

# MUSKEGON COUNTY BOARD OF COMMISSIONERS FULL BOARD

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

## AMENDED AGENDA

November 30, 2021 - 3:00 p.m.



Robert Scolnik, Chairman  
Charles Nash, Vice-Chairman

Connect to Zoom from your computer, tablet or smartphone at:

<https://us06web.zoom.us/j/88970987050?pwd=Ty9iMjA5anNmOHVTSmNxQlJxS3h3Zz09>

Phone: (312) 626-6799

Meeting ID: 889 7098 7050

Passcode: 831765

Cell phones may mute & unmute by dialing \*6  
Raise and lower hand to speak by dialing \*9

To raise your digital hand from your PC or  
MAC, at the bottom of the window on the right  
side of the screen, click the button labeled  
"Raise Hand"

View the meeting on Facebook at:

<https://www.facebook.com/MuskegonCountyMI>

- 1) Call to Order
- 2) Invocation: Pastor Kristen Orion
- 3) Pledge of Allegiance
- 4) Roll Call
- 5) Approval of Agenda
- 6) Approval of the Minutes of November 9, 2021
- 7) Presentations: Public Health Director Kathy Moore – COVID-19 Update
- 8) Public Comment (on an agenda item)
- 9) Committee/Board Reports
  - A) [Community Development/Strategic Planning](#)
  - B) [Transportation](#)
  - C) [Ways & Means](#)
- 10) Chairman's Report/Committee Liaison Reports
  - A) To reappoint to the Solid Waste Planning Committee for 2-year terms (1/1/2022 through 12/31/2023):
    - Sidney Shaw (Environmental slot)
    - Barbara Marczak (Environmental slot)
    - William Crabtree (Industrial slot)
    - Scott Huebler (City slot)
    - Linda Aerts (Township slot)
    - Doug Wood (Solid Waste Management slot)
    - Russ Jones (Solid Waste Management slot)

### Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

- B) To appoint to the Accommodations Tax Advisory Committee for 3-year terms (1/1/2022 through 12/31/2024):
    - Debbie Hillebrand (The Lewis House B&B – Hotels/Motels slot)
    - Patricia Schroeder (Old Channel Inn – Food & Beverage slot)
    - Donelle Johnson (The Pidge Inn - Hotels/Motels slot)
    - Kirk Hallman (Muskegon Museum of Art – Attraction slot)
  - C) To reappoint Commissioner Hovey-Wright and Commissioner Cyr to the Senior Activities Committee for a 1-year term (1/1/2022 through 12/31/2022)
  - D) To appoint Chairman Scolnik to the Senior Activities Committee for a 1-year term (1/1/2022 through 12/31/2022)
  - E) To reappoint Robert Sewick to the Senior Activities Committee for a 3-year term (1/1/2022 through 12/31/2024)
  - F) To appoint Steve Warmington to the Senior Activities Committee for a 3-year term (1/1/2022 through 12/31/2024)
  - G) To reappoint to the Remonumentation Peer Review Group for a 3-year term (1/1/2022 through 12/31/2024)
    - Tim Demumbrum
    - Alan Dahl
    - Steven Green
  - H) To appoint to the Community Corrections Board for a 3-year term (1/1/2022 through 12/31/2024)
    - Daniel Qualls
    - Jackie Hallberg
  - I) To reappoint Public Defender Fred Johnson to the Community Corrections Advisory Board for a 3-year term (1/1/2022 through 12/31/2024).
- 11) Administrator's Report
- 12) Unfinished Business
- 13) New Business
- 14) Public Comment
- 15) Final Board Comments
- 16) Closed Session:  
Adjourn to closed session to consult with the County's corporation counsel regarding trial or settlement strategy in connection with the following civil actions for the reason that an open meeting would have a detrimental financial effect on the litigating or settlement position of the County: Muskegon County and HealthWest v State of Michigan et al, Court of Claims Case No. 20-000042-MB; Lakeshore Regional Entity v Michigan Department of Health and Human Services, Administrative Docket No. 19-007594; and Muskegon County and HealthWest v Lakeshore Regional Entity, Muskegon County Circuit Court Case No. 21-000209-CZ.
- 17) Adjourn to the call of the Chair

*The Community Development/Strategic Planning Committee Summary Sheet  
Chairman Doug Brown*

The Community Development/Strategic Planning Committee met on November 16, 2021, it was recommended and I move:

CDSP21/11 - 33 To waive the standard procurement policy and change the Parks Department credit card processing vendor from ETS (Electronic Transactions Systems), to Vermont Systems' PayTrac, which is fully integrated with the RecTrac park reservations software.

CDSP21/11 - 34 To award the bid for parking lot construction at Dune Harbor Park to Hossink Inc. for \$154,354.10 and authorize the Board Chair to sign the construction contract once the closing of Phase 1 of the South Lake Property is complete.

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*Transportation Committee Summary Sheet  
Chairman Doug Brown*

The Transportation Committee met on November 16, 2021; it was recommended, and I move:

- TR21/11 – 38      To authorize MATS to create an additional Transit Maintenance Mechanic position, Pay Table/Grade GU-00220 \$18.78/hr - \$23.90/hr, effective December 1, 2021, and to subsequently eliminate Transit Maintenance Mechanic position G86001 upon the retirement of the incumbent in that position.
  
- TR21/11 – 39      To authorize staff to engage the Federal Transit Administration regarding the necessary steps and/or costs to settle the Federal Transit Administration's remaining grant-funded interest in past improvements and renovations made to the Union Depot facility.
  
- TR21/11 – 40      To accept the revised bylaws of the Airport Development Advisory Committee.
  
- TR21/11 – 41      To authorize MATS to enter into an interlocal agreement with Harbor Transit Multi Modal Transportation System to facilitate connection of the MATS program and the Harbor Transit program at a mutually beneficial location near the service area boundary.

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*Ways & Means Summary Sheet  
Chairman Kim Cyr*

The Ways & Means Committee met on November 16, 2021. It was recommended and I move:

- WM21/11 - 126 To approve payment of the accounts payable of \$7,914,498.47 covering the period October 23, 2021 through November 4, 2021 as presented by the County Clerk.
- WM21/11 - 127 To reorganize the Human Resources Department as presented and adjust the budget accordingly.

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