

**Muskegon County
Ways & Means Committee
May 21, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:04 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Foster, to approve the minutes of May 2, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: BUDGET REPORT

The budget report for the period ending 3/31/19 was presented for information.

ITEMS FOR CONSIDERATION

- WM19/05 - 55 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to approve payment of the accounts payable of \$7,046,650.34, covering the period of April 19, 2019 through May 10, 2019 for checks as presented by the County Clerk. Motion carried.
- WM19/05 – 56 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to adjust the pay rate for the Chief Deputy County Clerk position X12701 from NX00280 (\$24.7140/hr -

\$31.1830/hr) to NX00362 (\$31.5790/hr - \$39.7960/hr). Motion carried.

WM19/05 – 57 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the reclassification of the Senior Accountant X83201 to Senior Procurement Analyst and Senior Accountant X83202 to Senior Fiscal Analyst. Furthermore approve the salary range adjustment for the Senior Procurement Analyst and the Senior Fiscal Analyst positions from NX-00280 (\$24.714-\$31.183/hr) to NX-00294 (\$24.714-\$32.671/hr) effective April 29, 2019. Motion carried.

WM19/05 – 58 It was moved by Commissioner Snider, supported by Commissioner Nash, to award the proposal for office supplies to Integrity Business Solutions for a three year contract with two optional one-year renewals. Motion carried.

WM19/05 – 59 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 11, 2019 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2019, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2019, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2019 and the proposed tentative levy of .5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) in December 2019. Motion carried.

WM19/05 – 60 It was moved by Commissioner Foster, supported by Commissioner Nash, to approve seeking procurement level quotes for Arbitrage Rebate Calculation Services. Motion carried.

WM19/05 – 61 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the issuance of request for proposals for debit and credit card processing services. Motion carried.

WM19/05 – 62 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the release of a Request For Proposal for

IBNR, Incurred But Not Reported, actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures. Motion carried.

WM19/05 – 63 It was moved by Commissioner Foster, supported by Commissioner Hughes, to approve awarding a 5 year contract for server and storage capacity to CDW Government, LLC for an annual amount not to exceed \$500,000 and authorize the Board Chair to sign the contract. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:23 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
 FY2019
 TRUTH-IN-TAXATION HEARING SCHEDULE

DATE	MEETING	
May 21	Ways & Means	Request authorization for Truth-in-Taxation Public Hearing
May 23	Full Board	Approve authorization for Truth-in-Taxation Public Hearing
June 2		Deadline for the public hearing notice to be published in the Muskegon Chronicle
June 6	Ways & Means	Request authorization to approve the 2019 millage rates
June 11	Full Board	Truth-in-Taxation Public Hearing Board approves 2019 millage rates

RESOLUTION

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that without specific action taken by the Muskegon County Board of Commissioners, the Board of Commissioners shall not levy ad valorem property taxes for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the ensuing fiscal year that yields an amount more than the sum of the taxes levied at the base rate on additions within Muskegon County for the ensuing fiscal year plus an amount equal to the taxes levied for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating, Muskegon County Central Dispatch operating and PA 39 of 1976 (Activities or Services for Older Persons Act) operating purposes for the concluding fiscal year on existing property; and

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that estimated Convention Facilities (“Liquor Tax”) collections of \$827,720 be included in the Truth In Taxation proceedings; and

WHEREAS, said MCL, Section 211.24e provides that the Muskegon County Board of Commissioners may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain public notice and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, the Muskegon County Board of Commissioners has been advised by the Muskegon County Equalization Director that the state equalized taxable valuation for Truth In Taxation purposes for the 2019 tax year for property located within Muskegon County is \$4,611,679,538; and

WHEREAS, based upon the 2019 state equalized taxable valuation of Muskegon County, without said public hearing, tax levies would be limited to 5.4066 mills for Muskegon County general operating, 0.3157 mills for Lakeshore Museum Center operating, 0.0737 mills for Department of Veterans Affairs operating (pending voter approval), 0.2940 mills for Muskegon County Central Dispatch operating and .4901 mills for PA 39 of 1976 (Activities or Services for Older Persons Act); and

WHEREAS, the Muskegon County Board of Commissioners are aware of the financial circumstances of Muskegon County, including estimated expenditures, estimated revenues and the state equalized taxable valuation of property located within Muskegon County and, determined that the levy of an additional millage rate will be necessary to ensure the sound financial management of the various operations and services of Muskegon County; and

WHEREAS, the Muskegon County Board of Commissioners, pursuant to MCL, Section 211.34d (“Headlee”) and MCL, Section 211.24e (“Truth In Taxation”) propose a tentative levy of not more than 5.6984 mills for Muskegon County general operating in

July 2019 which includes an additional millage rate of 0.2918 mills, a tentative levy of not more than 0.3221 mills for Lakeshore Museum Center operating in December 2019, which includes an additional millage rate of 0.0064 mills, a tentative levy of not more than 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), which includes an additional millage rate of 0.0015 mills, a tentative levy of not more than 0.3000 mills for Muskegon County Central Dispatch operating in December 2019, which includes an additional millage rate of 0.0060 mills, and a tentative levy of not more than 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2019, which includes an additional millage rate of 0.0099 mills.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be held on June 11, 2019 at 3:30 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI, 49442, for the purpose of receiving testimony and discussing the proposed ad valorem property tax levies.
2. County Administration is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of the attached notice, in a newspaper of general circulation within Muskegon County. The notice shall be published not less than six (6) days before the public hearing date and shall comply with all requirements of MCL, Section 211.24e.
3. County Administration is hereby authorized and directed to send timely written notice of the time, date, and place of the public hearing to all newspapers of general circulation within Muskegon County.
4. County Administration shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.
5. Not more than ten (10) days after the public hearing on June 11, 2019, the Muskegon County Board of Commissioners may authorize a maximum total levy of 5.6984 mills for Muskegon County general operating in July 2019, which includes an additional millage rate of 0.2918 mills, a maximum total levy of 0.3221 mills for Lakeshore Museum Center operating in December 2019, which includes an additional millage rate of 0.0064 mills, a maximum total levy of 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), which includes an additional millage rate of 0.0015 mills, a maximum total levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2019, which includes an additional millage rate of 0.0060 mills and a maximum levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2019, which includes an additional millage rate of 0.0099 mills.