

**Muskegon County  
Courts & Public Safety Committee Meeting  
May 7, 2019  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**I. John Snider, II, Chair**

**Rillastine Wilkins, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Snider at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Kenneth Mahoney, Charles Nash

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve the minutes of April 9, 2019 meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION**

Honorable Kathy L. Hoogstra addressed the Board and presented information regarding the Juvenile Mental Health Court. She discussed the areas of focus and the summer programming.

Some members of the Juvenile Mental Health Court team were introduced and they apprised the Board of their roles:

- Juvenile Probation Officer- Jenny Zaverl
- Therapist- Kelsey Benjamin
- Supports Coordinator- Lucas Hakken

The Board thanked Judge Hoogstra for the informative presentation.

### **ITEMS FOR CONSIDERATION**

CPS19/05 - 20      It was moved by Commissioner Wilkins, supported by Chairman Hughes, to approve a step increase for Kendrah Robinson, Assistant Public Defender I (X09209), effective October 1, 2018. Motion carried.

CPS19/05 - 21      It was moved by Commissioner Hovey-Wright, supported by Commissioner Foster, to approve a two-step increase for Karri Russell, Assistant Public Defender I (X09210) effective October 1, 2018. [Oppose – Lahring] Motion carried.

CPS19/05 – 22      It was moved by Commissioner Hovey-Wright, supported by Commissioner Foster, to approve the creation of an Assistant Public Defender III position, delete the Assistant Public Defender II position (X09302) and appoint David Williams to the new Assistant Public Defender III position at Step 1, \$36.766/hr, effective October 1, 2018. [Oppose – Lahring] Motion carried.

CPS19/05 – 23      It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the creation of a Chief Social Work Defender position at pay table/grade NX-00288 \$24.348/hr - \$32.444/hr. Motion carried.

CPS19/05 – 24      It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the creation of an Attorney/Researcher position for the Muskegon County Public Defender's Office at a pay grade of NX-0288 (\$24.348/hr- \$32.444/hr) and appoint Charles Ayres to the position at step 6 retroactively back to October 1, 2018. Motion carried.

CPS19/05 – 25      It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the creation of an Arraignment Attorney position at pay grade of NX-0288 (\$24.348/hr-\$32.444/hr) for the Muskegon County Public Defender's Office. Motion carried.

CPS19/05 – 26      It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the Sheriff's Office request for Emergency Services, LLC to broker the sale of two (2) 2014 Ford Transit Connect vans and to purchase two used replacement vehicles for the Sheriff's Office at a price not to exceed the sale price of the sold vehicles. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

Mr. Calvin Dykstra addressed the Board in support of Ms. Kathy Moore, Public Health Director.

### **ADJOURNMENT**

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:02 p.m.