

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Courts & Public Safety Committee
AGENDA

September 1, 2020 – 3:30 PM
Via Zoom



I. John Snider, II, Chair
Rillastine Wilkins, Vice-Chair

Join Zoom Meeting
<https://healthwest.zoom.us/j/98543176789>

Phone: (312) 626 6799 US
Meeting ID: 985 4317 6789

Cell phones may mute & unmute by dialing *6
Raise and lower hand to speak by dialing *9

To raise your digital hand from your PC or
MAC, at the bottom of the window on the right
side of the screen, click the button labeled
"Raise Hand"

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the Minutes of August 6, 2020
- 4) Public Comment (on an agenda item)
- 5) Items for Consideration
 - CPS20/09 – 32 (Sheriff) To authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles for this office
 - CPS20/09 – 33 (Sheriff) To authorize the Sheriff's Office to replace one (1) 2017 Ford SUV Police Interceptor (1FM5K8ARXHGD57616) with the assistance of Emergency Services, use MiDeal pricing or the bidding process and to lease the Ford AWD Interceptor SUV police vehicle from Ford Credit
- 6) Old Business
- 7) New Business
- 8) Public Comment
- 9) Final Board Comment
- 10) Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County
Courts & Public Safety Committee Meeting
August 6, 2020
3:30 p.m.
Via Zoom**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II,

Rillastine Wilkins had technical difficulties and arrived after the attendance roll call

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Nash, supported by Chairman Hughes, to approve the minutes of the July 7, 2020 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None

ITEMS FOR CONSIDERATION

CPS20/08 – 31 It was moved by Commissioner Nash, supported by Chairman Hughes, to approve the Memorandum of Understanding between the City of Muskegon, City of Muskegon Heights and the County of Muskegon for the FY20 Justice Assistance Grant Award Program and authorize the Board Chair to sign the Memorandum.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins, Gary Foster, I. John Snider, II

No: None

Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None



FINAL BOARD COMMENT

Commissioner Foster informed the Board that the August Public Works meeting will be held via Zoom due to the Governor's recent order.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:40 p.m.



REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

| | | | |
|--|--|---|--------------------|
| COMMITTEE Courts & Public Safety | BUDGETED | NON-BUDGETED x | PARTIALLY BUDGETED |
| REQUESTING DEPARTMENT Sheriff's Office | COMMITTEE DATE 09/01/20 | REQUESTOR SIGNATURE Michael J. Poulin, Sheriff | |
| SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) | | | |
| Authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling the following list of used vehicles for this office. There will not be a negative impact on the General Fund for the sale of these vehicles. | | | |
| The intent of the proceeds is to use them to off-set the cost of a used unmarked vehicle. This is a one-time request. | | | |
| SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) | | | |
| Authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles for this office. | | | |
| ADMINISTRATIVE ANALYSIS (AS APPLICABLE) | | | |
| <u>HUMAN RESOURCES ANALYSIS:</u> | <u>FINANCE & MANAGEMENT ANALYSIS:</u> | | |
| (Empty) |  | | |
| <u>CORPORATE COUNSEL ANALYSIS:</u> | <u>ADMINISTRATOR RECOMMENDATION:</u> | | |
| (Empty) |  | | |
| If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee | | | Date |
| AGENDA DATE: 9/1/2020 | AGENDA NO.: CPS20/09 - 32 | BOARD DATE: 9/8/2020 | PAGE NO. |

FY20 Sheriff's Office Vehicle Sale List

| Year | Make | Model | VIN | Mileage |
|-------------|-------------|----------------|-------------------|----------------|
| 2011 | Ford | Crown Victoria | 2FABP7BVXBX139536 | 172,662 |
| 2007 | Ford | Crown Victoria | 2FAHP71W67X143207 | 188,728 |
| 2011 | Ford | Crown Victoria | 2FABP7BV8BX139535 | 168,223 |
| 2009 | Ford | Crown Victoria | 2FAHP71V99X129439 | 190,856 |
| 2009 | Ford | Crown Victoria | 2FAHP71V99X129442 | 171,008 |
| 2010 | Ford | Crown Victoria | 2FABP7BV1AX133882 | 198,900 |

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

| | | | |
|--|--|---------------------------------------|--------------------|
| COMMITTEE Courts & Public Safety | BUDGETED | NON-BUDGETED x | PARTIALLY BUDGETED |
| REQUESTING DEPARTMENT Sheriff's Office | COMMITTEE DATE 9/1/20 | REQUESTOR SIGNATURE Michael Poulin | |
| SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) | | | |
| <p>A 2017 Ford SUV Police Interceptor (1FM5K8ARXHGD57616) with approximately 47,000 miles from the Sheriff's fleet was recently in an accident and determined to be totaled. The vehicle is given an insurance value by the County adjuster of \$14,500.00. The insurance proceeds will be applied to the lease price of the new police interceptor and to the payoff of the totaled vehicle.</p> <p>The Sheriff's Office is requesting permission to lease one (1) replacement road ready Ford AWD Interceptor SUV with all equipment and lettering. The sticker price of the vehicle is \$35,805.00 with additional equipment to cost \$6,528.00 (decals, push bumper, sliding window partition, polycarbonate seat, etc.). The equipment portion will be paid out of the County's insurance fund.</p> <p>To lease the vehicle with the assistance of the Board approved Sheriff vehicle maintenance provider. The vehicle will be priced using MiDeal pricing or following County bidding policy. The Sheriff's Office will lease the SUV police interceptor, based on a purchase price, from Ford Motor for a term of five (5) years with a \$1.00 buyout at the termination of the lease.</p> | | | |
| SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) | | | |
| <p>Authorize the Sheriff's Office to replace one (1) 2017 Ford SUV Police Interceptor (1FM5K8ARXHGD57616) with the assistance of Emergency Services, use MiDeal pricing or the bidding process and to lease the Ford AWD Interceptor SUV police vehicle from Ford Credit.</p> | | | |
| ADMINISTRATIVE ANALYSIS (AS APPLICABLE) | | | |
| <u>HUMAN RESOURCES ANALYSIS:</u> | <u>FINANCE & MANAGEMENT ANALYSIS:</u>  | | |
| <u>CORPORATE COUNSEL ANALYSIS:</u> | <u>ADMINISTRATOR RECOMMENDATION:</u>  | | |
| If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee | | | Date |
| AGENDA DATE: 9/1/2020 | AGENDA NO.: CPS20/09 - 33 | BOARD DATE: 9/8/2020 | PAGE NO. |