

MUSKEGON COUNTY BOARD OF COMMISSIONERS

Special Transportation Committee

AGENDA

February 23, 2021 – 3:30 p.m.

Via Zoom

Doug Brown, Chair

Rillastine Wilkins, Vice-Chair

Connect to Zoom from your computer, tablet or smartphone at:

<https://zoom.us/j/97976547107?pwd=Nm52K1BNdVVxdXZCQlByNzNWMmRoZz09>

Join by phone at: 312.626.6799

Meeting ID: 979 7654 7107

Passcode: 633532

View the meeting on YouTube at:

<https://www.co.muskegon.mi.us/1597/Board-Meeting-Videos>

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- 1) Call to Order
 - 2) Roll Call
 - 3) Approval of Minutes of February 11, 2021, Committee Meeting
 - 4) Public Comment (on an agenda item)
 - 5) Items for Consideration
 - TC21/02 – 06 (MATS - Bob Lukens) To adopt the transit system governance implementation timeline presented by the West Michigan Shoreline Regional Development Commission (WMSRDC).
 - 6) Unfinished Business
 - 7) New Business
 - 8) Public Comment
 - 9) Final Board Comment
 - 10) Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of the majority of the Commission.

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MUSKEGON COUNTY BOARD OF COMMISSIONERS
Transportation Committee

February 11, 2021
4:00 p.m. via Zoom

Doug Brown, Chair
Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:29 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Muskegon), Doug Brown (Muskegon)

Excused: Charles Nash

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the minutes of the January 21, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown

No: None Motion carried.

INFORMATION ITEMS

It was moved by Commissioner Hughes, supported by Commissioner, Wilkins, to accept the Transit Operations Report of January 21, 2021.

Roll Call:

Yes: Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Doug Brown

No: None Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

TC 21/02 - 03 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the Muskegon Area Transit System to publish the public notice regarding the FY2021 Federal Capital assistance applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing.

Roll Call:

Yes: Susie Hughes, Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright

No: Zach Lahring, Malinda Pego, Kim Cyr, Doug Brown

Motion failed.

TC 21/02 - 04

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the Muskegon Area Transit System's FY2022 application to the State of Michigan for operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes

No: Zach Lahring, Malinda Pego, Kim Cyr, Doug Brown

Motion failed.

UNFINISHED BUSINESS

None

NEW BUSINESS

Bob Lukens updated the commissioner on the transition at the airport with F3.

TC 21/02 – 05

It was moved by Commissioner Hughes, supported by Commissioner Pego, to allow F3 to move the date of the contract up from April 1, 2021 to March 1, 2021.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik, Rillastine Wilkins,
Kim Cyr, Doug Brown

No: None

Motion carried.

PUBLIC COMMENT

Jim Koens encouraged the commissioners to reach out to him if they have any questions on funding and the operations at MATS as well as his role.

Pete Bosheff stated that he strongly supports public transit. He stated that it's more and more important in communities like ours as well.

FINAL BOARD COMMENT

Commissioner Cyr stated that he supports public transportation and would like to see it become an authority.

Commissioner Hovey-Wright asked Jim Koens what effect the failed motions would have on MATS. Mr. Koens replied that we have to have these funds to have a viable program.

Commissioner Hughes asked if the buses and things that have been ordered will be the responsibility of the County. Mr. Koens replied that some of the buses have been ordered, but they may be able to cancel two of them.

Commissioner Brown thanked third grader, Jack, for the card sent to the commissioners.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 5:04 p.m.

Muskegon County Transportation Committee

Request for Board Consideration

Requestor: Robert M. Lukens

Committee Date: 02/23/2021

Requesting Department: Community Development
- Transit

Full Board Date: 02/23/2021

Budget: Budgeted

Agenda Number: TC21/02 - 06

Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Move to adopt the transit system governance implementation timeline presented by the West Michigan Shoreline Regional Development Commission (WMSRDC).



Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

After discussions between Muskegon County Administration, the Muskegon Area Transit System, Harbor Transit Multi-Modal Transportation System, and Northern Ottawa County municipalities, the West Michigan Shoreline Regional Development Commission (WMSRDC) was authorized to apply for an MDOT Regional Transit Governance and Organizational Transition Study grant to:

- Analyze existing governance structures;
- Identify and explore available models for use in the region;
- Facilitate local and regional discussions, consensus-building, collaboration, and development of a recommended solution; and
- Develop draft agreements for parties to consider.

The timeline follows:

- Grant was awarded to WMSRDC in September 2020;
- RFP document created by WMSRDC, reviewed & approved by MDOT, and released to vendor community on February 5, 2021;
- RFP vendor proposals are due to WMSRDC March 19, 2021;
- Anticipated vendor award, reviewed & approved by MDOT in June 2021;
- June 1, 2021 – December 31, 2021
 - > Conduct governance and organization transition analysis (June-October)
 - > Facilitate local and regional discussions & consensus building (June-November)
 - > Presentation of recommended governance structure(s) (November-December)
- January 1, 2022 – September 30, 2022
 - > Vet & choose recommended governance structure (January-February)
 - > Identify way forward (February-March)
 - > Implementation of recommended governance structure: develop draft agreements for consideration by local partners (April-September)

<p>Kristen Wade, HR Director Analysis Required? No</p>	<p>Beth Dick, Finance Director/Management Analysis:</p> <p><input type="checkbox"/> </p>
<p>Michael Homier, Corporate Counsel Analysis Required? No</p>	<p>Mark Eisenbarth, County Administrator Recommendation:</p> <p><input checked="" type="checkbox"/> </p>