

MUSKEGON COUNTY BOARD OF COMMISSIONERS

Courts & Public Safety Committee

AGENDA

April 1, 2021 - 4:00 p.m.
Hall of Justice, 4th Floor
990 Terrace, Muskegon, MI

Malinda Pego, Chairman
Marcia Hovey-Wright, Vice-Chair

Due to MDHHS Capacity Guidelines the boardroom may only accommodate 18 people
The Public may attend via Zoom - Connect to Zoom from your computer, tablet or smartphone at:
<https://zoom.us/j/93943531492?pwd=cUtjUFRZMGs5Rmxhb2laVks5NWxhQT09>

Phone: (312) 626-6799
Meeting ID: 939 4353 1492
Passcode: 093863

Cell phones may mute & unmute by dialing *6
Raise and lower hand to speak by dialing *9

To raise your digital hand from your PC or
MAC, at the bottom of the window on the right
side of the screen, click the button labeled
"Raise Hand"

View the meeting on Facebook at:
<https://www.facebook.com/MuskegonCountyMI>

- 1) Call to Order
- 2) Roll Call (w/location)
- 3) Approval of Minutes of March 2, 2021
- 4) Public Comment (on an agenda item)
- 5) Items for Consideration
 - CPS21/04 - 20 (Public Defender – Manda Mitteer) To authorize the Public Defender's Office to apply for a renewal of the MIDC (Michigan Indigent Defense Commission) grant for FY22 and accept the grant award upon approval by the MIDC.
 - CPS21/04 – 21 (Public Defender – Manda Mitteer) To authorize the Public Defender to change the labor distribution of the Assistant Public Defender III position X09301 from 100% 2600-2994 to 100% 2600-2996 to make the position fully funded by the MIDC grant effective January 1, 2021.
- 6) Unfinished Business
- 7) New Business
- 8) Public Comment
- 9) Final Board Comment
- 10) Adjourn (call of the Chair)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of the majority of the Commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Courts & Public Safety Committee

March 2, 2021 – 4:00 p.m.
via Zoom

Malinda Pego, Chair
Marcia Hovey-Wright, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Pego at 0:00 p.m.

ROLL CALL

Present: Doug Brown (Muskegon), Kim Cyr (Twin Lake), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Norton Shores), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Marcia Hovey-Wright (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the minutes of the February 2, 2021, meeting as written.

Roll Call:

Yes: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Malinda Pego

No: None Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CPS21/03 – 16 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the Sheriff’s Office accepting the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (21-LE-11090400-018) between the Muskegon County Sheriff’s Office and the USDA, Forest Service and to have the Sheriff sign this agreement.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr, Malinda Pego

No: None Motion carried.

CPS21/03 – 17 It was moved by Commissioner Hovey-Wright, supported by Commissioner Wilkins, to approve the Sheriff to utilize salary savings to reclassify the Communication Dispatcher, G22001, pay table/grade GU-00070 (\$12.93/hr - \$15.79/hr) to a Communications Dispatcher II position, pay table/grade GU-00160 (\$15.16/hr - \$18.70/hr) at a cost of \$2,586.80 for FY20-21.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr, Marcia Hovey-Wright, Malinda Pego

No: Susie Hughes Motion carried.

CPS21/03 – 18 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve the Sheriff to utilize salary savings to implement a salary range adjustment to the Marine Officer – Seasonal job classification, TY150, to pay table/grade TS-00430, \$15.50/hr - \$16.75/hr.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr, Malinda Pego

No: Susie Hughes Motion carried.

CPS21/03 – 19 It was moved by Commissioner Hovey-Wright, supported by Commissioner Cyr, to authorize the Sheriff to lease four (4) 2021 Ford Police Interceptor Utility AWD vehicles and to utilize Emergency Services to coordinate the leasing, equipment purchases and up fitting using MiDeal pricing of \$35,849 per vehicle with additional equipment cost of \$11,227.08 per vehicle. Further authorize obtaining quotes for leasing and amend the budget accordingly.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes

No: Zach Lahring, Malinda Pego Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Sheriff Michael Poulin thanked the Commissioners for their support and thanked Commissioner Cyr for his visit to the department.

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:23 p.m.

Muskegon County Courts & Public Safety Committee

Request for Board Approval

Requestor: Manda Mitteer

Committee Date: April 1, 2021

Requesting Department: Public Defender

Full Board Date: April 6, 2021

Budget: Budgeted



Agenda Number: CPS21/04 - 20

Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Move to authorize the Public Defender's Office to apply for a renewal of the MIDC (Michigan Indigent Defense Commission) grant for FY22 and accept the grant award upon approval by the MIDC.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

Request permission for the Public Defender's Office to apply for a renewal of the MIDC (Michigan Indigent Defense Commission) grant for FY22 and accept the grant award upon approval by the MIDC. Also allow the budget to be amended accordingly upon grant approval and acceptance. The FY21 Grant contribution was \$2,283,304.70 (less the unexpended Grant Funds carried over from FY2020 \$486,245.30) for \$1,797,059.40 with a Local Share Contribution of \$676,202.18. The MIDC imposed Standards to improve representation of indigent clients which require the grant funding for additional staff, services, and resources.

Kristen Wade, HR Director Analysis Required? No	Beth Dick, Finance Director/Management Analysis: 
Michael Homier, Corporate Counsel Analysis Required? No	Mark Eisenbarth, County Administrator Recommendation: 

Muskegon County Courts & Public Safety Committee

Request for Board Approval

Requestor: Manda Mitteer

Committee Date: April 1, 2021

Requesting Department: Public Defender

Full Board Date: April 6, 2021

Budget: Budgeted



Agenda Number: CPS21/04 - 21

Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Move to authorize the Public Defender to change the labor distribution of the Assistant Public Defender III position X09301 from 100% 2600-2994 to 100% 2600-2996 to make the position fully funded by the MIDC grant effective January 1, 2021.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

Request permission for the Public Defender Office to make a labor distribution change in accordance with the MIDC grant funding. Position ID X09301 Assistant Public Defender III would move from 100% 2600-2994 to 100% 2600-2996 to make the position fully funded by the MIDC grant. Changes would be effective retroactively back to January 1, 2021 for MIDC quarterly reporting purposes.

<p>Kristen Wade, HR Director Analysis Required? No</p>	<p>Beth Dick, Finance Director/Management Analysis:</p> <p>✓ </p>
<p>Michael Homier, Corporate Counsel Analysis Required? No</p>	<p>Mark Eisenbarth, County Administrator Recommendation:</p> <p>✦ </p>