

**Muskegon County  
Ways & Means Committee  
March 7, 2019  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: Marcia Hovey-Wright, I. John Snider, II

Also

Present: Enrika McGahan, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of March 7, 2019, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**COMMUNICATION**

Ms. Beth Dick, Finance Director/Assistant County Administrator, provided a budget report and noted this report will be updated and included with the agenda at the first Ways & Means meeting of the month.

Commissioners thanked Ms. Dick for the information.

## ITEMS FOR CONSIDERATION

- WM19/03 - 22      It was moved by Commissioner Foster, supported by Chairman Hughes, to approve payment of the accounts payable of \$13,745,881.93, covering the period of February 8, 2019 through February 21, 2019 for checks and January 1, 2019 through January 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. [Abstain – Hughes on MOKA and Pioneer Resources payments] Motion carried.
- WM19/03 – 23      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve entering into a 5 year purchase of service agreement (April 1, 2019 through March 31, 2024) with Cobblestone Software with HealthWest and the County of Muskegon to assist in contract management process and authorize the Board Chair to sign the agreement; the County's portion of the cost ranges from \$8,735.24 in year 1 to \$7,377.85 in year 5; and to amend the budget accordingly for year 1. Motion carried.
- WM19/03 – 24      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve submittal of a grant application to the Michigan Department of Transportation for the purchase of an E-One ECOLOGIC firefighting foam testing system in the amount of \$31,662. Motion carried.
- WM19/03 – 25      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the request from the County Clerk to purchase a web based software upgrade for the Jury System, Inc., software at a cost of \$22,325 to be utilized by the 14<sup>th</sup> Circuit Court and the 60<sup>th</sup> District Court and amend the budget accordingly. Motion carried.
- WM19/03 – 26      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the easement agreement with the Michigan State Police and Kent County to grant them the right to construct and maintain a tower at Moore Park and authorize the Board Chair to sign same. Motion carried.
- WM19/03 – 27      It was moved by Commissioner Foster, supported by Commissioner Wilkins, to award the MATS solicitation for 120 concrete benches to Petersen Manufacturing in the amount of \$54,996.00, pending MDOT concurrence. [Oppose – Lahring] Motion carried.

Questions regarding the grant match requirements, Petersen Manufacturing and the concrete bench design were presented. Mr. Eisenbarth, County Administrator, noted he will have answers to the questions prior to the Full Board meeting of March 12<sup>th</sup>.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Mr. Eisenbarth reminded Commissioners of the Board Work Session on Tuesday, March 12<sup>th</sup>, at 2:30 p.m., in the Jury Assembly Room, 6<sup>th</sup> Floor, Hall of Justice. The topic will be the County's Purchasing Policy.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:52 p.m.