

COUNTY OF MUSKEGON

NANCY A. WATERS, COUNTY CLERK

Election/Campaign Finance
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2022 FILING REQUIREMENTS FOR LOCAL SCHOOL DISTRICT BOARD MEMBERS

WHERE TO FILE

Local School District Board Members file and, if applicable, withdraw their candidacy with the following offices:

File with Muskegon County Clerk

Fruitport Community Schools
Holton Public Schools
Mona Shores Public Schools
Montague Area Public Schools
Muskegon Public Schools
Oakridge Public Schools
Orchard View Public Schools
Ravenna Public Schools
Reeths-Puffer Schools
Whitehall Public Schools

File with City Clerk

Muskegon Heights Public School Academy
North Muskegon Public Schools

AFFIDAVIT OF IDENTITY REQUIRED OF ALL CANDIDATES

All candidates must submit an Affidavit of Identity when filing for office. Under Public Act 394 of 1984, a candidate who fails to file an Affidavit of Identity as required cannot be placed on the ballot. PA 217 of 1999 requires any candidate filing an Affidavit of Identity to state on the form that at the date the affidavit was executed, "all statements, reports, late filing fees, and fines required of the candidate or any candidate committee organized to support the candidate's election under the Michigan Campaign Finance Act have been filed or paid." Therefore, a candidate may not have any outstanding notices of Failure to File or late fees with any filing official in the State.

Nominating Petitions or Filing Fee:

- School districts with 10,000 or more in population according to the 2020 Federal census require a minimum of 40 signatures; maximum of 100 signatures from qualified and registered electors of the school district OR a \$100.00 nonrefundable filing fee. Filing fee must be paid via certified check, money order or credit card – personal checks will NOT be accepted.
- Candidates **must** use School District Nominating Petitions if filing nominating petition signatures in lieu of the \$100.00 nonrefundable filing fee.

WHEN TO FILE

Candidates must file no later than **4:00 p.m. on Tuesday, July 26, 2022.**

CAMPAIGN FINANCE

A candidate who seeks a school board position in a school district with a pupil enrollment count of 2,401 or more is subject to the filing requirements of the Act.

A candidate who seeks a school board position in a school district with a pupil enrollment count of 2,400 or less is not subject to the filing requirements of the Act as long as he or she does not spend or receive more than \$1,000.00 for the election.

Information is available in our office Monday through Friday, 8:00 a.m. to 4:30 p.m.

CANDIDATE WITHDRAWAL

Candidates must withdraw, in writing, with their filing official by 4:00 p.m. on Friday, July 29, 2022.

QUALIFICATIONS

Must be a citizen of the United States and a qualified and registered elector of the school district the candidate seeks to represent by the filing deadline.

FILING REQUIREMENTS FOR WRITE-IN CANDIDATES

A candidate who wishes to seek election to the office of Local School District Board Member with write-in votes must file a Declaration of Intent with the appropriate filing official no later than 4:00 p.m. on Friday, October 28, 2022.

QUESTIONS

If you have questions regarding this information, please do not hesitate to contact:

Muskegon County Elections
Muskegon County Clerk
990 Terrace Street, 1st Floor, Muskegon, MI 49442
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(231) 724-6425