

Muskegon County
Board of Public Works
August 1, 2019
4:00p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:04p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner [excused at 4:26p.m.]
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Jennifer Hernandez, Ex-officio Member

Excused:

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Marcia Hovey-Wright, Muskegon County Commissioner

BPW-19-082 APPROVAL OF THE AGENDA

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-19-083 APPROVAL OF MINUTES

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the minutes of the Board of Public Works meeting held on July 11, 2019.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

PRESENTATIONS

Matthew Farrar presented the proposed Solid Waste Management System's and the Regional Water System's fiscal year 2020 overall budgets (Attached). Matthew Farrar spoke about the landfill expansion project. Matthew Farrar stated the proposed budget for the Regional Water System assumes the recommended rate increase to the users of the system by the Water System Policy Board. Matthew Farrar informed the Board they estimate the Channel Crossing project will total \$10M when completed. Matthew Farrar stated the almost \$9M Regional Water System capital spending for the next five years will be mostly construction projects.

Dave Johnson presented the proposed Wastewater Management System's fiscal year 2020 budget. Dave Johnson spoke about capital improvement projects (Attached). Dave Johnson informed the Board they will be removing the J Station project due to possible grant funding. Dave Johnson informed the Board the proposed budget presented includes a 2% increase to the sewer rate. Dave Johnson stated the Wastewater User Group will vote on the increase at their next meeting. Dave Johnson clarified the 2% increase would be on the users' wholesale sewer rate. Dave Johnson stated they also may look at increasing rates to grease trap haulers due to increase costs associated with the grease.

[Commissioner Nash excused at 4:26p.m.]

ITEMS FOR CONSIDERATION:

BPW-19-084 Approve to Submit Application for 2019/20 Scrap Tire Cleanup Grant

Moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Department of Public Works to submit an application to the Michigan Department of Environmental Quality 2019/20 Scrap Tire Cleanup Grant Program and authorize the use of Solid Waste Funds to pay for scheduled tire collection events in 2020.

Matthew Farrar informed the Board an additional event location was added so he will be applying for \$54,000.00.

Roll call:

Yes - Hughes, Lahring, Mahoney Moore, Snider, Wilkins, Foster

No –

Excused – Nash, Scolnik [Scolnik stepped out at 4:47p.m.]

Motion carried

BPW-19-085 Approve the Cost Sharing Agreement for Phase 1 of the Channel Crossing Project

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the cost sharing agreement for Phase 1 of the Channel Crossing project between the County and the City of Muskegon and authorize the Chair and Clerk to sign the agreement.

Roll call:

Yes - Lahring, Mahoney Moore, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused – Nash

Motion carried

BPW-19-086 Increase the Muskegon Channel Crossing Project Engineering Services Contract

Moved by Commissioner Snider, seconded by Commissioner Hughes, to increase the Muskegon Channel Crossing Project engineering services contract with J&A by \$115,000, for a revised contract value of \$634,253, and authorize the Board Chair to sign the contract amendment with all costs paid by the City of Muskegon.

Roll call:

Yes - Mahoney Moore, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused – Nash

Motion carried

BPW-19-087 Award Proposal to Upgrade and Expand SCADA Systems and Update PLCs

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to accept the proposal from KISM to work with Solid Waste and Wastewater to develop a cost proposal to upgrade and expand their SCADA systems and update PLCs.

Dave Johnson stated only two of the vendors who submitted proposals met the specifications and the low of those two is recommended.

Roll call:

Yes - Moore, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster

No –

Excused – Nash

Motion carried

BPW-19-088 Award Quote to Move Overhead Electrical Lines

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to accept the low quote for Move Overhead Electrical Lines from Windemuller, Inc., for \$36,300.00.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney Moore, Foster

No –

Excused – Nash

Motion carried

BPW-19-089 Authorize to Add Construction Oversight Services / Swanson Road

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize Prein&Newhof to add construction oversight to its scope of engineering services provided for the Wastewater Department's Swanson Road paving project at a cost not to exceed \$153,000.00.

Dave Johnson was asked about bidding this job. Dave Johnson stated they are currently seeking qualifications for engineering services for the Wastewater. Those proposals are due next week. It was stated Wastewater is currently under contract with Prein&Newhof. Dave Johnson clarified this project will be from Apple Avenue to the fleet maintenance building.

Roll call:

Yes - Wilkins, Hughes, Lahring, Mahoney Moore, Scolnik, Snider, Foster

No –

Excused – Nash

Motion carried

BPW-19-090 Award Bid for Wastewater System Improvements/Swanson Road

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to accept the bid from Jackson-Merkey Contractors for IFB 19-2350, Wastewater System Improvements: Swanson Road, for a total of \$2,149,528.40.

Roll call:

Yes - Snider, Wilkins, Hughes, Lahring, Mahoney Moore, Scolnik, Foster

No –

Excused – Nash

Motion carried

BPW-19-091 Adopt Wastewater 2019 Hunting and Trapping Rules & Authorize the Spring Youth Turkey Hunt, 2019 Liberty Hunt and DNR Waterfowl Hunt

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to adopt the attached 2019 Wastewater Hunting and Trapping Rules and authorize the spring youth turkey hunt, 2019 Liberty Hunt for youth (archery only) and DNR waterfowl hunt, the window of which will be expanded to include November 15 -30.

Administrator Eisenbarth informed the Board the rules were written by previous corporate counsel, Ted Williams.

VOICE VOTE: **Motion carried**

BPW-19-092 Informational Items:

The following informational items were received and placed on file:

1. Public Works Monthly Operations Report, July 2019.
2. Wastewater Monthly Operating Report, July 2019.

OLD BUSINESS

Commissioners thanked staff for the tours of the various facilities.

NEW BUSINESS

Drain Commissioner Moore informed the Commissioners she would be giving an update on the Ribe Drain at an upcoming Ways & Means committee meeting.

Commissioner Hughes asked Matthew Farrar to check with the USDA Rural Development on possible grant funds for the landfill expansion project.

Chair Foster congratulated Supervisor Hodges on her recent marriage.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:07p.m.

Gary Foster, Chair