

*MUSKEGON COUNTY BOARD OF COMMISSIONERS*  
*Courts & Public Safety Committee*  
*AGENDA*

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September 3, 2019 – 3:30 PM  
Hall of Justice  
990 Terrace, Muskegon, MI



I. John Snider, II, Chair  
Rillastine Wilkins, Vice-Chair

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- 1) Call to Order
- 2) Roll Call
- 3) Approval of the Minutes of August 6, 2019
- 4) Public Comment (on an agenda item)
- 5) Items for Consideration  
CPS19/09 – 46 (Sheriff's Office) Approve Two Year Contract Extension with  
Correctional Recovery and Authorize Sheriff to Sign
- 6) Old Business
- 7) New Business
- 8) Public Comment
- 9) Adjournment

**Public Comment**

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County  
Courts & Public Safety Committee Meeting  
August 6, 2019  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**I. John Snider, II, Chair**

**Rillastine Wilkins, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Snider at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Susie Hughes, Charles Nash

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve the minutes of July 9, 2019 meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CPS19/08 - 35      It was moved by Commissioner Foster, supported by Commissioner Wilkins, that effective October 1, 2019, the full time District Court Administrative Assistant position #N03501 be reclassified from full-time to hourly at pay table/grade NO-00165 \$15.590/hour -\$19.629/hour. Motion carried.

- CPS19/08 - 36 It was moved by Commissioner Foster, supported by Commissioner Wilkins, that the vacant District Court Clerical Support Specialist position #D09001 be eliminated, effective immediately. Motion carried.
- CPS19/08 – 37 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the creation of District Court Project/Training Manager position at pay table/grade NX-00195 \$20.904/hr - \$26.333/hr effective October 1, 2019. Motion carried.
- CPS19/08 – 38 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the Prosecutor to apply the Crime Victim Rights Navigator Pilot Program FY 2020 grant. Motion carried.
- CPS19/08 – 39 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the Prosecutor to apply for and accept the FY2020 VOCA Grant in the amount of \$70,791. Motion carried.
- CPS19/08 – 40 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the creation of an additional Sergeant position temporarily until September 30, 2019. Motion carried.
- CPS19/08 – 41 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the request to apply for \$153,325 from the Office of Community Corrections in Lansing for FY 2020. Motion carried.
- CPS19/08 – 42 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the Muskegon County Sheriff's Department to initiate the proposal process for cognitive behavioral services in the Muskegon County Jail and in the community and allow the Sheriff's Department to enter into a contract with the most qualified vendor. [No – Lahring] Motion carried.
- CPS19/08 – 43 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve the Memorandum of Understanding between the City of Muskegon, City of Muskegon Heights and the County of Muskegon for the FY2019 Justice Assistance Grant Award Program and authorize the Board Chair to sign the memorandum. Motion carried.

CPS19/08 – 44      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to allow the Sheriff's Office to apply for the Off-Road Vehicle (ORV) and the Snowmobile grants from the Michigan Department of Natural Resources. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

CPS19/08 – 45      It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to cancel the August 15, 2019, Community Development/Strategic Planning Committee meeting due to lack of action items. Motion carried.



**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:49 p.m.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Courts & Public Safety	BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED x		
REQUESTING DEPARTMENT Sheriff's Office	COMMITTEE DATE 9/3/19	REQUESTOR SIGNATURE Michael J. Poulin	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
Correctional Recovery (Concierge Corrections) provides rebilling services and up-front billing for inmate medical bills not covered by the current inmate medical contract.  The Contractor shall be paid thirty-five percent (35%) of the total amount of reimbursed medical funds received by the County.  The Sheriff's Office is requesting a two (2) year contract extension with an effective date of February 4, 2019.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
Move to approve the two (2) year contract extension between Correctional Recovery and the County of Muskegon and to authorize the Sheriff to sign the agreement.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>  		
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u>  		
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			
		Date	
AGENDA DATE: 9-3-19	AGENDA NO.: CPS19/09-46	BOARD DATE: 9/10/19	PAGE NO.