

Muskegon County
Board of Public Works
June 11, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:27p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member [arrived at 5:00p.m.]
Jennifer Hodges, Ex-officio Member

Excused:

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator

BPW-20-064 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-065 APPROVAL OF MINUTES

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on May 14, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-066 Amend Contract to Include Engineering Services for Phase IV of the Channel Crossing Project

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to amend the contract with DLZ to include engineering services for Phase IV of the Channel Crossing project for a not-to-exceed cost of \$71,900 and authorize the Chair to sign amendment #2.

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

BPW-20-067 Authorize Additional Costs for Repairs to Compactor

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize an additional \$15,444.43 for repairs to the compactor.

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

BPW-20-068 Authorize Construction Quality Assurance Services for the Gap Cell and Cell 2 & 3 Final Cover Project

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize Golder Associates, Inc. to proceed with Construction Quality Assurance services for the Gap Cell and Cell 2 and 3 Final Cover Project, per Proposal Number P20137789 in the amount of \$273,800.00, according to the Landfill Engineering Agreement.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Motion carried

BPW-20-069 Approval to Solicit Bids for Repaving of Parking Lot and Other Improvements

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize a formal solicitation of bids for repaving the Wastewater administration building parking lot, replacing of the brick sidewalk, adding speed humps, and putting in a concrete ramp for the laboratory staff.

Voice Vote: **Motion carried**

BPW-20-070 Authorize to Continue Using Current Brokerage Firm for Hedging Corn and Soybeans for One Year

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Wastewater Department to continue using R.J. O'Brien for one year for hedging corn and soybeans.

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster
No –

Motion carried

BPW-20-071 Authorize Purchase of Two Articulated Tractors through Sourcewell

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the purchase of two John Deere 9520RX articulated tractors through Sourcewell at \$510,956.36 each and authorize either the trade-in or sale of the Department's used articulated tractors (whichever option yields the greater value).

Yes - Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Foster
No –

Motion carried

BPW-20-072 Approval to Solicit Quotes for the repair of C Station's Pumps

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Wastewater Department to obtain Procurement-level quotes for the repair of five 600-HP pumps from C Station.

Dave Johnson stated it has been 9 years since the pumps have had this kind of repair. Dave Johnson stated staff does perform routine maintenance.

Voice Vote: **Motion carried**

BPW-20-073 Award Quote for Natural Gas Line Installation / RFQ 20-2387

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to accept the low quote from Miller Pipeline for RFQ 20-2387, Natural Gas Line Installation, at \$33,565.43

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster
No –

Motion carried

BPW-20-074 Defund Master Electrician/Wastewater (W23001) and Implement Policy of Promoting Electricians/Wastewater (Class WF100) from Pay Grade WW-00110 to Pay Grade WW-00130, Upon Proof of Obtaining Master Electrician License

Moved by Commissioner Lahring, seconded by Commissioner Snider, to defund position W23001, Master Electrician/Wastewater, and to implement the policy of promoting employees in Class WF100, Electrician/Wastewater, from pay grade WW-00110 (\$21.39 - \$27.34) to pay grade WW-00130 (\$24.45 - \$31.29), upon their showing proof of having obtained a master electrician license and upon approval by the Department Director, with both of these actions taking place upon the retirement of the person currently in the Master Electrician/Wastewater position.

Dave Johnson explained the master electrician is retiring and he would like to create an incentive to be able to retain the two current electricians due to the knowledge they have of the Wastewater System.

Commissioner Hughes stated her concerns with this request and questioned why the County's current master electrician wasn't being utilized at the Wastewater.

Commissioner Lahring asked Dave Johnson the number of permits the master electrician pulls per year. Dave Johnson stated they do not pull permits to work on their own infrastructure.

Commission Lahring pulled his support of this motion.

Moved by Commissioner Nash, seconded by Drain Commissioner Moore, to defund position W23001, Master Electrician/Wastewater, and to implement the policy of promoting employees in Class WF100, Electrician/Wastewater, from pay grade WW-00110 (\$21.39 - \$27.34) to pay grade WW-00130 (\$24.45 - \$31.29), upon their showing proof of having obtained a master electrician license and upon approval by the Department Director, with both of these actions taking place upon the retirement of the person currently in the Master Electrician/Wastewater position.

Discussion ensued.

Commissioner Nash called for the question.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No - Hughes, Lahring

Motion carried

BPW-20-075 Informational Items:

The following informational items were placed on file:

1. Public Works Monthly Operations Report, May 2020.
2. Wastewater Monthly Operating Report, May 2020.

OLD BUSINESS

Commissioner Lahring referred to a letter written by Mr. John VanDenBrink that states the challenges small farms have faced because of COVID-19. Commissioner Lahring stated Mr. VanDenBrink has paid the full amount owed except for the interest amount of \$3,912.30, which Mr. VanDenBrink is asking the Board to forgive.

Discussion ensued. Commissioner Scolnik requested a reference to COVID-19 in the motion.

BPW-20-076 Moved by Commissioner Nash, seconded by Commissioner Snider, due to the circumstances caused by COVID-19, the Public Works Board forgives the interest amount of \$3,912.30 owed by Mr. John VanDenBrink on his Wastewater account.

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

Due to technical difficulties, Commissioner Hughes was not recognized.

NEW BUSINESS

Drain Commissioner Moore stated next Wednesday there will be 4 Board of Determinations. Drain Commissioner Moore stated the information is available on the Drain Commission website.

Chair Foster requested the July 9, 2020 Board of Public Works meeting be moved to Egelston Township for the purpose to explain the Wolf Lake water situation. Chair Foster requested Administrator Eisenbarth to speak to Supervisor Holter on a possible venue to hold the meeting that meets the Governor's requirements.

Commissioner Lahring left the meeting at 5:18p.m.; however Commissioner Lahring stated he was in favor of moving the meeting.

BPW-20-077 Moved by Commissioner Nash, seconded by Commissioner Snider, to move the July 9, 2020 Board of Public Works meeting to the appropriate facility in Egelston Township.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Excused - Lahring

Motion carried

Due to technical difficulties, Commissioner Hughes was not recognized.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:20p.m.

Gary Foster, Chair