

Muskegon County  
Water System Policy Board

June 3, 2020

10:00 a.m.

Louis A. McMurray Conference and Transportation Center  
2624 6<sup>th</sup> Street, Muskegon, Heights, Michigan 49444

*Tony Barnes, Chair*

*Marcia Jeske, Vice Chair*

MINUTES

**CALL TO ORDER**

The meeting was called to order by Chair Barnes at 10:04 a.m.

**ROLL**

Present: Kim Arter, Laketon Township Supervisor  
Tony Barnes, Dalton Township Supervisor  
Jennifer Hodges, Muskegon Charter Township Supervisor  
Susie Hughes, Muskegon County Commissioner  
Marcia Jeske, Fruitland Township Supervisor  
Kenneth Mahoney, Muskegon County Commissioner  
I. John Snider II, Muskegon County Commissioner

Excused:

Staff

Present: Matt Farrar, Public Works Director  
Tina Nash, Public Works Coordinator  
Steve Fink, Public Works Engineer & Projects Manager  
Carly Hines, Public Works Finance & Sustainability Administrator  
Crystal Morgan, WSPB Attorney

**WSPB-20-016 APPROVAL OF AGENDA**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the agenda as presented.

Voice Vote: **Motion Carried**

**WSPB-20-017 APPROVAL OF MINUTES**

Moved by Commissioner Hughes, seconded by Jennifer Hodges, to approve the minutes of the Muskegon County Regional Water Policy Board meeting held on February 5, 2020.

Voice Vote: **Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

None

**ITEMS FOR Consideration**

**WSPB -20-018 Approve Channel Crossing Route Alternative II**

Matthew Farrar stated the route study to determine the best route for the Channel Crossing water main has been completed by DLZ. DLZ identified two routes for consideration. Both routes propose to begin at the Water Plant, and go north, under the Muskegon Channel to a location north of the bath house at the State Park. From there, two routes were identified:

1. Alternate I: Continue north in the State Park access road to Memorial Drive, then east in Memorial Drive to Peterson Road, and
2. Alternate II: Continue northeast under the dunes via directional drilling to near Peterson and Memorial Drive.

Randy Parrett, with DLZ Michigan, Inc., discussed the pros and cons of each route.

Steve Fink discussed the DNR's preference to go with Alternative II (horizontal directional drill method). Steve Fink stated the DNR prefers this route because it will allow the public to continue to use the State Park for activities and have little to no impact on park revenues. Steve Fink stated EGLE also approves of the directional drilling route. Staff also discussed the financial risks with Alternate I relative to road reconstruction if road geometry changes were needed.

DLZ recommends Alternate II.

Discussion ensued.

Moved by Marcia Jeske, seconded by Commissioner Hughes, to approve Channel Crossing Route Alternative II as recommended by the Engineer.

Roll call:

Yes – Arter, Hodges, Hughes, Mahoney, Snider, Jeske, Barnes

No –

**Motion Carried**

**WSPB -20-019 Select DLZ to Perform Phase IV Channel Crossing Engineering Services**

Moved by Commissioner Snider, seconded by Commissioner Hughes, to select DLZ to perform Phase IV Channel Crossing engineering services for a not-to-exceed cost of \$71,900.

Roll call:

Yes – Hodges, Hughes, Mahoney, Snider, Jeske, Arter, Barnes

No –

**Motion Carried**

## **INFORMATIONAL ITEMS**

Moved by Commissioner Hughes, seconded by Commissioner Snider, that the following informational items be received and placed on file:

1. Meter Set List for May 2020
2. Local Fund Balance Sheet for May 2020
3. Check Disbursement Report
4. Water System Update

Voice Vote: **Motion Carried**

## **OLD BUSINESS**

Matthew Farrar addressed Jerry Sanders question regarding maintenance of the Quarterline tank. Steve Fink stated quotes have been received and work will be completed this summer. Steve Fink stated a full drain and inspection of the tank will take place after Labor Day.

Matthew Farrar addressed a previous question regarding the fees collected due to the changes made to Appendix C. Matthew Farrar stated the additional fees collected were minimal, less than a \$1,000.

Matthew Farrar stated staff is currently reviewing budgets. Matthew Farrar stated water flow and revenue is up; however with Michigan Adventure being closed due to COVID-19 there may be a slight impact. To address this, Matthew Farrar stated the open Public Works Tech position not be filled until October 1, 2020.

## **NEW BUSINESS**

None

## **AUDIENCE PARTICIPATION**

Steve Fink stated Michigan's Adventure will be putting in a new fire line the week of June 8<sup>th</sup>. Steve Fink stated Michigan's Adventure requested us to permit two additional fire lines and we have received the permit from EGLE for one of those lines.

Jerry Sanders asked what the deepest depth will be for the Channel Crossing boring. Randy Parrett stated it has not been determined.

## **ADJOURN**

There being no further business to come before the Water System Policy Board, the meeting adjourned at 10:39 a.m.

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Tony Barnes, Chair