

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Susie Hughes, Chairman
Marcia Hovey-Wright
Zach Lahring
Kenneth Mahoney
Charles Nash*

*Gary Foster, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Full Board Meeting

Tuesday, February 26, 2019

3:31 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Pastor Scott Church of Trinity Baptist Church, 4381 S. Sheridan Drive, Muskegon. The Pledge of Allegiance was led by Commissioner Scolnik and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: I. John Snider II

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator
Doug Hughes, Corporate Counsel

2019-82 **APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the agenda.

Voice vote **Motion Carried**

2019-83 **POSTPONE APPROVAL OF THE REGULAR SESSION BOARD MINUTES OF
FEBRUARY 12, 2019 UNTIL MARCH 12, 2019**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to postpone approval of the Regular Session Board Minutes of February 12, 2019 until March 12, 2019.

Voice vote **Motion Carried**

2019-84 **APPROVE THE CLOSED SESSION MINUTES OF FEBRUARY 12, 2019**

Moved by Commissioner Mahoney, seconded by Vice Chair Foster, to approve the Closed Session Minutes of February 12, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATIONS

A. Muskegon County Sheriff's Department Staff Recognition

Sheriff Poulin, Lt. Herremans and Lt. Burns recognized eight staff members (one retired) for their work and commitment to professionalism.

Sheriff's Office Service Awards – 2019

Deputy Jamal Lane	Life Saving Award
Deputy Brandon Tenhove	Life Saving Award
Deputy Micah Mosher	Life Saving Award
Deputy Chris Riddle	Life Saving Award
Sgt. Lisa Freres	Meritorious Service Award
Det. Chad Petersen	Meritorious Service Award
Det. Matt Schultz	Meritorious Service Award
Capt. (Ret.) James Christiansen	Meritorious Service Award
Det. Matt Schultz	Distinguished Service Award

B. Equalization Update

Donna VanderVries, Equalization Director, presented the 2019 Muskegon County Equalization and Assessing Report. (See attached)

COMMITTEE/BOARD REPORTS

2019-85 **AUTHORIZE TRANSFER OF THE REMAINING FUNDS AVAILABLE TO THE PARKS DEPARTMENT THROUGH THE 2015 CAPITAL IMPROVEMENT BOND PROCEEDS (4010-9015) TO THREE PROJECTS EXPECTED TO BE COMPLETED IN FY19: A NEW GARAGE AT PATTERSON PARK (\$15,000), FIBER OPTIC CABLING FOR BLUE LAKE PARK CAMPGROUND (\$7,050) AND A PORTION OF THE TOTAL COST FOR A MAINTENANCE BUILDING AT PIONEER PARK (\$33,975), FOR A TOTAL OF \$56,025 IN EXPENDITURES AND AMEND THE BUDGET ACCORDINGLY**

CD/SP19/02-01

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize transfer of the remaining funds available to the Parks Department through the 2015 Capital Improvement Bond proceeds (4010-9015) to three projects expected to be completed in FY19: a new garage at Patterson Park (\$15,000), fiber optic cabling for Blue Lake Park Campground (\$7,050) and a portion of the total cost for a maintenance building at Pioneer Park (\$33,975), for a total of \$56,025 in expenditures and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-86 **APPROVE THE SALARY RANGE ADJUSTMENT FOR THE SEASONAL PARK RANGER/DOCK SECURITY CLASSIFICATION FROM TS-00105 (\$10.50-\$11.00/HR) TO TS-00305 (\$11.00-\$11.50/HR) AND FOR THE SEASONAL CREW LEADER CLASSIFICATION FROM TS-00325 (\$12.50-\$13.00/HR) TO TS-00330 (\$12.75-\$13.25/HR) AND AMEND THE BUDGET ACCORDINGLY**

CD/SP19/02-02

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the salary range adjustment for the Seasonal Park Ranger/Dock Security classification from TS-00105 (\$10.50-\$11.00/hr) to TS-00305 (\$11.00-\$11.50/hr) and for the Seasonal Crew Leader classification from TS-00325 (\$12.50-\$13.00/hr) to TS-00330 (\$12.75-\$13.25/hr) and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-87 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO CONDUCT A SMALL PURCHASE SOLICITATION FOR A FOUR YEAR PERIOD OF CNG STATION PREVENTIVE AND ON-CALL MAINTENANCE SERVICES AND PARTS**

TR19/02-07

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to authorize the Muskegon Area Transit System to conduct a small purchase solicitation for a four year period of CNG station preventive and on-call maintenance services and parts.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-88 **APPROVE THE MUSKEGON AREA TRANSIT SYSTEM'S FY2020 APPLICATION TO THE STATE OF MICHIGAN FOR OPERATING AND CAPITAL ASSISTANCE, TO AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE, TO NAME THE COUNTY ADMINISTRATOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE**

TR19/02-08

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Muskegon Area Transit System's FY2020 application to the State of Michigan for operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-89 **APPROVE THE REVISIONS TO THE MCMURRAY FACILITY USE POLICY 2003-431, EFFECTIVE FEBRUARY 26, 2019**

TR19/02-09

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the revisions to the McMurray Facility Use Policy 2003-431, effective February 26, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-90 **APPROVE THE AIRPORT'S REQUEST TO ISSUE A REQUEST FOR PROPOSALS TO PROCURE A REPLACEMENT PARKING ACCESS AND REVENUE CONTROL SYSTEM (PARCS) INCLUDING HARDWARE AND SOFTWARE FOR THE TERMINAL PARKING LOTS**

TR19/02-10

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Airport's request to issue a Request for Proposals to procure a replacement Parking Access and Revenue Control System (PARCS) including hardware and software for the Terminal Parking Lots.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-91 **APPROVE AMENDMENT NO. 2 TO FEDERAL GRANT NO. 3-26-0071-041-2017 IN THE AMOUNT OF \$10,106 FOR ADDITIONAL DESIGN PHASE TASKS FOR THE RUNWAY 6-24 PAVEMENT AND LIGHTING REHABILITATION PROJECT, AND FURTHER AUTHORIZING THE CHAIR TO EXECUTE, UPON RECEIPT, THE MATCHING STATE GRANT OFFER, AND FURTHER AUTHORIZE THE CLERK TO EXECUTE ANY NECESSARY RESOLUTIONS FOR SAID GRANT OFFERS**

TR19/02-11

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve Amendment No. 2 to Federal Grant No. 3-26-0071-041-2017 in the amount of \$10,106 for additional design phase tasks for the Runway 6-24 Pavement and Lighting Rehabilitation Project, and further authorizing the Chair to execute, upon receipt, the matching State Grant Offer, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-92 **APPROVE THE FISCAL YEAR 2019 – 2023 AIRPORT CAPITAL IMPROVEMENT PROGRAM PROPOSED PROJECT LIST DEVELOPED IN COORDINATION BETWEEN THE AIRPORT, MDOT AERONAUTICS AND THE FEDERAL AVIATION ADMINISTRATION**

TR19/02-12

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Fiscal Year 2019 – 2023 Airport Capital Improvement Program proposed project list developed in coordination between the Airport, MDOT Aeronautics and the Federal Aviation Administration.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-93 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,125,150.21, COVERING THE PERIOD OF JANUARY 25, 2019 THROUGH FEBRUARY 7, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/02-17

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of \$3,125,150.21, covering the period of January 25, 2019 through February 7, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-94 **EXTEND THE THREE CLEANING CONTRACTS WITH RELIANT BY 90 DAYS AND AUTHORIZE THE CHAIR AND CLERK TO SIGN THE AMENDMENTS**

WM19/02-18

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to extend the three cleaning contracts with Reliant by 90 days and authorize the Chair and Clerk to sign the amendments.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-95 **AUTHORIZE SALE OF PROPERTY BETWEEN MUSKEGON COUNTY AND BLUE PHOTON REAL ESTATE HOLDINGS LLC, CONTINGENT ON CORPORATE COUNSEL APPROVAL, FOR PARCELS LOCATED AT 700 E. PORTER RD AND 740 E. PORTER RD, FOR A SALE PRICE OF \$75,960 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE AIRPORT FUND, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM19/02-19

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize Sale of Property between Muskegon County and Blue Photon Real Estate Holdings LLC, contingent on corporate counsel approval, for parcels located at 700 E. Porter Rd and 740 E. Porter Rd, for a sale price of \$75,960 with the proceeds from the sale being deposited in the Airport Fund, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-96 **AUTHORIZE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE COUNTY VETERANS SERVICE FUND GRANT AWARD, AND AUTHORIZE THE CHAIR TO SIGN**

WM19/02-20

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the Muskegon County Board of Commissioners to accept the County Veterans Service Fund grant award, and authorize the Chair to sign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

2019-97 **AUTHORIZE THE STAFF TO INCLUDE CONSUMERS ENERGY AS A PARTNER WITH THE DTE TEST AND TUNE-UP PROGRAM FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2019, UTILIZING THE FOLLOWING APPROVED CONTRACTORS: ASSURED COMFORT, BISHOP HEATING & COOLING, BOWEN HEATING & COOLING, CARMICHAEL HEATING & COOLING, G&W REFRIGERATION, JEWETT HEATING AND COOLING, LASCKO, AND NORTHSIDE HEATING**

WM19/02-21

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the staff to include Consumers Energy as a partner with the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2019, utilizing the following approved contractors: Assured Comfort, Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling, G&W Refrigeration, Jewett Heating and Cooling, Lascko, and Northside Heating.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-98 **APPROVE THE REAPPOINTMENT OF JOHN SCHIRIER TO THE UNDESIGNATED SLOT ON THE HEALTHWEST BOARD WITH A TERM THROUGH 3/31/2022 AND TO REAPPOINT WAYNE KUERTH TO THE SOLID WASTE MANAGEMENT SLOT OF THE SOLID WASTE PLANNING COMMITTEE WITH A TERM THROUGH 12/31/2020**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Hovey-Wright, to approve the reappointment of John Schirier to the Undesignated Slot on the HealthWest Board with a term through 3/31/2022 and to reappoint Wayne Kuerth to the Solid Waste Management Slot of the Solid Waste Planning Committee with a term through 12/31/2020.

Voice vote

Motion Carried

Commissioner Lahring reported as Liaison for the Muskegon County Fair Board.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth asked Bob Lukens, Community Development Director, to provide an update on the Convention Center.

Bob Lukens, Community Development Director, reported that the Convention Center is in the design/development stage to be completed in the next couple weeks. Mr. Lukens is hoping the groundbreaking ceremony will be scheduled in mid-May during National Travel and Tourism Week (May 5th – 11th).

At the Administrator's request, Mr. Lukens also provided information regarding the County's 160th Anniversary this year which coincides with the City of Muskegon's Sesquicentennial (150 years). The City plans to have an event at Heritage Landing Thursday, July 11 through Sunday, July 13, 2019. The complete summer festival schedule will be coming before the Board in March. Commissioner Lahring noted Fruitport Charter Township is also celebrating 150 years at their Old Fashion Days.

Administrator Eisenbarth reported there was good turnout for the PFAS Public Hearing with good questions. A meeting is scheduled with the State to find funds to provide water for the 6 households that are above threshold. Discussion ensued. Chairman Hughes credited Kathy Moore, Public Health Director/Health Officer, with doing an excellent job.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Sandra Vanderhyde, Circuit Court Administrator, distributed information to the Board regarding recent allegations of abuse at a prestigious residential placement facility for youth, Glen Mills Schools, located in Pennsylvania. She noted this facility had been used at times by the Muskegon County 14th Circuit Court for juvenile youth on probation. She reported as soon as the courts learned of concerns regarding this facility in November 2018, all of the Muskegon County youth were promptly removed from the facility and returned to Muskegon County, effective November 28, 2018. Since then other Counties have followed Muskegon's lead.

2019-99 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER SCOLNIK, TO ADJOURN.**

Meeting adjourned at 4:36 p.m.

Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, March 12, 2019