

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Transportation Committee

March 11, 2021  
4:00 p.m. via Zoom

Doug Brown, Chair  
Rillastine Wilkins, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Brown at 4:14 p.m.

**ROLL CALL**

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Muskegon), Doug Brown (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve the minutes of the February 23, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown

No: None Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

TR21/03 - 09 It was moved by Commissioner Hughes, supported by Commissioner Nash, to grant an easement to DTE Gas Company to install an above-ground gate valve and associated infrastructure on property owned by the Muskegon County Airport. This easement request has been reviewed and approved by the Federal Aviation Administration.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

TR21/03 - 10 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve acceptance of a Grant Offer from the FAA in the amount of \$1,006,702 and authorize the Board Chair to sign and authorize the County Clerk to execute any necessary resolutions for the grant offer.

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Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes,  
Doug Brown

No: Zach Lahring, Malinda Pego

Motion carried.

TR21/03 – 11 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to authorize the Board Chair to execute MDOT Aeronautics ARFF grant 2021-0156 in the amount of \$2,000 and authorize the County Clerk to execute the required resolution.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright,  
Susie Hughes, Zach Lahring, Doug Brown

No: None

Motion carried.

TR21/03 – 12 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to authorize MATS to award RFP 21-2403 for a Microtransit Turnkey Demand Response Service for the Muskegon Area Transit System to highest-rated vendor River North Transit, LLC, a wholly-owned subsidiary of Via Transportation, Inc., contingent on Corporate Counsel review of the contract terms, and to authorize the Transit Systems Manager to work with River North Transit, LLC, to finalize, and continuously modify as necessary, the service parameters of a MATS microtransit program for a three-year period, for a not-to-exceed price of \$2,705,611.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes,  
Charles Nash, Doug Brown

No: Malinda Pego, Zach Lahring,

Motion carried.

TR21/03 – 13 It was moved by Commissioner Hughes, supported by Chairman Scolnik, to authorize MATS to extend its operation of the temporary Reserve-A-Ride program until July 31, 2021.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash,  
Doug Brown

No: Zach Lahring, Malinda Pego

Motion carried.

TR21/03 – 14 It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to authorize MATS to remove bus #0703 from the roster of active revenue vehicles and to permit MATS to dispose of the bus in a future vehicle/ equipment auction to be conducted using County surplus goods procedures, or a scrap sale if a buyer is not found at auction.

Roll Call:

Yes: Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,  
Malinda Pego, Bob Scolnik, Doug Brown

No: None

Motion carried.

TR21/03 – 15 It was moved by Commissioner Nash, supported by Commissioner Hughes, to authorize MATS to transfer ownership of MATS minivans 1303, 1304, 1305, 1306, 1307, 1308, and 1309, and small buses 1904 and 1905, to Saginaw Transit Authority Regional Services (STARS) using the MDOT vehicle transfer process.

Roll Call:

Yes: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown

No: None Motion carried.

**UNFINISHED BUSINESS**

Commissioner Nash addressed the board regarding the possibility of a motion to have all expenditures approved by the board for the expenditures that go through for that grant funding on the \$1M grant. Administrator Eisenbarth recommended that a report come forth to the Ways & Means committee regarding the monies spent. Corporate Counsel responded about the scope of the spending. He listed many scenarios including operational expenses that money would be able to be spent on. He stated that the grant is very broad. The funds were allocated on a variety of factors to all airports.

Administrator Mark Eisenbarth addressed the board regarding the agreement with the tenant at the airport. He believes they are very close to an agreement and informed the board he would like to bring this under his report at full board.

**NEW BUSINESS**

TC21/03 – 16 It was moved by Commissioner Lahring, supported by Commissioner Pego, to reroute the MATs bus to go by the veteran's facility and out to the airport.

It was moved by Commissioner Hovey-Wright, supported by Commissioner Wilkins, to Table TC21/03 – 16 to the Full Board meeting on March 30, 2021.

Roll Call on Motion to Table:

Yes: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown

No: None Motion carried.

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

Commissioner Lahring commented regarding the commissioners and administrator addressing who is present for public comment.

**ADJOURNMENT**

There being no further business to come before the Transportation Committee, the meeting adjourned at 5:43 p.m.