

Muskegon County
Board of Public Works
March 12, 2020
4:00p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:50p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner

Excused: Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator
Kristin Barnhill, Executive Assistant to the County Administrator

BPW-20-043 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-044 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the regular and closed session minutes of the Board of Public Works meeting held on February 13, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-045 Approve Performance and Indemnification Resolution

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve attached performance and indemnification resolution.

VOICE VOTE: **Motion carried**

BPW-20-046 Partner with Consumers Energy to Convert to LED Lighting

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to partner with Consumers Energy to provide specs, solicit bids, and oversee the conversion of the Solid Waste Facility lighting to LED. Authorize the Board Chair to sign any necessary agreement with Consumers Energy.

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

BPW-20-047 Brown's Pond Dam Financing

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Brown's Pond Special Assessment District to reimburse the General Fund \$146,287.99 up to a 20 year term at 3.1% interest.

Commissioner Lahring asked Beth Dick if the General Fund could afford to do this. Beth Dick stated for this amount it could. Beth Dick explained the expenses for this project were paid out of the General Fund in 2017/2018. This authorizes the General Fund to be paid back with interest.

Roll call:

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

BPW-20-048 Solicit Bids for the Sale of Alfalfa

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the County Procurement Office to seek bids for the sale of the alfalfa in fields 19, 21, 22, 23, 26, and 34.

VOICE VOTE: **Motion carried**

BPW-20-049 Solicit Quotes for the Purchase of an Automated Herbicide Precision Dispensing and Mixing Unit

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the County Procurement Office to seek quotes for the purchase of an automated herbicide precision dispensing and mixing unit for the Wastewater Farm.

VOICE VOTE: **Motion carried**

BPW-20-050 Approve Salary Adjustment for Irrigation Operator Positions

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the salary range adjustment of the two Wastewater Irrigation Operator positions, W12502 and W12503, from pay grade WW-00080 (\$17.72 - \$22.52) to pay grade WW-00095 (\$18.40 - \$23.42), effective retroactively to February 16, 2020.

Roll call:

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Mahoney, Foster

No – Lahring

Motion carried

BPW-20-051 Authorize First Amendment to the Michigan’s Edge Mountain Biking Association Agreement

Move by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the First Amendment to Agreement between the County of Muskegon Board of Public Works and Michigan’s Edge Mountain Biking Association and authorize the Board chair to sign same.

Joe Lampen, Treasurer of the Michigan’s Edge Mountain Biking Association, spoke to the Board regarding the use of e-bikes and answered the Board’s questions. Commissioner Hughes praised Joe Lampen on the facility they created on the wastewater property.

Roll call:

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Foster

No –

Motion carried

BPW-20-052 Authorize a One-Year Contract Extension for Vehicle Lubricants

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the second of two possible one-year extensions of the Wastewater Department’s vehicle lubricants contract with Alt Oil Company.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster

No –

Motion carried

BPW-20-053 Award Agriculture Chemicals & Fertilizers

Moved by Commissioner Nash, seconded by Commissioner Snider, to award the bid for RFB 20-2378, Agriculture Chemicals & Fertilizers, as summarized above.

Roll call:

Yes - Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Foster

No –

Motion carried

BPW-20-054 Authorize Engineering Services for J Station Force Main and W Station Force Main

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize Prein&Newhof to provide engineering services for the replacement of the J Station force main at a cost not to exceed \$194,700.00 and engineering services for the replacement of the W Station force main at a cost not to exceed \$295,200.00.

Commissioner Hughes questioned the costs. Matthew Farrar explained each force main project is different and everything will need to be evaluated.

Roll call:

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No – Hughes

Motion carried

BPW-20-055 Approve the Termination of the Solar Lease with Savion

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the termination of the solar lease with Savion and authorize the Board Chair to sign the Mutual Termination, Release and Quit Claim of Solar Energy Lease.

Dave Johnson explained there are provisions within the lease that allow for termination with notice. Dave Johnson stated the lands primary use is to treat wastewater.

Roll call:

Yes - Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Foster

No –

Motion carried

BPW-20-056 Informational Items:

Moved by Commissioner Snider, seconded by Commissioner Hughes, to place the following informational items on file:

1. Public Works Monthly Operations Report, February 2020.
2. Wastewater Monthly Operating Report, February 2020.
3. Muskegon County Regional Water Policy Board Minutes, February 2020(draft).

OLD BUSINESS

Commissioner Hughes informed the Board she did meet with Dave Johnson and the timber harvester at the Wastewater System site.

NEW BUSINESS

None

PUBLIC COMMENT

Dave Gugin spoke concerning having policies regarding pandemic or state of emergency conditions and how that affects the County.

FINAL BOARD COMMENT

Drain Commissioner Moore stated she is glad the Board is being prudent about the Coronavirus. Drain Commissioner Moore spoke in regards to a radio program she heard that addressed the economic impact this could have and cautioned on overreacting. Drain Commissioner Moore praised the Board for wanting to get more information.

Commissioner Hughes asked Matthew Farrar why a gate that goes to the flame at the landfill is being left opened. Matthew Farrar stated he would look into it.

Commission Nash stated the Coronavirus is a territory we have never seen before and it's good we are monitoring the steps/processes being taken so in the future we can develop a policy for future pandemic situations.

Administrator Eisenbarth stated he would ask Kathy Moore, Public Health Director, and Rich Warner, Emergency Services Manager, to bring updated information to the meeting tomorrow.

Commissioner Hughes stated she would be requesting Commissioner Nash, Commissioner Scolnik and Commissioner Hovey-Wright to sit on a committee to review the personnel rules. Commissioner Hughes asked they notify her if they would be interested.

Administrator Eisenbarth informed the Board about a contest that allowed artists to submit their plans for a piece of art to be displayed at Heritage Landing. The Art Museum has selected the winner and they will be moving forward with it this spring.

Chair Foster reminded everyone of the special Full Board meeting tomorrow, March 13, 2020 at 4:00p.m. in the Board of Commissioner's room.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:29p.m.

Gary Foster, Chair