

MUSKEGON COUNTY BOARD OF COMMISSIONERS FULL BOARD

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

AGENDA

August 31, 2021 - 3:00 p.m.



Robert Scolnik, Chairman
Charles Nash, Vice-Chairman

Connect to Zoom from your computer, tablet or smartphone at:

<https://us06web.zoom.us/j/89192218186?pwd=UGF4eVJDamiRdnF1UTVRcXpmY2V6dz09>

Phone: (312) 626-6799

Meeting ID: 891 9221 8186

Passcode: 524841

Cell phones may mute & unmute by dialing *6
Raise and lower hand to speak by dialing *9

To raise your digital hand from your PC or
MAC, at the bottom of the window on the right
side of the screen, click the button labeled
"Raise Hand"

View the meeting on Facebook at:

<https://www.facebook.com/MuskegonCountyMI>

- 1) Call to Order
- 2) Invocation: Pastor Tim Cross
- 3) Pledge of Allegiance
- 4) Roll Call
- 5) Approval of Agenda
- 6) Approval of the Minutes of August 10, 2021
- 7) Public Comment (on an agenda item)
- 8) Presentations:
 - A) Director Jim Edmondson – Greater Muskegon Economic Development
 - C) Director of Public Health Kathy Moore – COVID19 Update
- 9) Budget Public Hearing – Finance Director Beth Dick
- 10) Committee/Board Reports
 - A) Community Development & Strategic Planning
 - B) Transportation
 - C) Ways & Means
- 11) Chairman's Report/Committee Liaison Reports
 - A) The Muskegon Polish Festival is taking place at Hackley Park on September 3rd & 4th;
 - B) The StandUp for the Cure in-person paddle board event will be taking place at Ross Park in Norton Shores on September 4th.

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

- 11) Administrator's Report
 - A) Upcoming American Rescue Plan Work Sessions;
 - B) To authorize staff to hire Sill Appraisal Group to perform the second appraisal for Dune Harbor Park for a not-to-exceed cost of \$7,850.
- 12) Unfinished Business
- 13) New Business
- 14) Public Comment
- 15) Final Board Comments
- 16) Adjourn to the call of the Chair

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES
The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

*The Community Development/Strategic Planning Committee Summary Sheet
Chairman Doug Brown*

The Community Development/Strategic Planning Committee met on August 12, 2021, it was recommended and I move:

- CDSP21/08 – 20 To authorize reimbursement to the Muskegon County Fair Association of \$26,281 for half of the cost to replace the roofs on horse barn 4, Updyke school building, and fair office/garages and reimburse 100% of the total project cost for horse barn 5 not to exceed \$30,000 when it is completed.
- CDSP21/08 – 21 To approve the Agreement Regarding Dalton Township Property and authorize the Board Chair to sign the agreement.

*Transportation Committee Summary Sheet
Chairman Doug Brown*

The Transportation Committee met on August 12, 2021; it was recommended, and I move:

- TR21/08 – 21 To accept the Fourth Amendment to the Service Facility Lease Agreement between the County of Muskegon and Safelite Fulfillment, Inc. to extend the lease from August 1, 2021 – July 31, 2023 of the two-stall garage and small office located at 102 Sinclair Drive, Norton Shores, MI 49441, on the grounds of the Muskegon County Airport. This lease amendment includes a CPI adjustment and has been agreed to by the lessee.
- TR21/08 – 22 To approve a construction contract with Korthase and Sons Co in the amount of \$122,189.00 to remove the existing airport rotating beacon structure and light, and replace it with a new beacon tower and controls. The bid was awarded at the June 15, 2021 Full Board meeting, Motion 2021-244.
- TR21/08 – 23 To amend the C&S Engineers Lump Sum Consultant Agreement for professional design and engineering services for the Airport Beacon replacement project to include construction administration and observation services. The additional services will increase the contract value in the amount of \$25,017 to an amended total cost of \$44,891.
- TR21/08 – 24 To authorize MATS to dispose of the bus shelter located at the Muskegon Heights Farmers Market site, by providing the City of Muskegon Heights the option to take possession of it for market use, or by removing it if the City does not desire it.
- TR21/08 – 25 To authorize MATS to enter into an interlocal agreement with Harbor Transit Multi Modal Transportation System to facilitate connection of the MATS Go2 program and the Harbor Transit program at Spring Lake Fire Station 2 on 174th Avenue.

*Ways & Means Summary Sheet
Chairman Kim Cyr*

The Ways & Means Committee met on August 24, 2021. It was recommended and I move:

WM21/08 – 81 To approve payment of the accounts payable of \$4,066,562.78 covering the period of July 23, 2021 through August 5, 2021 for checks as presented by the County Clerk.

WM21/08 – 82 To approve the final one year optional renewal with Rehmann Robson as the County's independent auditor for the FY2021 audit at a cost of \$67,100 and authorize the Board Chair to sign the engagement letter.

WM21/08 – 83 To approve entering into an agreement with Lean Advisors, Inc., to provide Lean government training and technical assistance at a cost not to exceed \$24,000 for the Public Health Department and authorize the Board chair to sign the agreement.

(note: items 84 and 85 were postponed to September 7, 2021)

Muskegon County Full Board

Request for Board Approval

Requestor: Mark Eisenbarth

Full Board Date: 2021-08-31

Requesting Department: Administration

Budget:

Agenda Number:

Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Move to authorize staff to hire Sill Appraisal Group to perform the second appraisal for Dune Harbor Park for a not-to-exceed cost of \$7,850.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

As part of the process of acquiring the former Nugent Sand site, the Department of Natural Resources (DNR) requires a second appraisal be performed. Prior to the first appraisal, the Land Conservancy provided appraisers that are accepted by the DNR and Land Conservancy. The appraiser who performed the first appraisal is unable to perform the second appraisal.

Staff received the following two quotes for the second appraisal:

1. Carlson Appraisal Company \$7,000, plus meeting and other costs at \$210/hr.
2. Sill Appraisal Group \$7,850

Staff, the Land Conservancy, and the Owner agree to award the second appraisal to Sill Appraisal Group.

<p>Kristen Wade, HR Director Analysis Required? No</p>	<p>Beth Dick, Finance Director/Management Analysis:</p> <p><input checked="" type="checkbox"/> <u>Beth Dick</u></p>
<p>Michael Homier, Corporate Counsel Analysis Required? No</p>	<p>Mark Eisenbarth, County Administrator Recommendation:</p> <p><input checked="" type="checkbox"/> <u>Mark Eisenbarth</u></p>