C102 between the County and P.K. Contracting for Airport Pavement Re-Marking Project

Airport recommends, moved by Engle, seconded by Mahoney, to approve, contingent upon receipt of FY2012 State and Federal Grant Offers funding 97.5% of the project, Contract No. FM61-1-C102 between the County and P.K Contracting, Inc., in the amount of \$108,950, for the Airport's pavement re-marking project. MOTION CARRIED

OLD BUSINESS

Commissioner Cross asked about the status of the MATS bus wraps. Bob Lukens, Community Development Director, reported that the new bus should be delivered next week and design work is still in process.

Commissioner Engle updated everyone on the County project designed to enhance usage of the County fairgrounds. A third trolley was added to transport children to the fairgrounds this week during the Muskegon County Youth Fair.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:10 pm.

Muskegon County Transportation Committee

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Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
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Marvin Engle

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I. John Snider

Board of Commissioners Room
990 Terrace

AUGUST 16, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:30 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Engle, seconded by Mahoney, to approve the minutes of the July 26, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Plummer, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

PUBLIC HEARING

Solicit Public Comment on MATS Capital Grant Application for TIGER Funds.
Moved by Mahoney, seconded by Engle to open the meeting to public hearing. MOTION CARRIED.

Bob Lukens, Community Development Director, stated that no public comments were received. Moved by Mahoney, seconded by Engle to close public hearing. MOTION CARRIED.

ACTION ITEMS

TR12/08-39 Authorization to Issue RFB for Lighting Upgrades at the Louis A. McMurray Conference and Transportation Center

Transit recommends, moved by Engle, seconded by Longmire, to authorize the Muskegon Area Transit System to issue a Request for Bids for the upgrade and replacement of light fixtures and bulbs in the Louis A. McMurray Conference and Transportation Center.

OLD BUSINESS

Commissioner Scolnik commented on the large number of buses that Pioneer Resources has. Jim Koens said Pioneer Resources has many contracts throughout Muskegon and Ottawa counties for transportation services.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:51 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
James Derezinski
Marvin Engle

Alan W. Jager
Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider

Whitehall Township Hall
7644 Durham Road, Whitehall

SEPTEMBER 20, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:32 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Excused: Jager

APPROVAL OF MINUTES

Moved by Engle, seconded by Longmire, to approve the minutes of the August 16, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR12/09-40 Authorization of Cooperative Service Agreement with the USDA for Airport Wildlife Management Training

Airport recommends, moved by Longmire, seconded by Cross, to approve a Cooperative Services Agreement between the County and the United States Department of

Agriculture and Plant Health Inspection Services - Wildlife Services (APHIS-WS), allowing APHIS-WS to conduct annual Wildlife Hazard Management training for Airport staff at a cost of \$250.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Longmire asked about the event happening after the next Full Board meeting. Bob Lukens, Community Development Director, explained there will be an unveiling of the new MATS bus that has been wrapped with artwork designed by area students. The location is in the Hall of Justice parking lot.

Commissioner Wilkins let everyone know that MATS staff will be giving a manual/training on the use of the video equipment in the MATS conference room.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:38 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
James Derezinski
Marvin Engle

Alan W. Jager
Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider

Board of Commissioners Room
990 Terrace

NOVEMBER 15, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 3:30 pm.

ROLL CALL

Present: Derezinski, Engle, Jager, Longmire, Mahoney, Scolnik, Snider, Wilkins

Excused: Collins, Cross, Plummer

APPROVAL OF MINUTES

Moved by Engle, seconded by Scolnik, to approve the minutes of the September 20, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Scolnik, seconded by Longmire, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR12/11-41 Authorization to Purchase Four Small Buses from Holland Bus Company

Transit recommends, moved by Engle, seconded by Derezinski, to authorize MATS to procure four (4) small buses from Holland Bus Company, for an amount not to exceed \$352,383.

TR12/11-42 Approval of Contract Between the County and Prein & Newhof for Design of a Laneside Pavement Rehabilitation Project

Airport recommends, moved by Engle, seconded by Derezinski, to approve a contract between the County and Prein & Newhof in the amount of \$27,500, with the County's share of the contract to be no more than \$2,750 (10%), allowing Prein & Newhof to design a Laneside Pavement Rehabilitation Project at the Airport, contingent upon receipt of an MDOT grant to complete said project.

OLD BUSINESS

Commissioner Mahoney reminded the Commissioners to turn in their completed evaluations of the Administrator.

Commissioner Longmire inquired of the status of the new bus terminal. Bob Lukens reported it is being reviewed by the FTA/Chicago Regional Office and we should receive word within 30 days. Then, we'll move forward.

Commissioner Scolnik inquired about the Convention & Visitors Bureau building. Bob Lukens reported that the roof is in need of some repair, but other than that, it is a great building.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:47 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Anthony T. Longmire, Vice-Chair
Lew Collins
Benjamin Cross
James Derezinski
Marvin Engle

Alan W. Jager
Kenneth Mahoney
Scott Plummer
Robert Scolnik
I. John Snider

Board of Commissioners Room
990 Terrace

DECEMBER 13, 2012

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:22 pm.

ROLL CALL

Present: Collins, Cross, Derezinski, Engle, Jager, Mahoney, Plummer, Scolnik, Snider, Wilkins

Excused: Longmire

APPROVAL OF MINUTES

Moved by Engle, seconded by Mahoney, to approve the minutes of the November 15, 2012, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR12/12-43 Authorization to Solicit Bids for an Advertising Sales Agent

Transit & Airport recommend, moved by Derezinski, seconded by Mahoney, to authorize the Muskegon Area Transit System and Muskegon County Airport to solicit proposals

from advertising sales agents to represent their advertising sales programs for a five year period. MOTION CARRIED

TR12/12-44 Authorization to Purchase Eight Minivans

Transit recommends to authorize the Muskegon Area Transit System to purchase eight minivans through the Michigan Department of Transportation Extended Purchasing Program for a total cost not to exceed \$296,000.

Transportation Chairman Wilkins removed this item from the agenda.

TR12/12-45 Authorization to Fill Six Hourly Paratransit Operator Positions

Transit recommends, moved by Cross, seconded by Plummer, to authorize the Muskegon Area Transit System to fill six additional Paratransit Operator Hourly positions. MOTION CARRIED

TR12/12-46 Approval to Enter Into a Public Transportation Interlocal Agreement with Harbor Transit

Transit recommends, moved by Derezinski, seconded by Mahoney, to approve the Muskegon Area Transit System to enter into a public transportation interlocal agreement with the Harbor Transit Multi-Modal Transportation System, and to authorize the Chairperson to sign an interlocal agreement. MOTION CARRIED

TR12/12-47 Approval of Professional Services Agreement with Cardno JFNew

Airport recommends, moved by Scolnik, seconded by Cross, to approve a Professional Services Agreement between the County and Cardno JFNew in the amount of \$26,188.45 to perform a Wildlife Hazard Assessment at the Airport, with the County's 2.5% of the project to be \$655. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:34 pm.