

**Muskegon County  
Ways & Means Committee  
April 11, 2019  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Charles Nash, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the minutes of March 19, 2019, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**COMMUNICATION: Budget Report**

It was noted the budget report was not yet complete and will be included in the Ways & Means agenda of April 23<sup>rd</sup>, 2019.

**PRESENTATION: 2018 Comprehensive Annual Financial Report**

Mr. Paul Matz, Partner, Rehmann Robson, presented the 2018 Comprehensive Annual Financial Report to the Board. He noted there were no material weaknesses or significant deficiencies identified. He also noted the audit findings were very positive.

Mr. Matz as well as Ms. Beth Dick, Finance Director/Assistant County Administrator, gave thanks and appreciation to the Accounting/Budget staff and also to HealthWest accounting staff during this process.

**ITEMS FOR CONSIDERATION**

WM19/04 - 34            It was moved by Commissioner Mahoney, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$9,670,631.34, covering the period of March 9, 2019 through April 1, 2019 for checks and February 1, 2019 through February 28, 2019 for P-

Card and EFT payments, as presented by the County Clerk. Motion carried.

- WM19/04 – 35 It was moved by Commissioner Snider, supported by Commissioner Wilkins, to authorize the selection of Miller Canfield, Paddock & Stone as bond counsel and the negotiation of a 3 year contract with 2 optional one (1) year renewals with the effective date of May 1, 2019. Motion carried.
- WM19/04 – 36 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to authorize the selection of PFM Financial Advisors as financial advisors and the negotiation of a 3 year contract with 2 optional one (1) year renewals to be effective upon the completion of the issuance of the 2019 delinquent tax notes. Motion carried.
- WM19/04 – 37 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the request from Equalization to purchase the HP Z6 Plotter through Engineering Supply with the additional 3-year warranty for a total of \$4,931.00 and amend the budget accordingly. Motion carried.
- WM19/04 – 38 It was moved by Commissioner Foster, supported by Chairman Hughes, to add a Facilities Management Supervisor position Pay grade NX-00370 (\$32.726/hr-\$41.609/hr) appoint Michael Hysell to that position effective immediately at Step 5 (\$39.66/hr): and reclassify the Building Maintenance Supervisor/Master Electrician (GF12501) Pay Grade GU-00290 (\$22.54/hr-\$28.39/hr) to a Building Maintenance Electrician position Pay grade GU-00240 (\$17.01/hr-\$24.54/hr). Motion carried.
- WM19/04 – 39 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve Subrecipient Agreement and Resolution between Muskegon County and Northern Initiatives for the Michigan Community Development Block Grant Revolving Loan Fund Program and authorize the Chair of the Board of Commissioners to sign the agreement. Motion carried.
- WM19/04 – 40 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize staff to issue a request for proposals for engineering services to determine a normal lake level under Part 307 of Act 451 for Wolf Lake. [No – Lahring] Motion carried.
- WM19/04 – 41 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the award of RFP 19-2328 for a Route Study and Comprehensive Operational Analysis to Foursquare Integrated Transportation Planning for the sum of \$158,051.64, pending MDOT concurrence with the award, and to authorize the County Administrator to sign contract documents. [No – Lahring, Snider] Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Chairman Hughes noted Commissioner Hovey-Wright requested to move the Full Board meeting of April 16<sup>th</sup> to a larger venue to better accommodate a large group. Commissioners discussed the possibility of relocating this meeting and of trying to increase the volume so citizens in the hallway can better hear the proceedings. Commissioners asked Mr. Eisenbarth to further investigate a process for louder microphones for the commissioners and possibly setting up temporary speakers in the hallway. County Clerk Nancy A. Waters reminded Commissioners that may not be an option if the courts, on either side of the Board Room, are holding hearings.

Chairman Hughes noted Commissioner Hovey-Wright also requested a Board Work session with Planned Parenthood staff. Commissioner Foster noted a Board Work session could not be scheduled prior to Tuesday's Full Board meeting and inquired the purpose of such meeting. Commissioners communicated if they needed further information from Planned Parenthood, after this action, they would inquire.

Commissioner Nash reminded Commissioners to keep this issue regarding the Planned Parenthood lease to an issue about the building space needed by the Public Health Department.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:32 p.m.