

Muskegon County
Board of Public Works
April 11, 2019
3:30p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:45p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Jennifer Hernandez, Ex-officio Member

Excused: I. John Snider II, Muskegon County Commissioner
LeighAnn Mikesell, Ex-officio Member

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Doug Hughes, Corporate Counsel
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Steve Fink, Public Works Engineer & Projects Manager

BPW-19-037 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Lahring, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-19-038 APPROVAL OF MINUTES

Moved by Commissioner Mahoney, seconded by Commissioner Lahring, to approve the minutes of the Board of Public Works meeting held on March 7, 2019.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-19-039 Approve Type II Hauler Delivery Agreement with Bulldog Dumpsters, LLC

Moved by Commissioner Mahoney, seconded by Commissioner Lahring, to approve the Type II Hauler Delivery Agreement with Bulldog Dumpsters, LLC, 1825 South Wolf Lake Road, Muskegon, Michigan 49442 for a period of five years with automatic renewal for two subsequent five year periods possible, and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-19-040 Approve Type II Hauler Delivery Agreement with Press's LLC

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the Type II Hauler Delivery Agreement with Press's LLC, 8081 Holton Duck Lake Road, Holton, Michigan 49425 for a period of five years with automatic renewal for two subsequent five year periods possible, and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-19-041 Authorize Electronics Collection at the Solid Waste Site through Goodwill of West Michigan

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to authorize electronics collection at the Solid Waste facility utilizing Goodwill of West Michigan under the 2019 DEQ Recycling Infrastructure Grant Program and Rural Electronics Recycling Grant applications and authorize the Chair to sign a formal letter of support.

VOICE VOTE: **Motion carried**

BPW-19-042 Amend the Solid Waste Engineering and Development Budget

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to amend the Solid Waste Engineering and Development budget by an additional \$260,000 for FY2019.

Matthew Farrar stated this was planned to be budgeted in FY2020; however because of all of the environmental cleanups and the rate the landfill cells are filling up we need to act on this sooner.

Roll call:

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Wilkins, Hughes, Foster

No –

Excused – Snider

Motion carried

BPW-19-043 Solicit Request for Qualifications for the SCADA Upgrade Project

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to authorize the County Procurement Office to issue a Request for Proposals for the Wastewater and Solid Waste SCADA upgrade project.

Dave Johnson explained SCADA stands for supervisory control and data acquisition. It allows staff to remotely monitor the lift stations.

VOICE VOTE: **Motion carried**

BPW-19-044 Change Date of the 5K Veterans Run/Walk

Moved by Commissioner Mahoney, seconded by Commissioner Lahring, to change the date of the Veterans Food Bank 5K run/walk from June 15, 2019, to June 6, 2020.

VOICE VOTE: **Motion carried**

BPW-19-045 Authorize Engineering Services for J Station Upgrade and C Station Odor Control System

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize Prein&Newhof to provide engineering services for J Station replacement at a cost not to exceed \$220,000.00 and C Station odor control system replacement at a cost not to exceed \$18,000.00.

Dave Johnson and Administrator Eisenbarth explained the engineering contract the Wastewater System has with Prein&Newhof. It was requested that future quotes provide more detail as to the costs of services being performed.

Roll call:

Yes - Mahoney, Moore, Nash, Scolnik, Wilkins, Hughes, Lahring, Foster

No –

Excused – Snider

Motion carried

BPW-19-046 Award Sale of Alfalfa (RFB 19-2346)

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to award the bids for RFB 19-2346, Sale of Alfalfa, as follows:

Field 6 to Beaver Creek Dairy for \$39.75/ton
Field 7 to Beaver Creek Dairy for \$39.50/ton
Field 8 to Beaver Creek Dairy for \$39.50/ton
Field 13 to Beaver Creek Dairy for \$39.25/ton
Field 18 to Beaver Creek Dairy for \$39.25/ton
Field 25 to Brian Ryzebol Dairy for \$38.10/ton
Field 33 to Beaver Creek Dairy for \$38.50/ton
Field 35 to Beaver Creek Dairy for \$38.25/ton

VOICE VOTE: **Motion carried**

BPW-19-047 Authorize Oversight for the Laboratory Renovation Project

Moved by Commissioner Mahoney, seconded by Commissioner Lahring, to authorize Prein&Newhof to add project oversight to its scope of engineering services provided for the Wastewater Department's laboratory renovation project at a cost not to exceed \$68,000.00.

Dave Johnson explained this is an extensive renovation to the existing laboratory. Dave Johnson stated this does not include new lab equipment.

Dave Johnson stated no architect firms bid on this project so he reached out to Prein&Newhof.

Roll call:

Yes - Scolnik, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster

No –

Excused – Snider

Motion carried

BPW-19-048 Award Laboratory Renovation (RFB 19-2317)

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to accept the bid from Skye Contracting for RFB 19-2317, Laboratory Renovations, for a total of \$1,191,000.00.

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Wilkins, Foster

No –

Excused – Snider

Motion carried

BPW-19-049 Approve Change Order No. 2 of the Fleet Maintenance Building Expansion Contract

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve Change Order No. 2 of the Fleet Maintenance Building Expansion Contract with Grand River Construction, which increases the contract price by \$6,339.00, from \$1,071,750.00 to \$1,078,089.00, and authorize the Board Chair to sign the same.

Roll call:

Yes - Nash, Scolnik, Wilkins, Lahring, Mahoney, Moore, Foster

No –

Abstain - Hughes

Excused – Snider

Motion carried

BPW-19-050 Informational Items:

The following informational items were received and placed on file:

1. Public Works Monthly Operations Report, March 2019.
2. Wastewater Monthly Operating Report, March 2019.
3. Muskegon Municipal Wastewater Management Committee Minutes, Mar 2019 (draft)
4. Sustainability Champion Award and Ceremony

Drain Commissioner Moore questioned the monthly electrical bill for the Wastewater. Dave Johnson stated Wastewater budgets \$2,000,000.00 a year for electric.

OLD BUSINESS

None

NEW BUSINESS

Dave Johnson informed the Board that the solar division of Tradewind Energy is now Savion LLC.

PUBLIC COMMENT ON A NEW ITEM

Administrator Eisenbarth stated the estimated cost for an amplifier and speakers for the hallway outside of the Board of Commissioners chambers would be \$600.00. Discussion ensued. Administrator Eisenbarth stated he would also look into renting the equipment.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:15p.m.

Gary Foster, Chair