

*MUSKEGON COUNTY BOARD OF COMMISSIONERS  
FULL BOARD  
AGENDA*

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February 26, 2019 – 3:30 PM  
Hall of Justice  
990 Terrace, Muskegon, MI



Susie Hughes, Chair  
Gary Foster, Vice-Chair

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- 1) Call to Order
- 2) Invocation: Pastor Scott Church, Trinity Baptist Church
- 3) Pledge of Allegiance
- 4) Roll Call
- 5) Approval of Agenda
- 6) Approval of the Minutes of February 12, 2019
- 7) Public Comment (on an agenda item)
- 8) Presentations:
  - A. Muskegon County Sheriff's Department Staff Recognition – Sheriff Michael Poulin
  - B. Equalization Update – Donna VanderVries, Equalization Director
- 9) Committee/Board Reports
  - A. Community Development/Strategic Planning Committee
  - B. Transportation Committee
  - C. Ways & Means Committee

**Public Comment**

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

- 10) Chairman's Report/Committee Liaison Reports
  - A. HealthWest Board Reappointment (term through 3/31/22)
    - John Schrier – Undesignated Slot
  - B. Solid Waste Planning Committee Reappointment (term through 12/31/20)
    - Wayne Kuerth – Solid Waste Management Slot
  - C. Commissioner Liaison Reports (One Scheduled Each Full Board Meeting)
- 11) Administrator's Report
  - Convention Center Update
- 12) Old Business
- 13) New Business
- 14) Public Comment
- 15) Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Community Development/Strategic Planning Committee met on February 19, 2019, it was recommended and I move:

- CD/SP19/02 – 01 To authorize transfer of the remaining funds available to the Parks Department through the 2015 Capital Improvement Bond proceeds (4010-9015) to three projects expected to be completed in FY19: a new garage at Patterson Park (\$15,000), fiber optic cabling for Blue Lake Park Campground (\$7,050) and a portion of the total cost for a maintenance building at Pioneer Park (\$33,975), for a total of \$56,025 in expenditures and amend the budget accordingly.
- CD/SP19/02 – 02 To approve the salary range adjustment for the Seasonal Park Ranger/Dock Security classification from TS-00105 (\$10.50-\$11.00/hr) to TS-00305 (\$11.00-\$11.50/hr) and for the Seasonal Crew Leader classification from TS-00325 (\$12.50-\$13.00/hr) to TS-00330 (\$12.75-\$13.25/hr) and amend the budget accordingly.

The Transportation Committee met on February 19, 2019; it was recommended, and I move:

- TR19/02-07 To authorize the Muskegon Area Transit System to conduct a small purchase solicitation for a four year period of CNG station preventive and on-call maintenance services and parts.
- TR19/02-08 To approve the Muskegon Area Transit System's FY2020 application to the State of Michigan for operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.
- TR19/02-09 To approve the revisions to the McMurray Facility Use Policy 2003-431, effective February 26, 2019.
- TR19/02-10 To approve the Airport's request to issue a Request for Proposals to procure a replacement Parking Access and Revenue Control System (PARCS) including hardware and software for the Terminal Parking Lots.
- TR19/02-11 To approve Amendment No. 2 to Federal Grant No. 3-26-0071-041-2017 in the amount of \$10,106 for additional design phase tasks for the Runway 6-24 Pavement and Lighting Rehabilitation Project, and further authorizing the Chair to execute, upon receipt, the matching State Grant Offer, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers.
- TR19/02-12 To approve the Fiscal Year 2019 – 2023 Airport Capital Improvement Program proposed project list developed in coordination between the Airport, MDOT Aeronautics and the Federal Aviation Administration.

The Ways & Means Committee met on February 19, 2019, it was recommended and I move:

- WM19/02 - 17 To approve payment of the accounts payable of \$3,125,150.21, covering the period of January 25, 2019 through February 7, 2019 for checks as presented by the County Clerk.
- WM19/02 – 18 To extend the three cleaning contracts with Reliant by 90 days and authorize the Chair and Clerk to sign the amendments.
- WM19/02 – 19 To authorize Sale of Property between Muskegon County and Blue Photon Real Estate Holdings LLC, contingent on corporate counsel approval, for parcels located at 700 E. Porter Rd and 740 E. Porter Rd, for a sale price of \$75,960 with the proceeds from the sale being deposited in the Airport Fund, and for the Board Chair to sign appropriate documents.
- WM19/02 – 20 To authorize the Muskegon County Board of Commissioners to accept the County Veterans Service Fund grant award, and authorize the Chair to sign.
- WM19/02 – 21 To authorize the staff to include Consumers Energy as a partner with the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2019, utilizing the following approved contractors: Assured Comfort, Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling, G&W Refrigeration, Jewett Heating and Cooling, Lascko, and Northside Heating.