

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Courts & Public Safety Committee

AGENDA

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

October 5, 2021 - 3:00 p.m.

Malinda Pego, Chair  
Marcia Hovey-Wright, Vice-Chair

Connect to Zoom from your computer tablet or smartphone at:

<https://us06web.zoom.us/j/82740836102?pwd=Q1V0TEkwV2dkQ21VZ1R2b2VPUmxdz09>

Phone: (312) 626-6799

Meeting ID: 827 4083 6102

Passcode: 758183

Cell phones may mute & unmute by dialing \*6  
Raise and lower hand to speak by dialing \*9

To raise your digital hand from your PC or  
MAC, at the bottom of the window on the right  
side of the screen, click the button labeled  
"Raise Hand"

View the meeting on YouTube at:

<https://www.co.muskegon.mi.us/1597/Board-Meeting-Videos>

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes of September 7, 2021
- 4) Public Comment (on an agenda item)
- 5) Items for Consideration

**CPS21/10 – 54** (Emergency Services/Rich Warner) To accept through the FY22 Michigan State Police - Emergency Management & Homeland Security Division (EMPG) Initial Grant Agreement.

**CPS21/10 – 55** (Emergency Services/Rich Warner) To accept through the FY21 Michigan State Police - Emergency Management & Homeland Security Division (EMPG) reimbursement for up to 32.86% of the Muskegon County Emergency Services Director's Salary and fringe benefits.

**CPS21/10 – 56** (Community Corrections/Scott Lamiman) To approve the Muskegon County Sheriff's Department initiate the proposal process for cognitive behavioral services in the Muskegon County Jail and in the community and allow the Sheriff's Department to enter into a contract with the most qualified vendor.

- 6) Unfinished Business

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of the majority of the Commission.

- 7) New Business
- 8) Public Comment
- 9) Final Board Comment
- 10) Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Courts & Public Safety Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

September 7, 2021 – 3:00 p.m.

Malinda Pego, Chair  
Marcia Hovey-Wright, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Pego at 3:00 p.m.

#### ROLL CALL

Present: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Bob Scolnik, Rillastine Wilkins, Malinda Pego (Charles Nash arrived after meeting commenced at 3:21 p.m.)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Brown, to approve the minutes of the August 3, 2021 meeting as written. [Voice Vote] **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

CPS21/09 - 48 It was moved by Commissioner Scolnik, supported by Commissioner Hovey-Wright, to approve the Sheriff's Office to accept for the Fiscal Year 2022 the Secondary Road Patrol (SRP) grant from the Office of Highway Safety Planning (OHSP) in the amount of \$76,320.00.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr, Malinda Pego

No: Zach Lahring

**Motion carried.**

CPS21/09 - 49 It was moved by Commissioner Wilkins, supported by Commissioner Brown, to approve the purchase of 43 Body Worn Cameras through Watch Guard Video for the Sheriff's Office and to amend the budget accordingly. The project amount is quoted at \$68,732.00.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown, Marcia Hovey-Wright, Malinda Pego

No: Susie Hughes, Zach Lahring

**Motion carried.**

CPS21/09 - 50 It was moved by Commissioner Hughes, supported by Commissioner Brown, to accept the RFP from Newaygo County Emergency Services to write the update for the Muskegon County Hazard Mitigation Plan and have corporate counsel draft the contract using FEMA grant agreement guidelines.

Roll Call:

Yes: Zach Lahring, Charles Nash, Robert Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown, Marcia Hovey-Wright, Susie Hughes

No: Malinda Pego

**Motion carried.**

CPS21/09 - 51 It was moved by Commissioner Scolnik, supported by Commissioner Hughes, to accept and consent to allow Foster Swift Collins & Smith PC, the county's corporate counsel, to sign a Conflict of Interest Waiver to draft a contract between the Muskegon County Emergency Management Department and the Newaygo County Emergency Department regarding the Muskegon County Hazard Mitigation Plan and waive any conflict arising from representation as Foster Swift Collins & Smith PC represents both counties in several unrelated matters and authorize the County Administrator to sign the waiver.

Roll Call:

Yes: Charles Nash, Robert Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring

No: Malinda Pego

**Motion carried.**

CPS21/09 - 52 It was moved by Commissioner Wilkins, supported by Commissioner Nash, to authorize the Board Chair to sign the agreement with the West Michigan Hazardous Materials Association effective from October 1, 2021 to September 30, 2024.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash

No: Malinda Pego

**Motion carried.**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

It was moved Commissioner Hughes, supported by Commissioner Lahring to add a friendly amendment to CPS21/09-53. The amendment would remove the paragraph stating, "THEREFORE, the Muskegon County Board of Commissioners instructs it's chair, clerk, and staff to forward a copy of this resolution directly to all county commissioners, or their equivalents, in each of the counties in the United States including the 83 counties in the state of Michigan and all other states, inviting that they consider whether passing a similar resolution might be in the best interest of their own people.

(Voice Vote)

**Motion carried.**

CPS21/09 – 53      It was moved by Commissioner Hughes, supported by Commissioner Cyr, to postpone CPS21/09-53 until the September 14, 2021 Full Board Meeting, to approve the Resolution to promote general welfare in Muskegon County; and that a copy of this Resolution be sent to Governor Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

**Roll Call:**

Yes: Rillastine Wilkins, Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Malinda Pego

No: Charles Nash, Robert Scolnik

**Motion carried.**

**PUBLIC COMMENT**

Water Resources Commissioner Brenda Moore commented on the staff present at the Committee Meeting.

Sheriff Poulin thanked the board for participating in the Support Services event and commented on the success of the event.

4 citizens thanked the committee for their dialogue regarding the resolution

**FINAL BOARD COMMENT**

None

**ADJOURNMENT**

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:00 p.m.

# Muskegon County Courts & Public Safety Committee

## Request for Board Approval

**Requestor:** Richard Warner

**Committee Date:** 2021-10-05

**Requesting Department:** Emergency Services

**Full Board Date:** 2021-10-12

**Budget:** Budgeted

**Agenda Number:** CPS21/10 - 54

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**Suggested Motion:** *(State the following exactly as it should appear in the minutes.)*


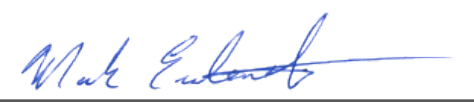
To accept through the FY22 Michigan State Police - Emergency Management & Homeland Security Division (EMPG) Initial Grant Agreement.

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**Summary of Request:** *(General description of financing, other operational impact, possible alternatives.)*

To request permission to accept through the FY22 Michigan State Police - Emergency Management & Homeland Security Division (EMPG) Initial Grant Agreement.

The purpose for the grant is to provide federal pass-through funds to the county for the development and maintenance of emergency management programs. The actual amount of the award will be disclosed in 2022 and is usually in the range of 32% to 37%.

<b>Kristen Wade, HR Director Analysis Required?</b> No	<b>Angela Gasiewski, Finance Manager:</b> <input checked="" type="checkbox"/> 
<b>Michael Homier, Corporate Counsel Analysis Required?</b> No	<b>Mark Eisenbarth, County Administrator Recommendation:</b> <input checked="" type="checkbox"/> 

# Muskegon County Courts & Public Safety Committee

## Request for Board Approval

**Requestor:** Richard Warner

**Committee Date:** 2021-10-05

**Requesting Department:** Emergency Services

**Full Board Date:** 2021-10-12

**Budget:** Budgeted


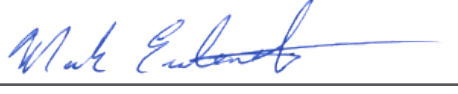
**Agenda Number:** CPS21/10 - 55

**Suggested Motion:** *(State the following exactly as it should appear in the minutes.)*

To accept through the FY21 Michigan State Police - Emergency Management & Homeland Security Division (EMPG) reimbursement for up to 32.86% of the Muskegon County Emergency Services Director's Salary and fringe benefits.

**Summary of Request:** *(General description of financing, other operational impact, possible alternatives.)*

Request permission to accept through the FY21 Michigan State Police - Emergency Management & Homeland Security Division (EMPG) reimbursement for up to 32.86% of the Muskegon County Emergency Services Director's Salary and fringe benefits. The EMPG program has a 50% cost match requirement. When reimbursement is received it will be used to offset the current changes in the Emergency Services budget. The balance of the salary and fringe benefits are paid through the general fund.

<b>Kristen Wade, HR Director Analysis Required?</b> No	<b>Finance Manager:</b> <input checked="" type="checkbox"/> 
<b>Michael Homier, Corporate Counsel Analysis Required?</b> No	<b>Mark Eisenbarth, County Administrator Recommendation:</b> <input checked="" type="checkbox"/> 

# Muskegon County Courts & Public Safety Committee

## Request for Board Approval

**Requestor:** Scott Lamiman/Michael J. Poulin

**Committee Date:** 2021-10-05

**Requesting Department:** Community Corrections/Sheriff's Department

**Full Board Date:** 2021-10-12

**Budget:** Budgeted

**Agenda Number:** CPS21/10 - 56

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**Suggested Motion:** *(State the following exactly as it should appear in the minutes.)*

To approve the Muskegon County Sheriff's Department initiate the proposal process for cognitive behavioral services in the Muskegon County Jail and in the community and allow the Sheriff's Department to enter into a contract with the most qualified vendor.

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**Summary of Request:** *(General description of financing, other operational impact, possible alternatives.)*

Approval is being requested to initiate the proposal process for cognitive behavioral services in the Muskegon County Jail and in the community and allow the Muskegon County Sheriff's Department to enter into a contract with the most qualified vendor. The program is called Thinking Matters and it is a cognitive behavioral program designed for the offender population to learn and practice skills that reduce criminal thinking and criminal behavior. Funding for the cognitive behavioral services will be provided by the Office of Community Corrections in Lansing.

<b>Kristen Wade, HR Director Analysis Required?</b> No	<b>Angela Gasiewski, Finance Manager:</b> <input checked="" type="checkbox"/> 
<b>Michael Homier, Corporate Counsel Analysis Required?</b> No	<b>Mark Eisenbarth, County Administrator Recommendation:</b> <input checked="" type="checkbox"/> 