

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman
Marcia Hovey-Wright
Zach Lahring
Kenneth Mahoney
Charles Nash

Gary Foster, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Tuesday, November 21, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Tim Cross, Living Word Church, 1551 Wood Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II,
Rillastine R. Wilkins

Also present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Linda Schutter, Deputy County Clerk
Michael D. Homier, Corporate Counsel
Ivan Phillips, Information Systems Director

2019-447 **APPROVE THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote

Motion Carried

2019-448 **APPROVE THE REGULAR AND CLOSED BOARD MINUTES OF NOVEMBER 12, 2019**

Moved by Vice-Chair Foster, seconded by Commissioner Nash, to approve the Regular and Closed Board Minutes of November 12, 2019.

Voice vote

Motion Carried

PUBLIC COMMENT (on an agenda item)

Steve Salter, represents the City of Whitehall on the West Michigan Shoreline Regional Development Commission Policy Committee, at yesterday's WMSRDC meeting, the MATS and Harbor Transit Authorities working together was discussed. He is requesting that the Commissioners take this issue off the back-burner and connect the two transit authorities together to serve all the areas.

Anna Derouin, Tammy Barnhard, Michael Haueisen, Sandy J. Glore, and Mike Kempf, Muskegon County residents, all spoke in favor of Agenda Item 12, the recording of the Committee and Board meetings.

Anna Derouin, Tammy Barnhard, Sandy J. Glore, Malinda Pego, and Mike Kempf, Muskegon County residents, all spoke against Agenda Item 9A and are concerned about \$1 million for a bathroom at Pioneer Park.

Tammy Barnhard, Muskegon County resident, thanked Commissioners for addressing her questions at the last meeting; spoke regarding Administrator's performance evaluation, what else can he do to improve to get a 5? Also spoke regarding several other Agenda items.

Malinda Pego, Muskegon County resident, asked for an explanation regarding Agenda item 9C, the selling of the 2002 Chevy truck, and the increase in HealthWest purchase orders.

COMMUNICATIONS

The following Communications were provided to Commissioners for information and will be placed on file:

- A. Huron County Board of Commissioners: Support of Re-enactment of Four-Year Terms for County Commissioners

COMMITTEE/BOARD REPORTS

2019-449 **APPROVE THE PROPOSED 2020 PARKS FEE SCHEDULE WITH AN INCREASE TO THE CAMPING FEES AT BLUE LAKE AND PIONEER COUNTY PARKS TO \$32.00 PER NIGHT, AND THE MEINERT PARK/PINES CAMPGROUND TO \$34.00 PER NIGHT.**

CD/SP19/11-13

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the proposed 2020 Parks fee schedule with an increase to the camping fees at Blue Lake and Pioneer County Parks to \$32.00 per night, and the Meinert Park/Pines Campground to \$34.00 per night.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

2019-450 **AUTHORIZE AWARD OF COST REIMBURSABLE "NOT TO EXCEED" CONTRACT TO STRAUB PETTITT YASTE FOR \$101,663.00 FOR DESIGN AND CONSTRUCTION OVERSIGHT SERVICES FOR THE PIONEER PARK BATH HOUSE AND MAINTENANCE BUILDING REPLACEMENT PROJECTS AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT.**

CD/SP19/11-14

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize award of cost reimbursable "not to exceed" contract to Straub Pettitt Yaste for \$101,663.00 for design and construction oversight services for the Pioneer Park bath house and maintenance building replacement projects and authorize the Board Chair to sign the contract.

2019-451 **TABLE DECISION FOR 30 DAYS REGARDING CONTRACT TO STRAUB PETTITT YASTE FOR PIONEER PARK BATH HOUSE AND MAINTENANCE BUILDING PROJECTS**

Moved by Commissioner Scolnik, seconded by Commissioner Wilkins to table motion 2019-451, CD/SP19/11-14, for 30 days. Discussion ensued. Point of order, Commissioner Mahoney, no discussion.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

2019-452 **AUTHORIZE CORPORATE COUNSEL TO DEVELOP A CONTRACT BETWEEN THE COUNTY OF MUSKEGON AND MR. TERRY BOER TO SERVE AS THE LICENSED AIRPORT MANAGER FOR THE MUSKEGON COUNTY AIRPORT.**

TR 19/11-28

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to authorize Corporate Counsel to develop a contract between the County of Muskegon and Mr. Terry Boer to serve as the licensed Airport Manager for the Muskegon County Airport.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

2019-453 **AUTHORIZE DEVELOPMENT OF A SCOPE OF WORK FOR A REQUEST FOR PROCUREMENT LEVEL QUOTES FOR A STUDY ON POTENTIAL FUTURE OPERATIONAL MODELS AND GOVERNANCE OPTIONS FOR THE MUSKEGON COUNTY AIRPORT.**

TR 19/11-29

The Transportation Committee recommend, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to authorize development of a scope of work for a request for Procurement Level Quotes for a study on potential future operational models and governance options for the Muskegon County Airport.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

Bob Lukens, Community Development Director, explained both motions.

2019-454 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$11,026,461.12, COVERING THE PERIOD OF OCTOBER 25, 2019 THROUGH NOVEMBER 8, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK.**

WM19/11-142

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of \$11,026,461.12, covering the period of October 25, 2019 through November 8, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring

Motion Carried

2019-455 **ACCEPT THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY'S GRANT OF \$21,350 FOR THE 60TH DISTRICT COURT EVICTION PREVENTION PROGRAM FOR THE PERIOD OF 10/1/19 THROUGH 9/30/20 AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THE GRANT AGREEMENT.**

WM19/11-143

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to accept the Community Foundation for Muskegon County's Grant of \$21,350 for the 60th District Court Eviction Prevention Program for the period of 10/1/19 through 9/30/20 and to authorize the Board Chair to sign the Grant Agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

2019-456 **AUTHORIZE THE SALE OF THE 2002 CHEVY 2500 TRUCK VIN# 1GCHK24U72E248399 THROUGH MIEDEMA AUCTIONEERING, INC.**

WM19/11-144

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the sale of the 2002 Chevy 2500 Truck VIN# 1GCHK24U72E248399 through Miedema Auctioneering, Inc.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

2019-457 **AUTHORIZE MUSKEGON COUNTY TO CONTINUE MEMBERSHIP WITH THE MICHIGAN TRANSIT POOL FOR MATS GENERAL LIABILITY AND AUTO LIABILITY INSURANCE COVERAGE FOR POLICY PERIOD 12/1/2019 THROUGH 11/30/2020 WITH AN ANNUAL CONTRIBUTION OF \$113,336.00 PAID IN QUARTERLY INSTALLMENTS.**

WM19/11-145

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2019 through 11/30/2020 with an annual contribution of \$113,336.00 paid in quarterly installments.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

2019-458 **APPROVE INCREASES TO HEALTHWEST PURCHASE ORDERS FOR FY2019 AS OUTLINED ON THE FY2019 HEALTHWEST PURCHASE ORDER CHANGES WITH AUTHORIZATION TO PAY THE ASSOCIATED INVOICES GIVEN THAT THE EXPENDITURES IN EXCESS OF BUDGET WILL BE COVERED BY CORRESPONDING INCREASES IN REVENUES.**

WM19/11-146

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve increases to HealthWest purchase orders for FY2019 as outlined on the FY2019 HealthWest Purchase Order Changes with authorization to pay the associated invoices given that the expenditures in excess of budget will be covered by corresponding increases in revenues.

Brandi Carlson, HealthWest Chief Financial Officer, says this is due to being over current approved budget. These expenditures were from Medicaid funded and mandated services provided through September 2019, which will be reimbursed. Funding does not come at the time services are incurred. The State can take up to 3 years to reimburse. The number of individuals served has gone up.

Commissioner Snider commented that there's a lot of work being done to secure payments for services that are rendered and medically necessary.

Discussion ensued.

Commissioner Scolnik questioned the 18 year-old truck. Matt Farrar, Director of Public Works, answered they took a truck from the landfill since the 2002 truck was not fixable.

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik,
I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Gary Foster, Zach Lahring

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-459

- A. Administrator's Annual Performance Evaluation
- B. White Lake Area Holiday Walk – Friday, November 22nd from 2 to 8 p.m. and Saturday, November 23rd from 10 a.m. to 4 p.m. Downtown Montague & Whitehall <https://www.whitelake.org/event/holiday-walk-2017/2019-11-22/>
- C. Thanksgiving Day Turkey Trot - Thursday, November 28th 9 a.m. Lakeshore Bike Trail <https://runsignup.com/Race/MI/Muskegon/turkey>
- D. Shop Lakeside/Local on Small Business Saturday – Saturday, November 30th
- E. Hackley & Hume Holiday Kick-Off Tours Event – Saturday, November 30th – 4 to 8 p.m. <https://lakeshoremuseum.org/event/hackley-hume-holiday-tours-kick-off-event-2/>
- F. Hackley Park Christmas Tree Lighting & Reindeer – Saturday, November 30th – 5 p.m. <https://visitmuskegon.org/event/hackley-park-christmas-tree-lighting-reindeer/>
- G. Kitchen 242 Holiday Open House – Wednesday, December 4th – 5:30 to 7:30 p.m. – Farmer's Market <https://visitmuskegon.org/event/kitchen-242-holiday-open-house/>

ADMINISTRATOR'S REPORT

2019-460 **APPROVE THE DONATION OF SIX 20-INCH ALL-IN-ONE COMPUTERS AND ONE CISCO CATALYST 3750 SERIES SWITCH TO K-PEP**

The Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Hovey-Wright, to approve the donation of six 20-inch all-in-one computers and one Cisco Catalyst 3750 Series Switch to K-Pep.

Discussion ensued:

Commissioner Scolnik explained that these are used computers that would end up being recycled.

Administrator Eisenbarth explained the Surplus Disposal policy (attached).

Chairman Hughes stated all data has been erased from these computers.

Commissioner Snider explained that K-Pep is a valuable program that provides reentry services to people who were incarcerated and provides education to help get a job and in a position where they are no longer addicted to drugs.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Abstain: Charles Nash

Motion Carried

Commissioner Nash explained that because he is an employee with K-Pep he abstained from voting. He thanked the Board for their support and donation.

Administrator Eisenbarth thanked the Board for their evaluation. He wants to set goals. He also thanked the team who does a lot of work behind the scenes and the elected department heads. He also commended Beth Dick and Kristen Wade regarding OPEB (Other Post-Employment Benefits). The County was funded at 40-41%, but with all of the changes in leadership and recommendations to the Board, they are now 100% funded.

OLD BUSINESS

2019-461 **TO AUTHORIZE THE COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO INSTALL VIDEO RECORDING EQUIPMENT IN THE BOARD OF COMMISSIONERS ROOM AND RECORD ALL COMMITTEE MEETINGS AND FULL BOARD MEETINGS UNTIL FURTHER NOTICE**

2019-324 Administrator's Report, tabled motion from 8/13/19 Full Board Meeting

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins to authorize the County Information Technology Department to install video recording equipment in the Board of Commissioners Room and record all Committee meetings and Full Board meetings until further notice.

Discussion ensued:

Commissioner Scolnik commented that it is easy to find on the website.

Commissioner Hovey-Wright clarified that all Committee meetings that are recorded are the ones that are held here where there is recording equipment.

Commissioner Nash congratulated the Board since this was almost 10 years in the making.

Chairman Hughes indicated that the information on the website is not the minutes, the official minutes of the Board come from the Clerk's office.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney,
Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

NEW BUSINESS

None

2019-462 Vice-Chair Foster, Public Works Board, moved to cancel the December Public Works Meeting for lack of items, seconded by Commissioner Snider.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney,
Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Motion Carried

PUBLIC COMMENT

Anna Derouin, Muskegon County resident, indicated she was glad the Board passed recorded meetings, except the caveat that they could be moved somewhere else where there is no recording

Tammy Barnhard, Muskegon County resident, thanked Commissioners for discussing things; asked where computers came from that were given to K-Pep. She would like more information regarding HealthWest. If HealthWest owes the County money, yet we continue to give them funds, there should be a pause on giving them more money. She also wants Sanctuary County motion back on agenda.

Commissioner Nash, regarding the tabled parks issue, the proposal that the Commissioner read was a Request for Proposal, there are no numbers, we're requesting a proposal. It looks bad because the surveys by customers have constantly requested a new bath house. We have raised rates twice, then tabled the motion for the bath house. We're not going into major debt for a bath house.

Commissioner Mahoney indicated the money available for the bath house is from the park fund which is paid for by the users of the park, not general fund money.

Chairman Hughes, wanted to make sure the audience realized that they will be recording full board meetings, not closed sessions. Also, HealthWest does not owe the County money, they have never owed County money. The State of Michigan DHHS owes the County money.

2019-463 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER
NASH, TO ADJOURN**

Meeting adjourned at 4:20 p.m.

Nancy A. Waters, County Clerk

NAW/lss

To Be Approved at Full Board Meeting on Tuesday, December 10, 2019