

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development / Strategic Planning Committee

AGENDA

March 11, 2021 - 4:00 p.m.
Via Zoom

Doug Brown, Chairman
Susie Hughes, Vice-Chair

Connect to Zoom from your computer, tablet or smartphone at:

<https://zoom.us/j/96590396996?pwd=MIUwcFJURm02YXM4d1lIZUJNZmZTUT09>

Join by phone at: 312.626.6799
Meeting ID: 965 9039 6996
Passcode: 958618

Cell phones may mute & unmute by dialing *6
Raise and lower hand to speak by dialing *9

To raise your digital hand from your PC or
MAC, at the bottom of the window on the right
side of the screen, click the button labeled
"Raise Hand"

View the meeting on YouTube at:

<https://www.co.muskegon.mi.us/1597/Board-Meeting-Videos>

View the meeting on Facebook at:

<https://www.facebook.com/MuskegonCountyMI>

- 1) Call to Order
- 2) Roll Call (w/location)
- 3) Approval of Regular Meeting **and** Special Meeting
Minutes of February 11, 2021
- 4) Public Comment (on an agenda item)
- 5) Items for Consideration

*Board Work Session
Information Technology
Begins at 3:30 p.m. today*

CDSP21/03 – 08 (Parks – Bob Lukens) To accept the land donation of two small parcels bordering Meinert County Park with closing costs on the two properties to be funded by the White Lake Community Fund from the Land Conservancy of West Michigan's Meinert Park Endowment Fund.

- 6) Unfinished Business
- 7) New Business
- 8) Public Comment
- 9) Final Board Comment
- 10) Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of the majority of the Commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

February 11, 2021
4:00 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:00 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Grand Rapids), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Norton Shores), Doug Brown (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the minutes of the January 21, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown

No: None Motion carried.

PUBLIC COMMENT

Ken Mahoney addressed the Board regarding his support of the resolution in for Item No. 5.
Margo Haynes addressed the Board regarding her support of the resolution in for Item No. 5.
Tanya Cabala the Board regarding her support of the resolution in for Item No. 5.
Pete Bosheff the Board regarding his support of the resolution in for Item No. 5.

ITEMS FOR CONSIDERATION

CDSP21/03 - 03 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to adopt the revised Accommodations Tax Advisory Committee Bylaws.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

CDSP21/02 - 04 It was moved by Commissioner Scolnik, supported by Commissioner Nash, to adjust the Heritage Landing rental fees for one year only, from \$2,500 per festival day to \$1,500 per festival day, to provide relief to our festivals, all of which have been adversely affected by the Covid-19 crisis.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes,

No: Zach Lahring, Malinda Pego, Kim Cyr, Doug Brown Motion carried.

CDSP21/02 - 05 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the resolution authorizing the Muskegon County Parks Department to apply for a grant from the Michigan Natural Resources Trust Fund for the Nugent Sands Property Acquisition North Project located in Norton Shores.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: Malinda Pego, Zach Lahring Motion carried.

CDSP21/02 - 06 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to accept the Right of First Refusal Agreement between the County of Muskegon and Jackson-Merkey Contractors, Inc. for the property bordering the Nugent Sand “North Lake,” which is Phase II of the planned Dune Harbor Park acquisition. This document will be included in the MDNR Trust Fund Grant application for Phase II acquisition.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Doug Brown

No: Malinda Pego, Zach Lahring Motion carried.

CDSP21/02 - 07 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to enter into a Memorandum of Understanding (MOU) between the County of Muskegon and Jackson-Merkey Contractors, Inc., regarding the terms and conditions of both parties upon the acquisition of the Nugent Sand “North Lake” property, also known as Phase II of the Dune Harbor Park project.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash,

No: Zach Lahring, Malinda Pego, Doug Brown Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Scolnik commented that the City of Norton Shores wants this park and the community wants this park. He doesn't understand why anyone would be against it.

Commissioner Lahring stated who wouldn't want someone else to pay for a \$50m park? He also stated Norton Shores can't even keep up their own parks.

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 4:28 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Special Community Development & Strategic Planning Committee

February 11, 2021
3:30 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 3:30 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Grand Rapids), Bob Scolnik (Norton Shores), Malinda Pego (Norton Shores), Doug Brown (Muskegon)

Rillastine Wilkins (Muskegon) – had technical difficulties and joined the meeting late

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF THE AGENDA

It was moved by Chairman Scolnik, supported by Commissioner Hughes, to approve the agenda as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Kim Cyr, Doug Brown
No: Zach Lahring Motion carried.

PUBLIC HEARING

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to open the public hearing.

Roll Call:

Yes: Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Kim Cyr, Marcia Hovey-Wright,
No: None Motion carried.

PUBLIC COMMENT

The following made public comment in support of Muskegon County's Consideration to Apply for Michigan Natural Resources Trust Fund Grant to Acquire Phase Two north property of Nugent Sand's 377 acres of potential park land: 1) Aaron Bodbyl-Mast, 2) Eric Seifert, 3) Kenneth Mahoney, 4) Pete Bosheff, 5) Roger Morgenstern, 6) Ashley Podein, 7) Tanya Cabala, 8) Andrea Riegler, 9) Jack Page, 10) Michael Ramsey, 11) Christine Robere

The following made public comment against the Muskegon County's Consideration to Apply for Michigan Natural Resources Trust Fund Grant to Acquire Phase Two north property of Nugent Sand's 377 acres of potential park land: 1) Charles Ritchard

FINAL BOARD COMMENT

Commissioner Marcia Hovey-Wright commented that the money from the trust fund at the state level is from oil and gas money. It is not government money in any way. The total cost of acquisition will be done by the owner and the grant from the state. The parks will also provide minimal maintenance through park funds.

Commissioner Zach Lahring commented that the idea that the grant money is not tax dollars is absurd. Kruze Park was brought up. If you want to see how the park is in disrepair, go out there. The other parks are in disarray. We can't manage the parks that we have.

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to close the public hearing.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr,
Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None

Motion carried.

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 3:58 p.m.

Muskegon County Community Development / Strategic Planning Committee

Request for Board Approval

Requestor: Robert M. Lukens

Committee Date: 2021-03-11

Requesting Department: Community Development
- Parks

Full Board Date: 2021-03-30

Budget: Budgeted

Agenda Number: CDSP21/03 - 08



Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

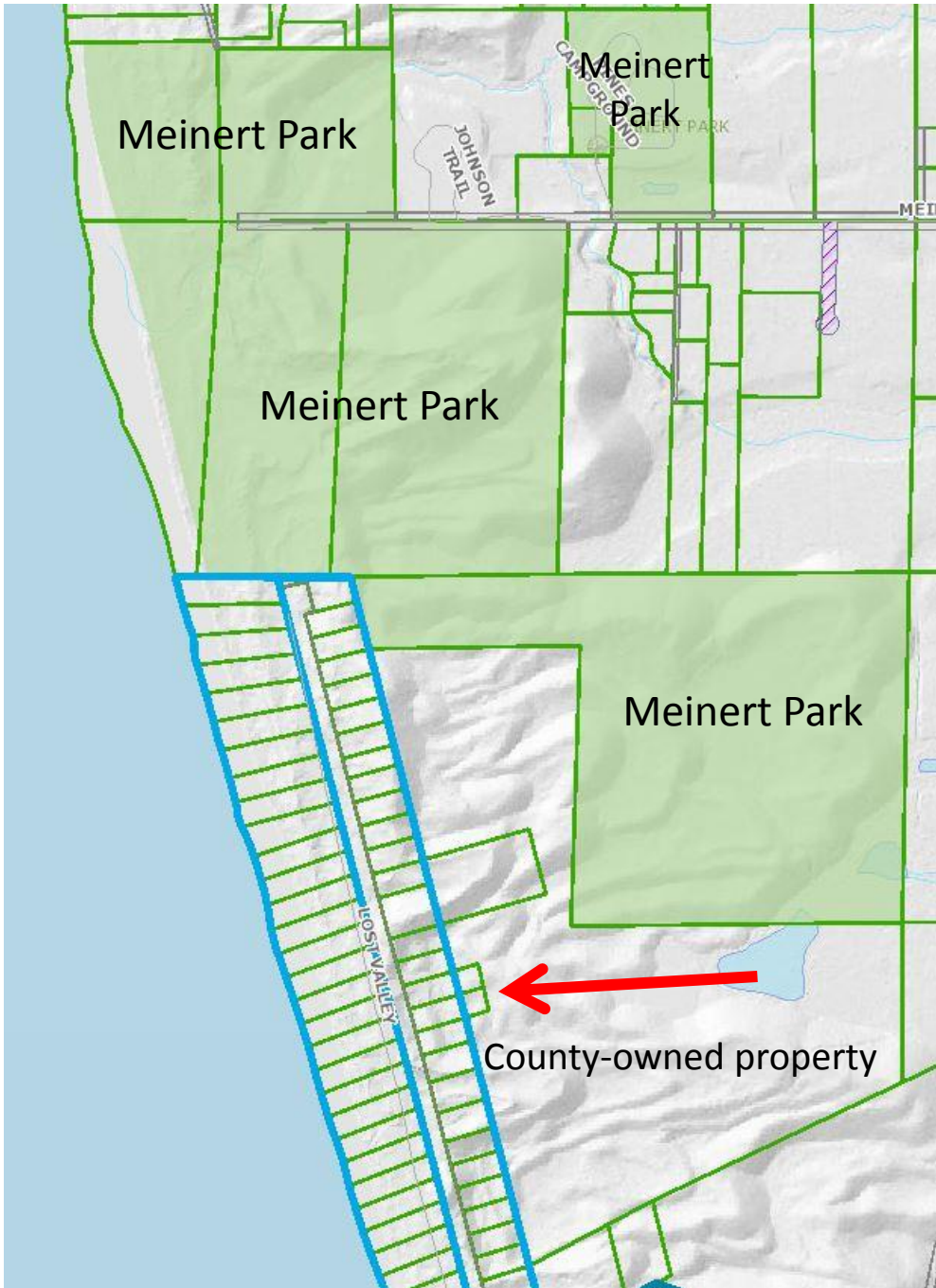
Move to accept the land donation of two small parcels bordering Meinert County Park with closing costs on the two properties to be funded by the White Lake Community Fund from the Land Conservancy of West Michigan's Meinert Park Endowment Fund.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

Robert and Ann Erler own two small pieces of property that border the large protected dune at Meinert Park. The Erler's wish to donate the two properties to the County Parks Department. Approximate closing costs for the two properties is \$6,500, and the Parks Department made a \$6,500 request to the Community Foundation for Muskegon County to use funds earmarked for the Meinert Park Endowment Fund to pay for the closing costs. That request was accepted by the White Lake Community Fund, administrators of the Meinert Park Endowment Fund.

This motion seeks to close on the two properties bordering Meinert donated to the Muskegon County Parks Department.

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| <p>Kristen Wade, HR Director Analysis Required? No</p> | <p>Beth Dick, Finance Director/Management Analysis:</p> <p style="text-align: center;">✓ </p> |
| <p>Michael Homier, Corporate Counsel Analysis Required? Yes</p> <p style="text-align: center;">Attorney Scott Hogan</p> | <p>Mark Eisenbarth, County Administrator Recommendation:</p> <p style="text-align: center;">➤ </p> |



Parcel # 6101-110-300-0001-00

Parcel # 6101-110-300-0002-00