

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
FULL BOARD AGENDA

September 8, 2020 – 3:30 PM  
Electronic / Zoom



Susie Hughes, Chair  
Gary Foster, Vice-Chair

**Connect to Zoom from your computer, tablet or smartphone.**

Join Zoom Meeting

<https://healthwest.zoom.us/j/91995325652>

Phone: (312) 626 6799 US  
Meeting ID: 919 9532 5652

Cell phones may mute & unmute by dialing \*6  
Raise and lower hand to speak by dialing \*9

To raise your digital hand from your PC or  
MAC, at the bottom of the window on the right  
side of the screen, click the button labeled  
"Raise Hand"

- 1) Call to Order
- 2) Invocation: Commissioner Rillastine Wilkins
- 3) Pledge of Allegiance
- 4) Roll Call
- 5) Approval of Agenda
- 6) Approval of the Regular Session Minutes of August 25, 2020
- 7) Presentations:
  - Director of Public Health Kathy Moore – COVID-19
  - Finance Director Beth Dick - Budget Public Hearing
- 8) Public Comment (on an agenda item)
- 9) Communication
  - A) Alcona County Resolution in Opposition to continuing COVID Emergency Executive Orders from Lansing
  - B) Leelanau County Resolution to Condemn Racism in Leelanau County

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

- 10) Committee/Board Reports
  - A) Courts and Public Safety
  - B) Human Services
  - C) Ways & Means
- 11) Chairman's Report/Committee Liaison Reports
  - A) With Labor Day now behind us, all of our area school districts have begun the school year. While some are holding classes in-person and others are virtual or a mixture of both, I want to recognize the administrators, teachers, and students for their exceptional efforts in reopening our schools.
  - B) Executive Order 2020-173 encourages that government agencies and officials use electronic records and electronic signatures including notarized signatures.
  - C) The "September Business for Breakfast: State of Muskegon County" will be held virtually via Zoom on Friday, September 25, 2020 from 7:30 am to 9:00 am.
  - D) Montague's annual Pumpkinfest has been cancelled for 2020.
- 12) Administrator's Report  
Work Share Program (PowerPoint Presentation)
- 13) Old Business
- 14) New Business
- 15) Public Comment
- 16) Final Board Comments
- 17) Closed Session: Pursuant to MCL 15.268(e) to consult with its attorney regarding strategies regarding trial or settlement of Case No. 20-00042-MB, Muskegon County and Healthwest, an agency of Muskegon County vs. State of Michigan, et al.
- 18) Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES  
The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**ALCONA COUNTY RESOLUTION #2020-13**

***RESOLUTION IN OPPOSITION TO CONTINUING COVID EMERGENCY EXECUTIVE ORDERS FROM LANSING***

***Whereas***, United States Constitution Article. VII. – Ratification - The Ratification of the Conventions of nine States, shall be sufficient for the Establishment of this Constitution between the States so ratifying the Same. Done in Convention by the Unanimous Consent of the States present the Seventeenth Day of September in the Year of our Lord one thousand seven hundred and eighty-seven and of the Independence of the United States of America the Twelfth. In Witness whereof, we have hereunto subscribed our names; and

***Whereas***, the unanimous Declaration of the thirteen United States of America: We hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator with certain unalienable rights, that among these are life, liberty, and the pursuit of happiness. That, to secure these rights, governments are instituted among men, deriving their just powers from the consent of the governed; and

***Whereas***, the Declaration of Independence does not guarantee the protection to stay safe or healthy, that is an individual responsibility.; *and*

***Whereas***, the opening regional map drawn make absolutely no sense. The county north of us has higher urban areas, more cases and is on the least restrictive path to opening where we are lumped in with counties with mass populations (nothing in common geographically); and

***Whereas***, from Iosco county to Manistee north to the tip there are as of July 31,2020 1114 cases and the Upper Peninsula 454 cases for a total combined 1568. Wayne 12,829, Washtenaw 2,071, Saginaw 1727, Oakland 11,357 Macomb 9,107, Kent 6,426 Genesee 2,775 and Detroit 12,695 have far greater totals; and

***Whereas***, as a county, prior to your 147 order mask were not always worn and social distancing was not always observed and the current total amount of cases is at 23. When making the statement “Mask’s Save Lives” there was no control group to make the case. I believe we serve as said control group and disprove that statement; and

***Whereas***, the original concept was to lessen the impact on the hospital system and has been change to keep people from getting the disease. That is an unrealistic and unachievable goal. The orders have gone beyond the original intent; and

***Whereas***, there has been other unequal treatments of other counties and provision for all the restrictive actions. Secretary of State kiosks for registration and license tab do not exist in this area from a line north of Iosco to Manistee to the Upper Peninsula except for Traverse City and Gaylord, however many locations south of Bay City; and

***Whereas***, the unanimous Declaration of the thirteen United States of America: (continued)--That whenever any Form of Government becomes destructive of these ends, it is the Right of the People to alter or to abolish it, and to institute new Government, laying its foundation on such principles and organizing its powers in such form, as to them shall seem most likely to affect their Safety and Happiness. Prudence, indeed, will dictate that Governments long established should not be changed for light and transient causes; and accordingly all experience hath shewn, that mankind are more disposed to suffer,

while evils are sufferable, than to right themselves by abolishing the forms to which they are accustomed. But when a long train of abuses and usurpations, pursuing invariably the same Object evinces a design to reduce them under absolute Despotism, it is their right, it is their duty, to throw off such Government, and to provide new Guards for their future security; and

**Whereas**, we are not advocating to over-throw or abolishment, but if these practices continue, civil disobedience and ignoring the over-reaching and oppressive Executive Orders that have been afflicted on our citizens, akin to the "Boston Tea Party", which was respectful to the cargo vessels but not to the cargo itself. Thoreau declared that if the government required people to participate in injustice by obeying "unjust laws," then people should "break the laws" even if they ended up in prison. "Under a government which imprisons any unjustly," he asserted, "the true place for a just man is also a prison.;" and

**Whereas**, basically using a one size fits all solution when a majority of the hot zones fall below the line from Iosco to Manistee counties has been devastating the north regions economically and damaging "our happiness" (per the original meaning of the phrase); and

**Therefore, Be It Resolved**, that we, the Alcona County Commissioners are respectfully requesting you cease issuing any more executive orders concerning matter. That you allow us as a governing to board use our judgement and health resource officer, rather than your lack of knowledge of our local area; and

**Therefore, Be It Resolved**, that we, the Alcona County Commissioners will respectfully also request you work with the elected legislative body on this matter, since they were elected to represent us in all matters and not be dictated by one branch which is supposed to be checked by the legislator.; and

**Therefore, Be It Further Resolved**, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Jim Stamas, House Representative Susan M. Allor, and the other 82 Counties in the State of Michigan.

This resolution was adopted by the Alcona County Board of Commissioners at a regular meeting held at the Alcona County Courthouse, Harrisville, Michigan by an affirmative vote of no less than 3 (three) of the members of the County Board of Commissioners who are elected and serving on this 19<sup>th</sup> day of August, 2020.

This resolution was offered by Commissioner Gary Wnuk and supported by Commissioner Dan Gauthier.

A roll call vote was taken and this Resolution was passed by a vote of 5 – 0.

Those Commissioners voting in favor: Carolyn Brummund, Craig Johnston, Gary Wnuk, Adam Brege and Dan Gauthier.

Those Commissioners voting against: None.

Those Commissioners abstaining. None.

This Resolution was declared adopted.

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Craig Johnston, Board Chairman

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Stephany Eller, Alcona County Clerk

SEAL

**BOARD OF COMMISSIONERS**

- Tony Ansonge, District #1
- Debra L. Rushton, District #2
- William J. Bunek, District #3
- Ty Wessell, District #4
- Patricia Soutas-Little, District #5
- Carolyn Rentenbach, District #6
- Melinda C. Lautner, District #7



Chet Janik, County Administrator

Leelanau County Government Center  
 8527 E. Government Center Drive, Suite #101  
 Suttons Bay, Michigan 49682  
 (231) 256-9711 ♦ (866) 256-9711 toll free  
 (231) 256-0120 fax  
 www.leelanau.gov ♦ cjanik@leelanau.gov

**Leelanau County Resolution #2020-014  
 Resolution to Condemn Racism in Leelanau County**

**WHEREAS**, the Leelanau County Board of Commissioners has promoted and continues to promote diversity, inclusion, equality, and equity in all aspects of county government; and

**WHEREAS**, racism, defined as “a belief that certain races are by birth and nature superior to others (Merriam Webster)”, can present itself in many forms, conscious and unconscious, but often manifests through attitudes, beliefs, and actions; and

**WHEREAS**, racism unfairly disadvantages specific individuals and communities; and

**WHEREAS**, communities that experience racism are more likely to experience poor health, socio-economic, educational, and other challenges; and

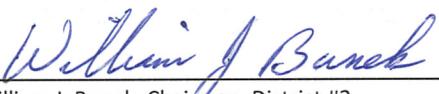
**WHEREAS**, the Leelanau County Board of Commissioners stands with the residents of Leelanau County in their condemnation of any form of racism and discrimination.

**NOW, THEREFORE, BE IT RESOLVED**, that the Leelanau County Board of Commissioners is committing its full attention to advocating for equality, equity, and improving the quality of life and health of all of our residents.

**BE IT FURTHER RESOLVED**, that the Leelanau County Board of Commissioners will assess internal policies and procedures to ensure equality and racial equity is a core element in all organizational practices.

**BE IT FURTHER RESOLVED**, that the Leelanau County Board of Commissioners will promote, support, and participate in the necessary professional development programming to support the purposes of this resolution for all employees, Commissioners and elected officials.

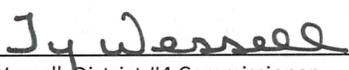
**BE IT FURTHER RESOLVED**, that the Leelanau County Board of Commissioners requests that the County Clerk forward copies of this resolution to Governor Gretchen Whitmer, Senator Gary Peters, Senator Debbie Stabenow, Representative Jack Bergman, Senator Curt VanderWall, Representative Jack O’Malley, the Michigan Association of Counties, the other 82 Counties, and local units of government within Leelanau County.

  
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 William J. Bunek, Chairman, District #3

  
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 Melinda C. Lautner, Vice-Chairman, District #7

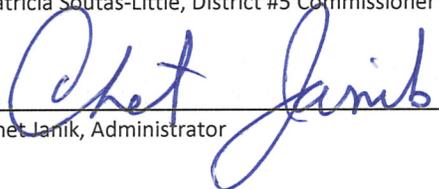
  
 \_\_\_\_\_  
 Tony Ansonge, District #1 Commissioner

  
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 Debra Rushton, District #2 Commissioner

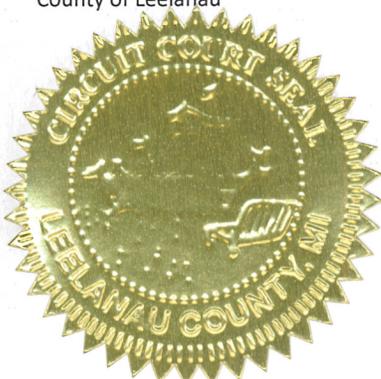
  
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 Ty Wessell, District #4 Commissioner

  
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 Patricia Soutas-Little, District #5 Commissioner

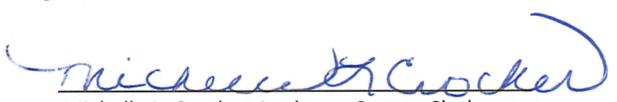
  
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 Carolyn Rentenbach, District #6 Commissioner

  
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 Chet Janik, Administrator

State of Michigan  
County of Leelanau



I, Michelle Crocker, Clerk of said County and Clerk of Circuit Court for said County, the same being a Court of record having a seal, do hereby certify that the above is a true copy of the Record now remaining in my office of the whole thereof. In testimony whereof, I have hereto set my hand and affixed the seal of the Circuit Court the 18<sup>th</sup> day of August, 2020.

  
 \_\_\_\_\_  
 Michelle L. Crocker, Leelanau County Clerk  
 Clerk to the County Board of Commissioners

The Courts & Public Safety Committee met on September 1, 2020, it was recommended and I move:

- CPS20/09 – 32 To authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles for this office
  
- CPS20/09 – 33 To authorize the Sheriff's Office to replace one (1) 2017 Ford SUV Police Interceptor (1FM5K8ARXHGD57616) with the assistance of Emergency Services, use MiDeal pricing or the bidding process and to lease the Ford AWD Interceptor SUV police vehicle from Ford Credit

The Human Services Committee met on September 1, 2020, it was recommended and I move:

HS20/08 – 17 To NOT approve 3 senior millage funding awards totaling \$337,400 for FY21, effective October 1, 2020 through September 30, 2021 as recommended by the Senior Activities Committee to Senior Resources of West Michigan for the cost of Medicare Medicaid Assistant Program, In-Home Care and Supports Coordination; and to authorize the designated Senior Millage Grants Administrator, Senior Resources, to proceed with the administration of the programs.

HS20/08 – 18 To approve 38 senior millage funding awards totaling \$1,661,357 for FY21, effective October 1, 2020 through September 30, 2021 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

\*\*\*Note: HS20/08-19 and HS20/08-20 were approved at the August 6<sup>th</sup> Human Services Committee Meeting

HS20/09 – 21 To authorize the County Purchasing Department to request proposals from qualified individuals, businesses, and organizations for senior millage grants administration services.

HS20/09 – 22 To approve the proposed \$84,350 or one quarter of the FY21 senior millage funding awards to Senior Resources for continuation of the Medicare/Medicaid Assistance Program, In-Home Care and Supports Coordination grant activities through December 31, 2020.

HS20/09 – 23 To approve reinstating Ravenna, Casnovia, and Egelston the allocation to extend the senior meals and reinstate the snowplowing program three months to December 31, 2020.

The Ways & Means Committee met on September 1, 2020, it was recommended and I move:

WM20/09 – 72 To approve payment of the accounts payable of \$8,050,181.66 covering the period of August 7, 2020 through August 20, 2020 for checks, PCard payments covering the period July 1, 2020 through July 31, 2020 as presented by the County Clerk.

WM20/09 – 73 To authorize a contract with United Health Care to provide the Medicare Advantage Plan to Muskegon County post-65 retirees from January 1, 2021 through December 31, 2021 for a 2021 monthly premium rate of \$194.81 per Medicare-Eligible individual.

WM20/09 – 74 To approve the “Resolution to Approve Cost and Special Assessment Roll for Brown’s Pond Lake Level.”

WM20/09 – 75 To approve the Capital Improvement Requests for FY2021:

Sheriff	Police SUV Interceptor Replacement	\$181,832.00
	Detention Stools	\$6,496.00
	SCBA Wall Mount Storage Units	\$7,150.00
	6 New Cameras – Security Cells	\$15,000.00
Office Services	Production Copier	\$1,200.00
Fairgrounds	Roof Repairs	\$56,281.00
Facilities	Harris Building High Efficiency Boiler	\$50,000.00
	HOJ – Installation of UV-C Units in AHUs	\$50,000.00
	Outdoor Lighting (S. Campus, HOJ, HW)	\$75,000.00
	Plow Truck	\$38,000.00
Courts: Family/Circuit Probate/District	Court Recording Equipment (\$435,800 over 5 years at \$87,160/year)	\$87,160.00
Total		\$568,119.00

WM20/09 – 76 To not offer the option to employees to defer their share of the Social Security portion of the FICA (6.2% payroll tax rate) between September 1, 2020 and December 31, 2020

# **How to best utilize the Work Share Program**

**September 2020**

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# The Unassigned Fund Balance

- ❑ Balance is currently at \$9.24M
- ❑ The Muskegon County Financial Policy mandates a balance must be maintained in the Unassigned Fund Balance between 14.0% (**\$7.0 M**) to 19.0% (**\$9.5 M**)
- ❑ **Furloughs could potentially save \$.8M to \$1.0M**
- ❑ Without furloughs, the County would need to add an additional \$1.0M to the \$1.2M shortfall for a total of \$2.2M from the Unassigned Fund Balance
- This will bring the balance to \$7.05M in the Unassigned Fund Balance (near 14%)

# Federal Supplement

## September through December 2020

- **The Federal supplement is \$300 per week for those who are receiving a minimum of \$100 in unemployment benefits (has not started)**
  - Anyone who does not meet the \$100 threshold will be given the option to participate
  - Anyone above \$33/hour would be given the option to volunteer to participate
  - Why participate?
    - Provide one less day for potential exposure to COVID-19
    - Provide employees the opportunity to take care of family needs at home for childcare, school, medical needs, etc.
    - Provide a savings to the County of \$800,000 to \$1,000,000 depending on participation
    - MERS has made provisions so employees are not negatively impacted

# How do we effectively benefit both the budget and employees without touching the unassigned fund balance?

- ❑ The HOJ (Courts) current furloughs have the potential savings of \$600,000 (GF) through December 2020 unless they withdraw
- ❑ Other General Fund Departments could save an additional \$200,000 to \$400,000 (depending on the number of participants)
- ❑ Departments that could cost more than save due to overtime or contracts - Equalization, Clerk (Elections), HealthWest, Jail/Sheriff, Juvenile Transition Center, and MATS
- ❑ Departments who committed in round 1, but have not committed to round 2 are: Accounting, Clerk, Deeds, Equalization, Facilities, Information Technology, Public Defender, Public Health, Public Works, Sheriff, Solid Waste, Treasurer, Waste Water

# Work Share Program Participation Examples

## **Employee with an hourly rate of \$15 (\$600 weekly)**

- ❑ Reduce weekly hours from 40 to 28 hours or 30%  
(Receives \$420 weekly from Muskegon County )
- ❑ Add UI state benefit \$100/week (Receives \$520 weekly)
- ❑ Add federal benefit of \$300 (Receives **\$820 weekly**)

## **Employee with an hourly rate of \$33 (\$1,320 weekly)**

- ❑ Reduce weekly hours from 40 to 28 hours or 30%  
(Receives \$924 weekly from Muskegon County)
- ❑ Add UI state benefit \$100/week (Receives \$1,024 weekly)
- ❑ Add \$300 federal benefit (Receives **\$1,324 weekly**)