

# MUSKEGON COUNTY BOARD OF COMMISSIONERS SPECIAL FULL BOARD

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

September 9, 2021 - 3:00 p.m.

## AGENDA



Robert Scolnik, Chairman  
Charles Nash, Vice-Chairman

Connect to Zoom from your computer, tablet or smartphone at:

<https://us06web.zoom.us/j/84755188728?pwd=R09VNkxkSkxtOUtzdThSU2lsRUtEdz09>

Phone: (312) 626-6799

Meeting ID: 847 5518 8728

Passcode: 136808

Cell phones may mute & unmute by dialing \*6  
Raise and lower hand to speak by dialing \*9

To raise your digital hand from your PC or  
MAC, at the bottom of the window on the right  
side of the screen, click the button labeled  
"Raise Hand"

View the meeting on Facebook at:

<https://www.facebook.com/MuskegonCountyMI>

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Approval of the Minutes of August 31, 2021
- 5) Public Comment (on an agenda item)
- 6) Ways and Means Committee Report
- 7) Unfinished Business
- 8) New Business
- 9) Public Comment
- 10) Final Board Comments
- 11) Adjourn to the call of the Chair

### Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES  
The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

*Ways & Means Summary Sheet  
Chairman Kim Cyr*

The Ways & Means Committee met on September 7, 2021. It was recommended and I move:

- WM21/08 – 84 To approve that the Muskegon County Courts' Court Recording System Project (RFP 21-2397) be fully funded in the amount of \$858,586.10, in accordance with the bid proposal submitted by the selected vendor, Business Information Systems (BIS) and to amend the FY 22 budget accordingly.
- WM21/08 – 85 To approve the attached Circuit/Family Court Position Transition & Reorganization Plan.
- WM21/09 – 86 To approve payment of the accounts payable of \$13,767,414.96 covering the period of August 6, 2021 through August 26, 2021 for checks and P Card and EFT payments for the period covering July 1 through July 31, 2021 as presented by the County Clerk.
- WM21/09 – 87 To amend the FY2021 budget as presented.
- WM21/09 – 88 To approve the CivicClerk Agenda and Meeting Management Software purchase at a price not to exceed \$64,560 for a 5-year term and authorize the Board Chair to execute the agreement and amend the budget accordingly.
- WM21/09 – 89 To appoint Sara Hough, Human Resources Manager, as employer delegate to the 2021 Municipal Employees Retirement System (MERS) annual meeting October 7-8, 2021 and authorize Jeanne Reenders to attend as the employee delegate and Commissioner Scolnik and Anne James to attend as guests.
- WM21/09 – 90 To waive the procurement level quotes and authorize the purchase of UPS's (Uninterruptable Power Supply) from CDW to replace the existing EOL (End of Life) units at both data centers for a cost of \$81,404.54 based on department level quotes. In addition, contract with Newkirk Electric to install the equipment for a cost not to exceed \$23,930.73 and increase the budget accordingly for this purchase and installation.
- WM21/09 – 91 To allow the Muskegon County's IT department to provide IT services to Empowering Ex-Offenders in Transition (Exit), a municipal non-profit for an annual fee of \$8,363.16 plus a one-time set-up fee of \$1,000 and authorize the Board Chair to sign the contract agreement.

WM21/09 – 92 To authorize the Chair's and County Corporate Counsel's signatures to accept FAA Grant Offer 3-26-0071-047-2021 for the Muskegon County Airport in the amount of \$406,469.

WM21/09 – 93 To accept a lease between the County of Muskegon and The United States of America for a hangar located at the Muskegon County Airport currently occupied by the US Coast Guard. The rental rate for the new agreement is set at \$24,456.00, with annual renewals through 2026.

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