

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Transportation Committee

### AGENDA

February 11, 2021 - 4:00 p.m.

Via Zoom

Doug Brown, Chair

Rillastine Wilkins, Vice-Chair

Connect to Zoom from your computer, tablet or smartphone at:

<https://zoom.us/j/99305486652?pwd=VDh5WTdYTUZPNUduR0tMQWNIjdrdz09>

Join by phone at: 312.626.6799

Meeting ID: 993 0548 6652

Passcode: 810827

Cell phones may mute & unmute by dialing \*6  
Raise and lower hand to speak by dialing \*9

To raise your digital hand from your PC or  
MAC, at the bottom of the window on the right  
side of the screen, click the button labeled  
"Raise Hand"

View the meeting on YouTube at:

<https://www.co.muskegon.mi.us/1597/Board-Meeting-Videos>

- 1) Call to Order
- 2) Roll Call (w/location)
- 3) Approval of Minutes of January 21, 2021, Committee Meeting
- 4) Informational Items:
  - a) Transit Operations Report - January 2021
  - b) Airport Operations Report - January 2021
- 5) Public Comment (on an agenda item)
- 6) Items for Consideration

TC21/02 - 03 (MATS – Bob Lukens) To authorize the Muskegon Area Transit System to publish the public notice regarding the FY2021 Federal Capital assistance applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing.

TC21/02 - 04 (MATS – Bob Lukens) To approve the Muskegon Area Transit System's FY2022 application to the State of Michigan for operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

7) Unfinished Business

8) New Business

#### Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of the majority of the Commission.

- 9) Public Comment
- 10) Final Board Comment
- 11) Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**MUSKEGON COUNTY BOARD OF COMMISSIONERS**  
**Transportation Committee**

January 21, 2021  
4:00 p.m. via Zoom

Doug Brown, Chair  
Rillastine Wilkins, Vice-Chair

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Chairman Brown at 4:02 p.m.

**ROLL CALL**

Present: Kim Cyr (Muskegon County), Marcia Hovey-Wright (Petoskey), Susie Hughes (Muskegon County), Zach Lahring (Ravenna), Charles Nash (City of Muskegon), Malinda Pego (Norton Shores), Robert Scolnik (Norton Shores), Rillastine Wilkins (County of Muskegon), and Doug Brown (County of Muskegon)

Also Present: Beth Dick, Finance Director/Assistant County Administrator;  
Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hovey-Wright, supported by Commissioner Wilkins, to approve the minutes of December 10, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown

No: None Motion carried.

It was moved by Commissioner Wilkins, supported by Commissioner Hovey-Wright, to accept the Transit and Airport Operational Reports.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Doug Brown

No: None Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

TR21/01 - 01      It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the MATS Title VI Program February 2021 Update and the included MATS Service Standards and Service Policies.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

TR21/01 – 02 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to extend the services of Richard Taig consulting services for additional two months, to provide FAA Part 139 documentation, airfield operations review, staff training, and staff supervision during the transition period for an amount not to exceed \$20,000.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

Commissioner Hovey-Wright would like an update on the changes to the MATS system.

**ADJOURNMENT**

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:14 p.m.

**COUNTY OF MUSKEGON  
MUSKEGON AREA TRANSIT SYSTEM  
OPERATIONS REPORT  
JANUARY 2021**

	MONTH TO MONTH			YEAR TO DATE		
	2021	2020	CHANGE	2021	2020	CHANGE
<b>MATS PASSENGER ACTIVITY</b>						
Fixed Route Services						
Linehaul Service	9,455	38,153	-75%	9,455	38,153	-75%
MARC - New Service	0	484	-100%	0	484	-100%
Fixed Route Total	9,455	38,637	-76%	9,455	38,637	-76%
Demand/Response Services						
GoBus	0	1,365	-100%	0	1,365	-100%
ADA Paratransit	173	0	-	173	0	-
Reserve-A-Ride	335	0	-	335	0	-
Demand/Response Total	508	1,365	-63%	508	1,365	-63%
<b>TOTALS</b>	<b>9,963</b>	<b>40,002</b>	<b>-75%</b>	<b>9,963</b>	<b>40,002</b>	<b>-75%</b>
<b>DAILY AVERAGE</b>						
Fixed Route Services						
Linehaul Service	498	1,467	-66%	498	1,467	-66%
MARC - New Service	-	22	-	-	22	-
Demand Response Services						
GoBus	-	53	-	-	53	-
ADA Paratransit	9	-	-	9	-	-
Reserve-A-Ride	14	-	-	14	-	-
<b>PASSENGERS PER HOUR</b>						
Fixed Route Services						
Linehaul Service	5.7	11.7	-51%	5.7	11.7	-51%
MARC - New Service	-	1.9	-	-	1.9	-
Fixed Route Average	5.7	11.0	-48%	5.7	11.0	-48%
Demand Response Services						
GoBus	-	2.2	-	-	2.2	-
ADA Paratransit	1.4	-	-	1.4	-	-
Reserve-A-Ride	2.2	-	-	2.2	-	-

NUMBER OF DAYS USED TO CALCULATE DATA

	MONTHLY		ANNUAL	
	2021	2020	2021	2020
Linehaul Service	19	26	19	26
MARC - New Service	0	22	0	22
GoBus	0	26	0	26
ADA Paratransit	19	0	19	0
Reserve-A-Ride	24	0	24	0

NUMBER OF REVENUE HOURS USED TO CALCULATE DATA

	MONTHLY		ANNUAL	
	2021	2020	2021	2020
Linehaul Service	1649	3268	1649	3268
MARC - New Service	0	249	0	249
GoBus	0	620	0	620
ADA Paratransit	124	0	124	0
Reserve-A-Ride	150	0	150	0

# Muskegon County Transportation Committee

## Request for Board Consideration

**Requestor:** Bob Lukens

**Committee Date:** 02/11/2021

**Requesting Department:** Transit

**Full Board Date:** 02/23/2021

**Budget:** Budgeted

**Agenda Number:** TR21/02 - 03

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**Suggested Motion:** *(State the following exactly as it should appear in the minutes.)*

Move to authorize the Muskegon Area Transit System to publish the public notice regarding the FY2021 Federal Capital assistance applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing.

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**Summary of Request:** *(General description of financing, other operational impact, possible alternatives.)*

Applications for FY2021 Federal Transit Administration capital assistance have been prepared by the Muskegon Area Transit System for electronic review and execution. A total of \$1,363,166 is anticipated and requested from the Section 5339 Formula Capital Program and the 5307/CMAQ program. These funds will be used for 80% reimbursement of support equipment, capital cost of contracting, and heavy duty bus projects (with the remaining 20% anticipated from state capital match grants). The federal funding for each activity in this application is listed in the attached public notice as the Program of Projects. Board authorization is sought to allow the Muskegon Area Transit System to publish the attached public notice regarding the FY2021 Federal Capital assistance applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing.

<b>Kristen Wade, HR Director Analysis Required?</b> No	<b>Beth Dick, Finance Director/Management Analysis:</b>  ✓ 
<b>Michael Homier, Corporate Counsel Analysis Required?</b> No	<b>Mark Eisenbarth, County Administrator Recommendation:</b>  ✓ 

**MUSKEGON AREA TRANSIT SYSTEM  
NOTICE OF PROPOSED FEDERAL GRANT APPLICATION**

Notice is hereby given that the Muskegon Area Transit System (MATS) intends to apply for FY2021 Federal Transit Administration capital assistance as provided for under federal legislation, the Fixing America's Surface Transportation (FAST) Act, as amended. A total of \$815,000 is requested from the Section 5307/CMAQ Program and \$548,166 from the Section 5339 Bus and Bus Facilities Program.

MATS has prepared applications for these Programs to assist in financing capital needs. The local matching funds necessary to qualify for these grants are derived from the Michigan Department of Transportation Comprehensive Transportation Fund.

Included in the applications is the following program of projects.

<b>SECTION 5307/CMAQ AND 5339 APPLICATION PROGRAM OF PROJECTS</b>			
<b>PROJECT DESCRIPTION</b>	<b>FEDERAL AMOUNT</b>	<b>PROJECT TYPE</b>	<b>DESIGNATED RECIPIENT</b>
Heavy Duty Buses	\$ 815,000	Section 5307/CMAQ	Muskegon County
Support Equipment	\$ 383,166	Section 5339	Muskegon County
Heavy Duty Bus	\$ 115,000	Section 5339	Muskegon County
Capital Cost of Contracting	\$ 50,000	Section 5339	Muskegon County

Copies of the applications are available for review during a 30-day period (March 1, 2021, to March 30, 2021), during office hours at the Muskegon Area Transit System, 2624 Sixth Street, Muskegon Heights. Upon advance notice, materials concerning the application can be made available in alternative formats.

Written comments regarding the application and/or written requests for a public hearing to review the application must be received by March 30, 2021. If a hearing is requested, notice of the scheduled date, time, and location will be provided at least 10 days in advance. If no comments are received, or if a hearing is not requested, this proposed program of projects will become final.

Written comments or a request for public hearing should be mailed to:  
Muskegon Area Transit System  
2624 Sixth Street  
Muskegon Heights, MI 49444

Publish: March 1, 2021

# Muskegon County Transportation Committee

## Request for Board Consideration

**Requestor:** Bob Lukens

**Committee Date:** 02/11/2021

**Requesting Department:** Transit

**Full Board Date:** 02/23/2021

**Budget:** Budgeted

**Agenda Number:** TR21/02 - 04

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**Suggested Motion:** *(State the following exactly as it should appear in the minutes.)*



Move to approve the Muskegon Area Transit System's FY2022 application to the State of Michigan for operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

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**Summary of Request:** *(General description of financing, other operational impact, possible alternatives.)*

Applications for FY2022 transit operating and capital assistance from the State of Michigan are due to the Department of Transportation and have been prepared through the State's electronic application program. MATS has prepared its FY2022 application based on a reasonable projection of MATS operations. As state funding is on a reimbursement basis, it is expected that adjustments will be made prior to or during FY2022. However, MDOT needs application budgets submitted by each eligible agency in order to begin their statewide allocation projections.

Summary materials related to the application are attached. Board approval of the application, the attached resolution of intent, and the public notice is sought.

<b>Kristen Wade, HR Director Analysis Required?</b> No	<b>Beth Dick, Finance Director/Management Analysis:</b>  ✓ 
<b>Michael Homier, Corporate Counsel Analysis Required?</b> No	<b>Mark Eisenbarth, County Administrator Recommendation:</b>  ✓ 



## FISCAL YEAR 2022 STATE TRANSIT APPLICATION SUMMARY AND HIGHLIGHTS

The Fiscal Year 2022 application for state transit operating and capital assistance has been developed and is comprised of the areas below. As required, the application will be filed electronically. The application, intended to provide MDOT with a preliminary estimate of expenses to be reimbursed in FY2022, is based on a reasonable projection of MATS operations. Actual State funding reimbursement will be based on actual program expenditures in Fiscal Year 2022 and the amount of state-appropriated resources available to participate in expenditures state-wide.

### Local Bus Operating Assistance Program

The operating assistance application seeks state assistance to offset the costs of operating urban transit services in Muskegon County. The initial request is based on assumptions of continuation-level transit operations in the year 2022, as well as a reasonable projected of expected purchased transportation costs. The request utilizes the estimated state reimbursement rates prescribed by MDOT. Preliminary estimated operating expenses eligible for urban program assistance are \$4,268,000 with state participation estimated at \$1,306,012.

### Local Bus Capital Assistance Program

State capital match funding of \$125,000 is requested toward three projects, including the funding of support equipment and technology, the funding of a future heavy duty replacement bus purchase, and funding for transit outreach and marketing activities.

### Section 5310 Program

The Section 5310 program is a competitive category assisting in services to the elderly and persons with disabilities. Funding from this program is requested for mobility management, planning, and travel training staff activities (\$125,000 federal and state) and for promotion of MATS services (\$50,000 federal and state).

### Specialized Services Operating Assistance Program

The State of Michigan provides operating assistance to non-profit human services agencies to assist in transportation for the elderly and persons with disabilities. The program requires local public transit agencies to serve in a coordination and pass-through role. State funds are sought to assist transportation programs of three agencies – Agewell Services, Pioneer Resources, Inc., and Goodwill Industries. It is anticipated that the agencies will share a total of \$76,679 in state funding for Fiscal Year 2022.

**Muskegon Area Transit System**

**2624 Sixth Street  
Muskegon Heights, MI 49444**

**(231) 724-6420**

**Urban Medium**

**Regular Service**

**Annual Budgeted**

**2022**

**Operating Revenue: \$320,000**

**Total Eligible Expenses: \$4,268,000**

**Local Share: \$1,708,450**

**Comments: -**

**Muskegon Area Transit System  
Urban Medium  
Regular Service  
Annual Budgeted  
2022**

**Revenue Schedule Report**

<b>Code</b>	<b>Description</b>	<b>LH</b>	<b>DR</b>	<b>Total</b>
<b>401 :</b>	<b>Farebox Revenue</b>			
40100	Passenger Fares (-)	\$200,000	\$120,000	\$320,000
<b>406 :</b>	<b>Auxiliary Trans Revenues</b>			
40610	Concessions (-)	\$1,200		\$1,200
40615	Advertising (-)	\$26,000		\$26,000
<b>407 :</b>	<b>NonTrans Revenues</b>			
40799	Other NonTrans Revenue (Explain in comment field) (Sale of scrap)	\$1,200		\$1,200
<b>409 :</b>	<b>Local Revenue</b>			
40910	Local Operating Assistance (-)	\$359,950		\$359,950
<b>411 :</b>	<b>State Formula and Contracts</b>			
41101	State Operating Assistance (-)	\$1,306,012		\$1,306,012
41112	Planning/Capital Cost of Contracting (-)	\$20,000		\$20,000
41114	Other Capital Contract Reimburse for Operating Expenses (Explain in comment field) (mob mgt \$25k, mob mgt mktg 10k, cmaq mktg 20k)	\$55,000		\$55,000
<b>413 :</b>	<b>Federal Contracts</b>			
41302	Federal Section 5307 Operating (operating funds only) (-)	\$1,253,538		\$1,253,538
41312	Planning/Capital Cost of Contracting (-)	\$80,000		\$80,000
41314	Other Capital Contract Reimburse for Operating Expenses (Explain in comment field) (-mob mgt \$100k, mob mgt mktg 40k, cmaq mktg 80k)	\$220,000		\$220,000
41360	CARES Act Lost Revenue Replacement/Rural CARES Flex (-)	\$100,000		\$100,000
41361	CARES Act (-)	\$900,000		\$900,000

**Muskegon Area Transit System  
Urban Medium  
Regular Service  
Annual Budgeted  
2022**

**Revenue Schedule Report**

<b>Code</b>	<b>Description</b>	<b>LH</b>	<b>DR</b>	<b>Total</b>
<b>414 :</b>	<b>Other Revenue</b>			
41400	Interest Income (-)	\$100		\$100

**Total Revenues: \$4,643,000**

**Muskegon Area Transit System  
Urban Medium  
Regular Service  
Annual Budgeted  
2022**

**Expense Schedule Report**

<b>Code</b>	<b>Description</b>	<b>LH</b>	<b>DR</b>	<b>Amount</b>
<b>501 :</b>	<b>Labor</b>			
50101	Operators Salaries & Wages (-)	\$1,020,000	\$120,000	\$1,140,000
50102	Other Salaries & Wages (-)	\$400,000		\$400,000
<b>502 :</b>	<b>Fringe Benefits</b>			
50200	Fringe Benefits (-)	\$450,000	\$30,000	\$480,000
50210	DC Pensions (-)	\$6,000	\$1,000	\$7,000
50220	DB Pensions (-)	\$455,000	\$25,000	\$480,000
50240	DC Other Post Employment Benefit (-)	\$6,500	\$1,000	\$7,500
50250	DB Other Post Employment Benefit (-)	\$350,000	\$25,000	\$375,000
<b>503 :</b>	<b>Services</b>			
50302	Advertising Fees (-)	\$85,000		\$85,000
50305	Audit Costs (-)	\$8,000		\$8,000
50399	Other Services (-)	\$60,000		\$60,000
<b>504 :</b>	<b>Materials and Supplies</b>			
50401	Fuel & Lubricants (-)	\$150,000	\$10,000	\$160,000
50402	Tires & Tubes (-)	\$30,000		\$30,000
50499	Other Materials & Supplies (-)	\$530,000	\$10,000	\$540,000
<b>505 :</b>	<b>Utilities</b>			
50500	Utilities (-)	\$100,000		\$100,000
<b>506 :</b>	<b>Insurance</b>			

**Muskegon Area Transit System  
Urban Medium  
Regular Service  
Annual Budgeted  
2022**

**Expense Schedule Report**

<b>Code</b>	<b>Description</b>	<b>LH</b>	<b>DR</b>	<b>Amount</b>
50603	Liability Insurance (-)	\$140,000		\$140,000
50699	Other Insurance (-)	\$12,000		\$12,000
<b>508 :</b>	<b>Purchased Trans Service</b>			
50800	Purchased Trans Service (-)	\$1,000,000		\$1,000,000
<b>509 :</b>	<b>Misc Expenses</b>			
50902	Travel, Meetings & Training (-)	\$6,000		\$6,000
50903	Association Dues & Subscriptions (-)	\$17,000		\$17,000
<b>513 :</b>	<b>Depreciation</b>			
51300	Depreciation (-)	\$750,000		\$750,000
<b>550 :</b>	<b>Ineligible Expenses</b>			
55007	Ineligible Depreciation (-)	\$750,000		\$750,000
55009	Ineligible Percent of Association Dues (-)	\$2,500		\$2,500
<b>560 :</b>	<b>Ineligible Expenses</b>			
56002	Ineligible Expenses Associated w/Advertising Revenue (-)	\$2,000		\$2,000
<b>576 :</b>	<b>Ineligible Expenses</b>			
57602	Ineligible Planning/Capital Cost of Contracting (-)	\$100,000		\$100,000
57604	Other Ineligible Oper Expense Paid by Capital Contract (-)	\$275,000		\$275,000
<b>580 :</b>	<b>Ineligible Expenses</b>			
58020	Ineligible DB Pensions (-)	\$200,000		\$200,000
58050	Ineligible DB Other Post Employment Benefit (-)	\$200,000		\$200,000

**Total Expenses: \$5,797,500**

**Muskegon Area Transit System  
Urban Medium  
Regular Service  
Annual Budgeted  
2022**

**Total Ineligible Expenses: \$1,529,500**

**Total Eligible Expenses: \$4,268,000**

**Muskegon Area Transit System  
Urban Medium  
Regular Service  
Annual Budgeted  
2022**

**Non Financial Schedule Report**

**Public Service**

Code	Description	Weekday LH	Weekday DR	Saturday LH	Saturday DR	Sunday LH	Sunday DR	Total
610	Vehicle Hours	22,600	21,000	0	900	0	0	44,500
611	Vehicle Miles	299,000	300,000	0	12,000	0	0	611,000
615	Unlinked Passenger Trips - Regular	140,000	10,000	0	1,000	0	0	151,000
616	Unlinked Passenger Trips - Elderly	20,000	10,000	0	1,000	0	0	31,000
617	Unlinked Passenger Trips - Persons w/Disabilities	40,000	5,000	0	500	0	0	45,500
621	Total Line-Haul Unlinked Passenger Trips	200,000	0	0	0	0	0	200,000
622	Total Demand-Response Unlinked Passenger Trips	0	25,000	0	2,500	0	0	27,500
625	Days Operated	260	260	0	52	0	0	572

**Total Passengers: 227,500**

**Vehicle Information**

Code	Description	Quantity
653	Total Line-Haul Vehicles	12
654	Line-Haul Vehicle w/ Lifts	12
655	Total Demand-Response Vehicles	9
656	Demand-Response Vehicle w/ Lifts	9
658	Total Transit Vehicles	21

**Total Vehicles: 21**

**Miscellaneous Information**

Code	Description	Quantity LH	Quantity DR
601	Number of Routes (Line Haul Only)	7	0
602	Total Route Miles (Line Haul Only)	105	0
659	LPG (propane) or CNG (compressed natural gas) Gallons Equivalent Consumed	25,000	2,500
660	Diesel/Gasoline Gallons Consumed	25,000	10,000
661	Total Transit Agency Employees (Full-Time Equivalents)	35	10
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	22	8



**Muskegon Area Transit System  
Capital Requests For FY 2022**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
<b>2022</b>		<b>SEC 5307</b>						
Requested:0	Equipment	Desc:Acquire support equipment Justn:Transit support equipment and technology will assist in operation and delivery of transit services	\$40,000	\$10,000	\$0	\$50,000	EXPAND	PRE-REQUESTED
<b>Sub Total By Program Type</b>			<b>\$40,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$50,000</b>		
<b>2022</b>		<b>CMAQ</b>						
Eligible/Pending:1 Requested:1	Vehicle	Desc:(Heavy Duty Low Floor Transit Coach) Justn:The MATS heavy duty bus fleet is reaching its useful life. Funds are being aligned to facilitate replacements.	\$400,000	\$100,000	\$0	\$500,000	REPLACE	PRE-REQUESTED
Requested:0	Marketing	Desc:Public Transit Marketing and Outreach Justn:MATS will utilize CMAQ funds to market and promote its transportation program.	\$60,000	\$15,000	\$0	\$75,000		PRE-REQUESTED
<b>Sub Total By Program Type</b>			<b>\$460,000</b>	<b>\$115,000</b>	<b>\$0</b>	<b>\$575,000</b>		
<b>2022</b>		<b>SEC 5310</b>						
Requested:0	Mobility Mgt	Priority:5 Desc:Mobility Management Activities Justn:Mobility Management program will improve transportation services in the community (continuation of funding level from FY2021 Program).	\$100,000	\$25,000	\$0	\$125,000	REPLACE	PRE-REQUESTED
Requested:0	Marketing	Priority:6 Desc:Mobility Management Marketing Activities Justn:Continuation of 2021 program. The Muskegon Area Transit System will perform Mobility Management Promotion and Outreach activities to inform and educate the community about available transportation services.	\$40,000	\$10,000	\$0	\$50,000		PRE-REQUESTED

**Muskegon Area Transit System  
Capital Requests For FY 2022**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
<b>Sub Total By Program Type</b>			<b>\$140,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$175,000</b>		
<b>Sub Total By Request Year</b>			<b>\$640,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$800,000</b>		
<b>Grand Total</b>			<b>\$640,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$800,000</b>		

## RESOLUTION OF INTENT

### THE APPROVED RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2022 UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Muskegon County Board of Commissioners (Muskegon Area Transit System), (hereby known as THE APPLICANT), established under Act 94, to provide a local transportation program for the state fiscal year of 2022 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators for this agency have been reviewed and approved by THE APPLICANT; and

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balanced operating budgets, and funding sources of estimated federal funds \$2,553,538, estimated state funds \$1,381,012, estimated local funds \$359,950, estimated farebox \$320,000, and estimated other funds \$28,500, with total estimated expenses of \$4,643,000.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Mr. Mark Eisenbarth as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2022.

PUBLIC NOTICE  
MUSKEGON AREA TRANSIT SYSTEM  
PROPOSED APPLICATION FOR STATE AND  
FEDERAL OPERATING AND CAPITAL ASSISTANCE

All citizens are advised that the Muskegon County Board of Commissioners (Muskegon Area Transit System (MATS)) has prepared an application for State of Michigan financial assistance for Fiscal Year 2022, as required under Act 51 of the Public Acts of 1951, as amended, and for federal assistance as required under the Federal Transit Act, as amended.

MATS is requesting a total of \$1,682,691 from the State of Michigan for the following program of projects:

FUNDING SOURCE	AMOUNT	PROJECT DESCRIPTION
State Formula Operating Assistance	\$1,306,012	Operating Assistance - Urban
Section 5339 Capital Match Funds (CTF)	\$ 10,000	Support Equipment and Technology
Section 5307/CMAQ Capital Match Funds	\$ 100,000	Heavy Duty Replacement Bus
Section 5307/CMAQ Capital Match Funds	\$ 15,000	Outreach and Marketing
Section 5310 Federal Capital Funds	\$ 100,000	Mobility Management Activities
Section 5310 State Match Funds	\$ 25,000	Mobility Management Activities
Section 5310 Federal Capital Funds	\$ 40,000	Mobility Management Outreach
Section 5310 State Match Funds	\$ 10,000	Mobility Management Outreach
Specialized Services Operating Assistance	\$ 76,679	Specialized Services Operating

The Muskegon Area Transit System ensures that the level and quality of transportation service is provided without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964. More information regarding Title VI obligations may be obtained by contacting MATS at the address below.

Application materials are available for review during a 30-day period (March 1, 2021 to March 30, 2021), between the weekday hours of 8am and 5pm at the offices of the Muskegon Area Transit System, 2624 Sixth Street, Muskegon Heights, Michigan. Upon advance notice, materials concerning the applications can be made available in alternative formats.

Written comments regarding the applications and/or written requests for a public hearing to review an application must be received by March 30, 2021. If a hearing is requested, notice of the scheduled date, time, and location will be provided at least 10 days in advance. If no comments are received, or if a hearing is not requested, the proposed program of projects will become final.

Written comments, inquiries, or a request for public hearing should be mailed to:  
Muskegon Area Transit System  
2624 Sixth Street  
Muskegon Heights, MI 49444

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