

Muskegon County
Board of Public Works
June 6, 2019
4:00p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:14p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Jennifer Hernandez, Ex-officio Member

Excused: Brenda Moore, Drain Commissioner
Leo Evans, Ex-officio Member

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Doug Hughes, Corporate Counsel
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director

BPW-19-063 APPROVAL OF THE AGENDA

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-19-064 APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the minutes of the Board of Public Works meeting held on May 2, 2019.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

DISCUSSION – FIRE AGREEMENT

Matthew Farrar informed the commissioners that Clerk Spoelman with Moorland Township reached out to him regarding the financial arrangement Moorland Township has with the Solid Waste Facility. Matthew Farrar stated Moorland Township is concerned the tipping tax of 10¢ per cubic yard of material that gets placed in the landfill is an inconsistent revenue stream for them. They are looking for a more consistent revenue stream to be able to provide services. Matthew Farrar stated Moorland Township also has a contract to perform some drain maintenance on a Muskegon County drain that also provides them revenue. Chair Foster introduced Moorland Township's Supervisor, Daniel Nutt and Moorland Township's Clerk, Rose Spoelman who were in the audience.

Discussion ensued. Several questions were asked by the board members. Clerk Spoelman stated Moorland Township is looking for a fair resolution. Matthew Farrar stated he would provide answers to the questions to continue further discussions.

ITEMS FOR CONSIDERATION:

BPW-19-065 Authorize the Army Corps of Engineers Right-of-Entry

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Army Corps of Engineers right-of-entry to perform pilot hole boring work for future extraction wells EW-8, 10, 11, 13 and 14 within County owned property at the former Ott/Story and Muskegon County Business Park – North properties.

VOICE VOTE: **Motion carried**

BPW-19-066 Award Compactor Wheel and Teeth Replacement (RFP 19-2333)

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to award Compactor Wheel and Teeth Replacement to Michigan CAT with the Caron Compactor Company, Option 1, per RFP 19-2333, for a not to exceed price of \$98,133.

Roll call:

Yes - Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused – Moore

Motion carried

BPW-19-067 Brown's Pond Dam

Moved by Commissioner Hughes, seconded by Commissioner Lahring, to not accept Blue Lake Township request of ownership of the Brown's Pond Dam from Blue Lake Township.

Melonie Arbogast, Blue Lake Township Supervisor, stated the DPW department is in charge of the Special Assessment District and has certain responsibilities they are required to complete. Supervisor Arbogast spoke about some of those responsibilities and stated Blue Lake Township would request Muskegon County take ownership of the dam.

Matthew Farrar explained staff's recommendation to not take ownership of the Brown's Pond Dam.

Discussion ensued. Supervisor Arbogast thanked the board for their consideration.

Roll call:

Yes - Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused – Moore

Motion carried

BPW-19-068 Solicit Quotes for Six Garage Doors

Moved by Commissioner Hughes, seconded by Commissioner Scolnik, to authorize the Procurement Department to solicit quotes for the purchase and installation of six garage doors at the Wastewater Treatment Plant.

VOICE VOTE: **Motion carried**

BPW-19-069 Solicit Bids for the Replacement of C Station Odor Control System

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Procurement Department to solicit bids for the replacement of the Wastewater Department's C Station odor control system.

Dave Johnson stated they do not know why this particular system failed. Dave Johnson stated the same system is installed at other locations and those are working fine. Dave Johnson explained the engineers will determine the failure once the system is removed and they can break into it. Discussion ensued. Dave Johnson clarified this motion is to replace the failed system.

VOICE VOTE: **Motion carried**

BPW-19-070 Solicit Qualifications for Professional Engineering Services

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to authorize the Procurement Department to promulgate a request for qualifications for the selection of an engineering firm to provide professional engineering services to the Wastewater Department in a three-year contract with two possible two-year extensions.

VOICE VOTE: **Motion carried**

BPW-19-071 Authorize One-Year Extension of the Vehicle Lubricants Contract

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the first of two possible one-year extensions of the Wastewater Department's vehicle lubricants contract with Alt Oil Company.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Nash, Foster

No –

Excused – Moore

Motion carried

BPW-19-072 Purchase John Deere 1990CCS No-Till Drill through MiDeal

Moved by Commissioner Wilkins, seconded by Commissioner Scolnik, to authorize the Wastewater Department to purchase a John Deere 1990CCS no-till drill through the MiDeal Extended Purchasing Program along with trade-in of the old no-till drill, for a net total of \$155,400.00.

Roll call:

Yes - Snider, Wilkins, Hughes, Lahring, Mahoney, Nash, Scolnik, Foster

No –

Excused – Moore

Motion carried

BPW-19-073 Informational Items:

The following informational items were received and placed on file:

1. Public Works Monthly Operations Report, May 2019.
2. Wastewater Monthly Operating Report, May 2019.
3. Muskegon County Regional Water Policy Board Minutes, May 2019
4. Muskegon Municipal Wastewater Management Committee Minutes, May 2019

OLD BUSINESS

None

NEW BUSINESS

Facility Tours -

Matthew Farrar stated they would like to host a tour of the wastewater system, landfill and the water plants for the commissioners to view. Administrator Eisenbarth stated he would send the commissioners some possible dates and schedule the tour.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:09p.m.

Gary Foster, Chair