

Muskegon County
Water System Policy Board
August 7, 2019
10:00 a.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Board of Commissioners Room, 4th Floor

Tony Barnes, Chair

Marcia Jeske, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Barnes at 10:00 a.m.

ROLL

Present: Kim Arter, Laketon Township Supervisor
Tony Barnes, Dalton Township Supervisor
Melissa Beegle, Fruitland Township Treasurer
Jennifer Hodges, Muskegon Charter Township Supervisor
Susie Hughes, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner [arrived at 10:07 a.m.]

Absent: Kenneth Mahoney, Muskegon County Commissioner

Staff

Present: Matt Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Carly Hines, Public Works Finance and Sustainability Administrator
Steve Fink, Public Works Engineer & Projects Manager
Crystal Morgan, WSPB Attorney

WSPB-19-018 APPROVAL OF AGENDA

Moved by Jennifer Hodges, seconded by Commissioner Hughes, to approve the agenda as presented.

Voice Vote: **Motion Carried**

WSPB-19-019 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Jennifer Hodges, to approve the minutes of the Muskegon County Regional Water Policy Board meeting held on June 5, 2019.

Voice Vote: **Motion Carried**

PUBLIC COMMENT (on an agenda item)

None

ITEMS FOR Consideration

WSPB -19-020 Recommend Fiscal Year 2019/2020 Budget

Moved by Commissioner Hughes, seconded by Jennifer Hodges, to recommend to the Board of Commissioners the approval of the fiscal year 2020 budget for the Muskegon County Regional Water System as presented.

Matthew Farrar clarified the water system is only charged labor costs when a County employee works for the system. Matthew Farrar stated there is approximately \$2.1M from a previous bond sale set aside for the initial phase of the channel crossing project. Matthew Farrar stated raising the rates by small amounts will provide the funds to make the bond payments when we sell bonds for the channel crossing project and it won't be such a burden to the water customers.

Roll Call:

Yes – Arter, Hodges, Hughes, Snider, Barnes

No – Beegle

Absent - Mahoney

Motion Carried

WSPB-19-021 Recommend Cost Sharing Agreement

Moved by Commissioner Hughes, seconded by Commissioner Snider, to recommend the cost sharing agreement for Phase I of the Channel Crossing project between the County and the City of Muskegon.

Matthew Farrar stated Phase I is from Beach Street to the channel. Matthew Farrar stated the agreement outlines the costs to the City of Muskegon and the costs to the County. Matthew Farrar stated the City of Muskegon's water customers located north of the channel will become customers of the County and a master meter will be installed south of the channel.

Roll Call:

Yes –Snider, Beegle, Arter, Hodges, Hughes, Barnes

No – None

Absent - Mahoney

Motion Carried

INFORMATIONAL ITEMS

WSPB-19-022 Moved by Commissioner Hughes, seconded by Commissioner Snider, that the following informational items be received and placed on file:

1. Local Fund Balance Sheet for July 2019
2. Meter Set List for July 2019
3. Check Disbursement Report
4. Monthly Graphs

Voice Vote: **Motion Carried**

OLD BUSINESS

Steve Fink provided an update on the channel crossing project. Steve Fink stated they are currently working on the contract for work on Beach Street through Pere Marquette. Steve Fink informed the Board that Johnson & Anderson was purchased by DLZ. Steve Fink stated DLZ will begin to work on the design and specifications for the city water services portion that connects to the 30 inch watermain. Steve Fink stated they hope to have that ready to go out for bids in October to allow for spring 2020 start. Steve Fink stated once this is completed DLZ will work on the directional boring contract. Steve Fink informed the Board a soil boring was done near the channel that went down 150 feet and it was all sand and clay.

Commissioner Snider asked if the same principals would be working on this project. Steve Fink stated they are not aware of any changes in personnel for this project. Steve Fink stated he is still working with the same individuals from Johnson & Anderson.

NEW BUSINESS

Melissa Beegle asked if we are in accordance with the State of Michigan Lead and Copper Rule revision. Matthew Farrar stated we are.

AUDIENCE PARTICIPATION

None

ADJOURN

There being no further business to come before the Water System Policy Board, the meeting adjourned at 10:21 a.m.

Tony Barnes, Chair