

Airport Development Committee
October 1, 2019 – 12:00 noon
Muskegon County Airport – Lake Michigan Room

AGENDA

- I. Introductions
- II. Approval of minutes from the July 9, 2019 Airport Development Committee meeting
- III. Airport Update
 - a. Administration
 - i. Annual Inspection
 - ii. Airport Emergency Plan/Airport Security Plan
 - iii. Staffing
 - b. Operations
 - i. EAS and Schedule Change
 - ii. ARFF coverage
 - c. Maintenance Update
 - i. New maintenance staff
 - ii. New equipment and runway snow blower
 - iii. FBO hangar work
 - d. Grants
 - i. Runway renovation and lighting; beacon; lighting controls
 - ii. Emergency generator design
 - iii. Future grants
- IV. Airport Development Committee organization
 - a. Review list of potential members
 - b. Airport Strategic Planning
- V. Old Business
- VI. New Business
- VII. Adjourn



**Muskegon County Airport
Airport Advisory Committee**
Lake Michigan Room
Muskegon County Airport



MINUTES

July 9, 2019

CALL TO ORDER

The Airport Advisory Committee meeting was called to order at 12:07 pm

Present:

Anthony Chandler, Robert Gustafson, Rich Houtteman, Ken Mahoney, Bob Scolnik [arrived at 12:23], Rillastine Wilkins

Excused:

Terry Boer, Dave Kendall, Cindy Larsen

Staff:

Jeff Tripp, Bob Lukens, Rita Bierman

Guests:

None

APPROVAL OF THE MINUTES

A motion was made by Chandler, supported by Wilkins, to approve the Minutes of June 3, 2019, as written. **MOTION CARRIED**

INFORMATIONAL ITEMS

The Airport Manager's Report was included in the packets distributed to the Committee prior to the meeting. The various activities and projects were discussed.

ACTION ITEMS

Approve lease amendment with Safelite AutoGlass. A motion was made by Gustafson, supported by Chandler, to recommend approval. **MOTION CARRIED**

Approve award of contract to Light & Breuning for replacement of parking system. A motion was made by Houtteman, supported by Chandler, to recommend approval of the award. **MOTION CARRIED**

Approve a lease amendment to lease GN-05B-17680 with the Government Services Administration for a lease with the TSA. A motion was made by Chandler, supported by Gustafson, to recommend approval. **MOTION CARRIED**

OLD BUSINESS

None

NEW BUSINESS

Discussion of the proposed Advisory Committee re-organization into an Airport Development Committee.

ADJOURNMENT

There being no further business to come before the Airport Advisory Committee, the meeting adjourned at 1:00 pm.