



County of Muskegon Accommodations Tax Monthly Report

For the month ended

Name and Address of Collecting Unit (Hotel / Motel / Inn / B&B)		Name and Address of Tax Dept (if different from Collecting Unit)	
Corporate/Taxpayer's Name		Name	
Taxpayer's DBA Business Name		Address	
Address		Address	
Address		Address	
City / State / ZIP		City / State / ZIP	
Contact Person		Contact Person	
Contact Phone No.		Contact Phone No.	
Contact Person Email		Contact Person Email	

1	TAX PERIOD	Month for this Accommodations Tax Report	1	
2	DUE DATE	15th day of month after the Tax Period	2	
3	DATE PAID	Date payment mailed or delivered to Muskegon County Treasurer	3	
4	MONTHS LATE	One month added after the 15th of each month after the due date (to calculate penalty and interest)	4	months
5	TOTAL REVENUE	Amount subject to tax. Represents total charges for accommodations for the reporting period.	5	\$
6	TAX LIABILITY	5% of Total Revenue reported on Line 5	6	\$
7	PENALTY	After Due Date, a penalty of 5% per month not to exceed 25% shall be added (See Ordinance § 8)	7	\$
8	INTEREST	After Due Date, 1% of the unpaid tax per month or fraction thereof after the due date until paid	8	\$
9	TOTAL PAYMENT DUE	Add lines 6, 7 and 8. Make check payable to " Muskegon County Treasurer "	9	\$

TAXPAYER SIGNATURE (complete all information requested below)

I declare under penalty of perjury that this return is accurate and complete to the best of my knowledge.

Signature of Taxpayer Representative	X	
Print Taxpayer Representative's Name		Date
Print Taxpayer Representative's Title		Telephone

MAILING INSTRUCTIONS To avoid penalties and interest associated with late payments, mail this report along with payment by the Due Date to the following address:

**MUSKEGON COUNTY TREASURER
173 E APPLE AVE, STE 104
MUSKEGON, MI 49442-3676**

Internet Explorer is recommended to complete this form. Other browsers may not calculate tax liability correctly. For more information on the Accommodations tax, please visit: <http://www.co.muskegon.mi.us/accounting/> or contact the County of Muskegon Accounting Office at 231-724-6206