

Muskegon County
Board of Public Works
September 5, 2019
4:00p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:38p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Excused:

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Jamie Burmeister, Procurement Analyst

BPW-19-093 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-19-094 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on August 1, 2019.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Tony Barnes, Dalton Township Supervisor; Linda M. Aerts, Cedar Creek Supervisor; Kim Arter, Laketon Township Supervisor and Leonard Rudholm addressed the Board regarding item E.3 and the 2% increase in the wholesale sewer rate. All were opposed to the 2% increase.

ITEMS FOR CONSIDERATION:

BPW-19-095 Approve Fiscal Year 2020 Budget for the Solid Waste Management System

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the requested FY2020 Solid Waste budget, including the attached tipping fee increases.

RATE CATEGORY	CURRENT FEE PER TON	PROPOSED FEE 2020
Gate Rate - General Refuse	\$34.60	\$36.00
Contract Rate - General Refuse	\$27.50	\$29.00
Discount Rate - Charity	\$13.75	\$18.00
Transfer Rate - Residential	\$46.00	\$50.00
Livestock Rate	\$45.00	\$45.00
Sharps: \$50.00 Min	\$46.00	\$50.00
Oversized Material: \$36.00 Min	\$46.00	\$50.00
Wastewater Sludge	\$27.50	\$36.00
Foundry Sand	\$2.50	\$3.00
Cover Soils	\$12.00	\$12.00
Weight Tickets Residential	\$6.00	\$8.00
Weight Tickets Commercial	\$12.00	\$12.00

TRANSFER STATION MINIMUM CHARGE

CAR	\$8.00	\$10.00
SUV/TRUCK/TRAILER OR CAR WITH TRAILER	\$22.00	\$24.00

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

BPW-19-096 Approve Fiscal Year 2020 Budget for the Regional Water System

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the requested FY2020 budget of \$3,330,743 in revenues with \$3,380,698 in expenses for the Muskegon County Regional Water System as presented including the commodity rate from \$3.82 per cubic foot to \$4.01 per cubic foot and increase the monthly ready-to-serve charge base from \$11.25 to \$14.06.

Roll call:

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

Approve the Wastewater Department's Requested Fiscal Year 2020 Budget

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the requested FY2020 Wastewater budget, which includes a 2% increase in the wholesale sewer rate, an 11.5% rate increase for hauled grease waste, and a 5.8% rate increase for hauled mixed septage and grease.

Matthew Farrar explained the rate formula outlined in the Memorandum of Understanding (MOU) between the County and Users Committee and the process used to reach the 2% increase in the wholesale sewer rate. Dave Johnson stated they expect to spend \$6.5 to \$7 million per year over the next 10 years on capital improvements. Matthew Farrar clarified each municipality owns their sewer lines and are responsible for the maintenance. Jennifer Hodges explained the townships are over the amounts budgeted and requested the 2% increase be delayed. There was discussion as to how the 2% would affect the municipalities and the Wastewater System's budget. Drain Commissioner Moore addressed the high ground water problem and asked if there were any way to help the municipalities with the additional costs. Matthew Farrar stated infiltration was discussed during the negotiation of the 2010 master contract with the Users Group and it was agreed all metered sewer waste would be billed.

Moved by Commissioner Hughes, seconded by Commissioner Nash to amend the motion to a 1% increase in the wholesale sewer rate.

Dave Johnson explained budget models called for a 3.25% wholesale rate increase and the 2% was a compromise to address the municipalities concerns. Discussion ensued.

Commissioner Hughes withdrew her motion.

Commissioner Snider asked about the Muskegon Area First contract. Administrator Eisenbarth stated a new contract will be brought to the User Group in the next few weeks to be voted on and will be a separate expense item.

Chair Foster requested to allow Tony Barnes to speak if there were no objections. Tony Barnes spoke to the tax increases, drain assessments and water rate increase the residents are enduring and requested the 2% increase be postponed for a year.

It was requested by Commissioner Scolnik and Drain Commissioner Moore, to vote on the wholesale rate increase separate from the hauled grease rate increase and the hauled septage.

BPW-19-097 Moved by Commissioner Nash, seconded by Commissioner Lahring, to approve a 2% increase in the wholesale sewer rate.

Roll call:

Yes - Lahring

No – Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Mahoney, Foster

Motion failed

BPW-19-098 Moved by Commissioner Scolnik, seconded by Commissioner Nash, to approve a 1% increase in the wholesale sewer rate.

Roll call:

Yes – Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes

No – Moore, Foster

Motion carried

BPW-19-099 Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the requested FY2020 Wastewater budget, which includes a 11.5% rate increase for hauled grease waste, and a 5.8% rate increase for hauled mixed septage and grease.

Roll call:

Yes – Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Foster

No –

Motion carried

BPW-19-100 Authorize Engineering Services for the Gap Cell and Cell 2 and 3 Final Cover Project

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize Golder Associates, Inc. to proceed with Engineering Services for the Gap Cell and Cell 2 and 3 Final Cover Project, per Proposal Number P19124054 in the amount of \$53,700.00, according to the Landfill Engineering Agreement.

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

BPW-19-101 Authorize Engineering Services for the Leachate Station 2 Rebuild

Moved by Commissioner Scolnik, seconded by Commissioner Nash, to authorize Golder Associates, Inc. to proceed with Engineering Services for the Leachate Station 2 rebuild, per Proposal Number P19124058 in the amount of \$29,300.00, according to the Landfill Engineering Agreement.

Roll call:

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

BPW-19-102 Authorize Michigan CAT for Preventative Maintenance and Equipment Repair

Moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize the use of Michigan CAT for preventative maintenance and equipment repair services for Solid Waste heavy equipment and authorize the Chair to sign the Agreement after approved by Corporate Counsel.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster

No –

Motion carried

BPW-19-103 Approve Timber Harvest Contracts

Moved by Commissioner Nash, seconded by Commissioner Snider, to accept the high bid of \$50,875.00 from Atwood Timber & Lumber for the timber harvest on the 110-acre area, and accept the high bid of \$40.00/cord for red pine, \$60.00/cord for oak logs, \$30.00/cord for oak scrag, and \$10.00/cord for firewood from Habitat Management of Michigan for the timber harvest on the 40-acre area, and authorize the Board Chair to sign the contracts, with commencement of the harvests dependent upon presentation of the necessary general liability insurance documents by both companies.

Commissioner Hughes had concerns with the prior timber harvest. A motion was made by Commissioner Hughes to postpone for 1 year. Motion did not receive a second.

Vote on the original motion presented.

VOICE VOTE: **Motion carried [No – Hughes]**

Award Professional Engineering Services/RFQu 19-2361

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to award the Wastewater's three-year contract for professional engineering services (with the option of two one-year extensions) to Prein&Newhof.

Commissioner Hughes asked why no pricing was given being the firms ratings were within 10% of each other.

Jamie Burmeister explained the RFQu procurement process.

A friendly amendment was made by Commissioner Hughes, seconded by Drain Commissioner Moore to obtain costs from the three bidders before awarding.

BPW-19-104 Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, prior to awarding the Wastewater's three-year contract for professional engineering services (with the option of two one-year extensions) evaluate costs from the bidders and include in the final evaluation.

Roll call:

Yes - Hughes, Lahring, Mahoney Moore, Nash, Scolnik, Wilkins, Foster

No – Snider

Motion carried

BPW-19-105 Authorize the Purchase of a No-Till Drill through Sourcewell

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Wastewater Department to purchase a John Deere 1990CCS no-till drill through the Sourcewell purchasing contract, with trade-in of the old drill, for a total of \$134,138.80, in lieu of purchasing the same through MiDeal, as was previously approved by the Board.

Roll call:

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Foster

No –

Motion carried

BPW-19-106 Authorize to Purchase Replacement Pump for Keating Station

Moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize the purchase of a new Flygt model NP3171.830-435 pump for \$35,650.00 to replace the failed 22-year-old pump at Keating Station, and to waive the requirement of obtaining Procurement-level quotes.

Roll call:

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster

No –

Motion carried

BPW-19-107 Approve Payment of Crop Dusting Invoice

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to support the Wastewater Director's action in ordering the fungicide/pesticide application for the Wastewater's 1400 acres of corn.

Roll call:

Yes - Hughes, Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Foster

No – Moore

Motion carried

BPW-19-108 Informational Items:

Moved by Chair Foster, seconded by Commissioner Mahoney, the following informational items were received and placed on file:

1. Public Works Monthly Operations Report, August 2019.
2. Wastewater Monthly Operating Report, August 2019.
3. Muskegon County Regional Water Policy Board Minutes, August 2019 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, August 2019 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Administrator Eisenbarth informed the Board there will be a closed session at the Full Board meeting on September 10, 2019.

PUBLIC COMMENT ON A NEW ITEM

Tony Barnes thanked the Board for taking the municipalities concerns in consideration. He also thanked the Board on behalf of Kim Arter.

Dave Johnson informed the Board of a sewage spill. Dave Johnson stated the spill was approximately 15 gallons and happened on a roadway. The spill wasn't near any water ways and was not a public health issue. Dave Johnson stated no matter the size they are required to report it to the State of Michigan and he wanted to make sure the Board was informed.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:53p.m.

Gary Foster, Chair