

**Muskegon County
Ways & Means Committee
June 19, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:03 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of June 6, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: Budget Report

The revenue and expenditure report through April, 2019 was presented for review.

ITEMS FOR CONSIDERATION

WM19/06 - 75 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$13,409,727.23, covering the period of May 24, 2019 through June 6, 2019 for checks as presented by the County Clerk. [No- Nash] Motion carried.

- WM19/06 – 76 It was moved by Commissioner Nash, supported by Chairman Hughes to postpone motion #WM19/06 – 76:
- To approve the repayment schedule of the City of Muskegon \$1,000,000 promissory note as follows:
- July 1, 2019 \$400,000
July 1, 2020 \$200,000
July 1, 2021 \$100,000
July 1, 2022 - July 1,2027 \$50,000 per year
Motion to postpone carried.
- WM19/06 – 77 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve a 35 hour work week with 5 furlough hours per week for Karen Miller Accountant II position (X02001) for the period from June 24 – August 30, 2019. Motion carried.
- WM19/06 – 78 It was moved by Commissioner Snider, supported by Commissioner Nash, to award the contract for custodial and cleaning services at the Convention & Visitors Bureau and the Muskegon County Airport to Professional Building Services LLC for a five year period pursuant to RFP 19-2326 and authorize the Chair and Clerk to execute the agreement. Motion carried.
- WM19/06 – 79 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the two MATS facilities, Louis A. McMurray Conference Center and the Herman Ivory Terminal to Professional Building Services LLC for a five year period pursuant to RFP 19-2325 and authorize the Chair and Clerk to execute the agreement. Motion carried.
- WM19/06 – 80 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the South Campus to Professional Building Services LLC for a five year period pursuant to RFP 19-2324 and authorize the Chair and Clerk to execute the agreement. Motion carried.
- WM19/06 – 81 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the HealthWest sites to Professional Building Services LLC for a five year period pursuant to RFP 19-2323 and authorize the Chair and Clerk to execute the agreement. Motion carried.

WM19/06 – 82 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the Michael E. Kobza Hall of Justice and Heritage Landing to Professional Building Services LLC for a five year period pursuant to RFP 19-2322 and authorize the Chair and Clerk to execute the agreement. Motion carried.

WM19/06 – 83 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to authorize the creation of the Land Bank Groundskeeper/Maintenance Technician position at the GU 00240 pay grade \$17.01 to \$24.54 per hour effective immediately and approve the Human Resource Department to begin the recruitment process. Motion carried.

OLD BUSINESS

Chairman Hughes asked Mr. Dan Hansen, Deputy County Treasurer, to explain the property foreclosure process. Mr. Hansen noted the procedure begins with a tax delinquent letter followed by a forfeiture notice and then the foreclosure process. He noted this takes place over the course of approximately two years.

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Brandy Carlson, HealthWest Chief Financial Officer, thanked the Board for the Board Work Session and the opportunity for her to answer their questions.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:34 p.m.