

**Muskegon County
Board of Public Works**

June 10, 2021

4:00p.m.

Electronic/Zoom

*Malinda Pego, Chair
Rillastine R. Wilkins, Vice Chair
Brenda M. Moore, Secretary*

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Pego at 4:04p.m.

ROLL / Location

Present: Doug Brown, Muskegon County Commissioner – City of Muskegon, MI
Kim Cyr, Muskegon County Commissioner – Twin Lake, MI
Susie Hughes, Muskegon County Commissioner – Muskegon Township, MI
Zach Lahring, Muskegon County Commissioner – Muskegon, MI
Brenda Moore, Water Resources Commissioner – South Campus/Muskegon, MI
Charles Nash, Muskegon County Commissioner – City of Muskegon, MI
Malinda Pego, Muskegon County Commissioner – Muskegon County Hall of Justice
Robert Scolnik, Muskegon County Commissioner – City of Norton Shores, MI
Rillastine Wilkins, Muskegon County Commissioner – Muskegon County Hall of Justice

Excused: Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Staff

Present: Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Carole Holland, Resource Recovery Center Administrative Secretary
Mark Eisenbarth, County Administrator
Kathy Tharp, Administrative Coordinator
Michael D. Homier, Corporate Counsel
Mark Hansen, Information Technology Manager

APPROVAL OF THE AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the agenda as presented.

Roll call:

Yes – Brown, Cyr, Hughes, Moore, Nash, Scolnik, Wilkins, Pego

No –

Motion carried

Due to technical difficulties, Commissioner Lahring was not recognized during the vote.

APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the minutes of the Board of Public Works meeting held on May 6, 2021.

Roll call:

Yes – Hughes, Moore, Nash, Scolnik, Wilkins, Brown, Cyr, Pego

No –

Motion carried

Due to technical difficulties, Commissioner Lahring was not recognized during the vote.

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW21/06-63 Moved by Commissioner Hughes, seconded by Commissioner Nash, to accept the Easement to Construct and Maintain Water Main (L-10862, Case 20200234) as granted by the State of Michigan's Department of Natural Resources.

Roll call:

Yes – Brown, Cyr, Hughes, Moore, Nash, Scolnik, Wilkins, Pego

No –

Motion carried

Due to technical difficulties, Commissioner Lahring was not recognized during the vote.

BPW21/06-64 Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to extend the agreement with Environmental Information Logistics, LLC for the 1st three year extension and allow the Board Chair to sign the agreement.

Roll call:

Yes – Nash, Scolnik, Wilkins, Brown, Cyr, Hughes, Lahring, Moore, Pego

No –

Motion carried

BPW21/06-65 Moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize the Procurement Office to solicit bids for the Leachate Station 2 Rebuild Project.

Roll call:

Yes – Cyr, Hughes, Lahring, Moore, Nash, Scolnik, Wilkins, Brown, Pego

No –

Motion carried

BPW21/06-66 Moved by Commissioner Hughes, seconded by Commissioner Brown, to close out RFQu 21-2422 for Commodity Futures Brokerage Services as No Award and authorize the Resource Recovery Center to pursue an Invitation to Negotiate (ITN) for the selection of a commodity futures brokerage firm with which to enter into a five-year contract for the purpose of hedging corn and soybeans for market protection.

Roll call:

Yes – Moore, Nash, Scolnik, Wilkins, Brown, Cyr, Hughes, Lahring, Pego

No –

Motion carried

BPW21/06-67 Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve Change Order No. 1 (the final project change order) of the C Station Biofilter Rehabilitation Project with L.D. Docsa, which reduces the original contract cost by \$78,906.89, from \$395,000.00 to \$316,093.11.

Roll call:

Yes – Scolnik, Wilkins, Brown, Cyr, Hughes, Lahring, Moore, Nash, Pego

No –

Motion carried

BPW21/06-68 Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the purchase through Sourcewell of a new John Deere 616R Self-Propelled Sprayer (which is to be delivered and paid for in FY2022) for \$450,427.52 with trade-in.

Dave Johnson stated he needs to order the unit now in order to receive it in fiscal year 2022, which the sprayer is budgeted in. Dave Johnson stated the old unit is 13 years old and the trade in value is \$94,000.00.

Roll call:

Yes – Lahring, Moore, Nash, Scolnik, Wilkins, Brown, Cyr, Hughes, Pego

No –

Motion carried

Informational Items:

Recommended to place the informational items on file:

1. Public Works Monthly Operations Report, May 2021.
2. Resource Recovery Center Monthly Operating Report, May 2021.
3. Muskegon County Regional Water Policy Board Minutes, May 2021 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, May 2021 (draft)

UNFINISHED BUSINESS

None

NEW BUSINESS

Dave Johnson provided an update on the Southeast Regional Force Main. Dave Johnson stated meetings with Brightmark have resumed and they are currently working with Prein&Newhof to come up with solutions on how to handle the solids. Dave Johnson stated the discussions have been good.

Commissioner Lahring stated they have begun to install the gas line from the digester to the gas main. Commissioner Lahring thanked the board and stated this will have a positive impact in that area to not have so many tractors on the road.

PUBLIC COMMENT ON A NEW ITEM

None

FINAL BOARD COMMENT

Commissioner Hughes stated the sunsets at the Resource Recovery Center site are stunning and encouraged others to go see them.

Commissioner Lahring stated the horseback riding group has made significant progress. Their name is Muskegon County Trail Riders Association. Commissioner Lahring stated they now have their 501c3 and insurance. Commissioner Lahring stated some of the trails are marked. The group meets this weekend to continue with clean up and the marking of the trails.

Commissioner Hughes stated she met with the horseback riding group over her concerns with the hunting that takes place at the Resource Recovery Center and they had some really great outcomes. Commissioner Hughes stated she looks forward to working together and is 100% in support of this.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:27p.m.

Malinda Pego, Chair