

**Muskegon County  
Ways & Means Committee  
June 6, 2019  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Chairman Hughes, supported by Commissioner Foster, to approve the minutes of May 21, 2019, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

Sheriff Poulin addressed the Board in seeking support for motion #WM19/06 – 74.

Prosecutor Hilson also addressed the Board in support of motion #WM19/06 – 74.

**ITEMS FOR CONSIDERATION**

WM19/06 - 64 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve payment of the accounts payable of \$10,094,089.59, covering the period of May 11, 2019 through May 23, 2019 for checks and April 1, 2019 through April 30, 2019 for P-Card and EFT payments, as presented by the County Clerk. Motion carried.

WM19/06 – 65 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2019, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2019, the operating levy of 0.0752 mills for the

Department of Veteran's Affairs to be levied in December 2019 (pending voter approval), the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2019 and the operating levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2019 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department. Motion carried.

WM19/06 – 66 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Sullivan and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. [Oppose- Hughes] Motion carried.

WM19/06 – 67 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the sole source quote from Apex Software for the purchase of Apex Sketch Verification Software in the amount of \$31,500 to be funded from the Public Improvement Fund. Motion carried.

WM19/06 – 68 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the following changes effective May 1, 2019

1. Adjust the wage range for the Appraisal Technician classification and the Assessment Administration Specialist classification from GU- 00160 (\$14.57 - \$17.97 per hour) to GU-00175 (\$15.81-\$19.48 per hour).
2. Adjust the wage range of the Appraiser classification and the GIS Technician classification from GU-00230 (\$16.32 to \$23.13 per hour) to GU-00245 (\$19.49 to \$24.54 per hour).
3. Adjust the wage range of the Assessment Administration Clerk classification from GU-00070 (\$12.43-\$15.18 per hour) to GU-00120 (\$13.46-\$16.49 per hour)
4. Adjust the wage range of the Assessment/Equalization Manager position X06601 for NX-00320 (\$29.766 to \$37.645 per hour) to NX-00360 (\$31.183 per hour to \$39.460 per hour)
5. Adjust the wage range of the Deputy Equalization Director position X27201 from NX-00362 (\$31.579- \$39.796 per hour) to NX-00370 (\$32.726 - \$41.609 per hour)
6. Unfund the vacant Appraisal Technician position G09203.
7. Change the title of the Equalization Director

Muskegon/Newaygo position Y22502 to Equalization Director and retain the current wage range. Motion carried.

- WM19/06 – 69 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve the budget amendment and labor distribution changes associated with creating a new Indigent Defense Fund (2600) and moving the current budget for the Public Defender's office (1010-0164) to this new fund. Motion carried.
- WM19/06 – 70 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the selection of and negotiate a contract with Lewis & Ellis, Inc. to perform OPEB Actuarial Services for FY2019 and FY2020 for \$18,000 with the option to extend to FY2021 and FY2022 for an additional \$18,000 and authorize the Board Chair to sign the contract upon corporate counsel approval. Motion carried.
- WM19/06 – 71 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize sub-contracting the grant requirements to the City of Muskegon and authorize staff to reimburse the City of Muskegon for all authorized activities related to the Michigan Enhancement Grant. Motion carried.
- WM19/06 – 72 It was moved by Commissioner Foster, supported by Commissioner Lahring, to authorize \$40,000 of Public Improvements Funds toward replacing the roofs on the Beef Barn and 3 Horse Barns with repair work on the two remaining horse barns and authorize the appropriate budget adjustment. [Oppose – Hughes] Motion carried.
- WM19/06 – 73 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize the application of the Drinking Water Contaminate Remediation Grant in the amount of \$100,000 with the required 20% local match requested to be waived by the Water Asset Management Council. Motion carried.
- WM19/06 – 74 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve an application to the 2019 Justice and Mental Health Collaboration Program Competitive Grant with the total amount of grant funds being sought of \$1,250,000.00 with a potential match of \$250,000.00. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Matt Farrar, Public Works Director, addressed the Board and noted a grant has been awarded for connecting six homes with elevated PFAS levels to the public water system. He noted staff continues to work with the state for funding assistance on the hydrogeo investigation to help determine the fate and transport of PFAS compounds.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:12 p.m.