

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee

March 23, 2021
4:00 p.m. via Zoom

Kim Cyr, Chair
Doug Brown, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 4:00 p.m.

ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Excused: Susie Hughes

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Lahring, to approve the minutes of the March 2, 2021 meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None Motion carried.

PUBLIC COMMENT

Larry Hall commented on item #28 and thanked the board regarding the DDA on behalf of Fruitport Township.

ITEMS FOR CONSIDERATION

WM21/03 - 27 It was moved by Commissioner Wilkins, supported by Commissioner Lahring, to approve payment of the accounts payable of \$8,265,429.10 covering the period of February 19, 2021 through March 4, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None Motion carried.

WM21/03 - 28 It was moved by Commissioner Lahring, supported by Commissioner Brown, to approve the Agreement to Share Tax Increment Financing Revenue from Muskegon County Millage by and between Muskegon County, Fruitport Charter Township, and Fruitport Township Downtown Development Authority, upon review and approval by the County's corporate counsel, and authorize the Board Chair to sign the agreement.

Roll Call:

Yes: Zach Lahring, Malinda Pego, Bob Scolnik, Doug Brown, Kim Cyr

No: Charles Nash, Rillastine Wilkins, Marcia Hovey-Wright

Motion carried.

WM21/03 - 29

It was moved by Chairman Scolnik, supported by Commissioner Brown, to approve a reduction in Morgan Stanley's annual plan fees from 0.20% to 0.10% effective April 1, 2021 and to authorize the Human Resources Director to sign the amendment accordingly.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Kim Cyr

No: None

Motion carried.

WM21/03 - 30

It was moved by Chairman Scolnik, supported by Commissioner Brown, to approve entering into a yearly service agreement with Bonfire Software beginning April 1, 2021 and authorize the Board Chair to sign the agreement with the cost of \$9,500 annually.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego

Motion carried.

WM21/03 - 31

It was moved by Commissioner Wilkins, supported by Chairman Scolnik, to authorize the Information Technology Department to issue a Request for Proposal (RFP) for a vendor to service and maintain the security equipment and software at the Juvenile Transition Center and the Muskegon County Jail.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego

Motion carried.

WM21/03 - 32

It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash, to authorize Information Technology to purchase the needed Cisco phone system upgrade in the amount of \$222,350.00 and further authorize the Board Chair to sign the 50-month agreement from CDW-G.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Kim Cyr

No: None

Motion carried.

WM21/03 - 33

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize Information Technology to purchase a renewal of Veeam Backup Software at a cost of \$30,433 for 5 years (\$6,086 per year) and authorize the Board Chair to sign the 5-year renewal contract.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

No: None

Motion carried.

WM21/03 - 34 It was moved by Commissioner Lahring, supported by Commissioner Wilkins, to approve the agreement between the County Board of Commissioners and the Water Resources Commissioner.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None Motion carried.

WM21/03 - 35 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the attached Resolution Authorizing Notice of Intent and Declaring Intent to Reimburse for Water Supply System Revenue Bonds not exceed \$15,000,000 and authorize the Clerk to sign the resolution.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None Motion carried.

UNFINISHED BUSINESS

Commissioner Cyr informed the board that WMSRDC has 3 firms to do the transportation study and that they should have a decision by Friday.

NEW BUSINESS

Administrator Mark Eisenbarth indicated the Work Share program ended recently and a new one has begun which works the same way as the previous ones. Departments would like to have staff participate again. The courts will be participating again. He would like to bring this under his report to full board.

Administrator Mark Eisenbarth referenced the American Rescue Plan and indicated Muskegon County would be receiving \$33.6M. Awaiting a list of items will be coming out. You have 3 years to spend it. They would like you to take your time. He indicated these numbers are not final and that they may change a little bit.

Circuit Court Administrator Sandra Vanderhyde informed the Board that the courts will have to return to Phase II as required by the Michigan Supreme Court beginning March 24, 2021. They will be returning to working remotely and closing the windows to the public.

Administrator Mark Eisenbarth informed the board that the Open Meetings Act ends March 31, 2021, and we would return to the boardroom on April 1, 2021, and conduct in-person meetings. We will have the Zoom link for those that cannot attend in person. Corporate Counsel Michael Homier indicated there are 3 bills pending in the legislature and is not sure when those will pass. Many of his clients are declaring a state of emergency to have hybrid meetings continue. To comply with the MDHHS, you may only have 25 people in the meeting. We may have a logistics problem with the MDHHS and the OMA. Kalamazoo County declared a state of emergency through the end of the year so that they may hold virtual meetings. Mr. Eisenbarth indicated he spoke to Representative Sabo and that he indicated they do not intend to extend and that they take a break for two weeks.

Finance Director Beth Dick updated the Board on the FY2020 audit. She is confident that they will meet the deadline of March 31, 2021.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Brown thanked everyone for the DDA. He also stated he saw an article regarding the return of the Air Fare to the Muskegon County Airport.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:23 p.m.