

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee
AGENDA

July 21, 2020 – 3:30 PM
Via Zoom



Robert Scolnik, Chair
Charles Nash, Vice-Chair

Join Zoom Meeting
<https://healthwest.zoom.us/j/94851547356>

Phone: (312) 626 6799 US
Meeting ID: 948 5154 7356

Cell phones may mute & unmute by dialing *6
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To raise your digital hand from your PC or
MAC, at the bottom of the window on the right
side of the screen, click the button labeled
"Raise Hand"

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the Minutes of July 7, 2020
- 4) Public Comment (on an agenda item)
- 5) Communication: Budget Report
- 6) Items for Consideration

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes**

- WM20/07 – 55 (Administration) To approve payment of the accounts payable of \$1,890,250.76, covering the period of June 20, 2020 through July 3, 2020 for checks as presented by the County Clerk.
- WM20/07 – 56 (Human Resources) to approve the Second Amendment to the agreement between the City of Muskegon and the Muskegon Board of Commissioners which calls for the Muskegon County Human Resources Department to provide human resources services to the City of Muskegon from July 1, 2020 through June 30, 2023.
- WM20/07 – 57 Move to authorize MATS to implement the MATS service change proposal which removes the fixed route and GoBus system that was in place in February 2020, prior to COVID-19, and implements new routes and ADA service consistent with the Route Study and Comprehensive Operational Analysis, to be effective September 27, 2020.

- WM20/07 – 58 Move to authorize MATS to issue a Request for Proposals for a turnkey microtransit service.
- WM20/07 – 59 Move to authorize MATS to develop and operate a new, temporary “Reserve-A-Ride” demand response program to provide supplemental service from September 27, 2020, to March 31, 2021.

- 7) Old Business
- 8) New Business
- 9) Public Comment
- 10) Final Board Comment
- 11) Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration,

**Muskegon County
Ways & Means Committee
July 7, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:34 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of June 16, 2020, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

COMMUNICATION: BUDGET REPORT

It was moved by Chairman Hughes, supported by Commissioner Mahoney to remove the Budget Report from the agenda. Motion carried.

ITEMS FOR CONSIDERATION

WM20/07 – 51 It was moved by Chairman Hughes, supported by Commissioner Snider, to approve payment of the accounts payable of \$21,083,612.96 covering the period of June 6, 2020 through June 19, 2020 for checks, PCard and EFT payments covering the period May 1, 2020 through May 31, 2020 as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, I. John Snider, II, Rillastine Wilkins, Robert Scolnik

No: Zach Lahring, Charles Nash

Motion carried.

WM20/07 – 52 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Dalton and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Robert Scolnik,
No: None Motion carried.

WM20/07 – 53 It was moved by Chairman Hughes, supported by Commissioner Snider, to waive the Personnel Rules Review Committee and authorize the Human Resources department to maintain the current Personnel Rules.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik
No: None Motion carried.

WM20/07 – 54 It was moved by Commissioner Foster, supported by Commissioner Nash, to reclassify the vacant Building Maintenance Mechanic II/HVAC, G12601, pay scale GU-00245 (\$19.88/hr - \$25.03/hr) to a Building Maintenance Building Mechanic II position pay scale GU-00240 (\$17.35/hr - \$25.03/hr).

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik
No: None Motion carried.

OLD BUSINESS

None

NEW BUSINESS

It was moved by Commissioner Nash, seconded by Commissioner Foster, to cancel the Community Development & Strategic Planning Committee meeting scheduled for Thursday, July 9, 2020. Motion carried.

County Administrator Mark Eisenbarth reminded the Board of the MATS work session to be held on Thursday, July 9, 2020 via Zoom and that the Public Works meeting of the same day is cancelled.

County Administrator Mark Eisenbarth and Public Health Director Kathy Moore updated the Board on the Senior Resources RFPs and the deadline extension dates.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Lahring inquired about the upcoming work session and how the public may join the work session. The Zoom information is the same as the board meeting of the same date.

Commissioner Nash stated that he is very proud of those commissioners that supported the Human Services Resolution to Declare Racism as a Public Health Crisis.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:51 p.m.

07/12/2020

REVENUE AND EXPENDITURE REPORT FOR MUSKEGON COUNTY
PERIOD ENDING 05/31/2020

DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR		2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2020 05/31/2019	05/31/2019	USED	AMENDED BUDGET	09/30/2019	
Fund 1010 - General Fund									
GAIN ON SALE	0.00	0.00	0.00	0.00	0.00	0.00		3,000.00	26,986.58
TRANSFERS	1,465,899.00	66.67	2,198,847.00	(394,106.00)	1,860,005.00	68.74		2,705,722.00	2,585,722.00
STATE	3,712,621.58	56.40	6,582,757.00	156,827.70	3,555,793.88	54.18		6,562,901.00	6,582,689.26
CHARGES FOR SERVICES	5,731,220.98	56.68	10,111,374.00	(870,600.38)	6,601,821.36	68.86		9,587,647.00	9,733,537.65
OTHER	526,577.57	45.94	1,146,183.00	(74,387.44)	600,965.01	53.55		1,122,176.00	1,140,797.06
FINES AND FORFEITURES	293,164.48	48.70	601,936.00	(112,053.76)	405,218.24	67.51		600,236.00	594,466.09
INVESTMENT INCOME	38,136.20	54.48	70,001.00	(35,915.15)	74,051.35	105.79		70,001.00	99,342.98
CONTRIBUTIONS FROM PRIVATE SOURCES	920,295.50	60.50	1,521,123.00	(1,644,611.00)	2,564,906.50	71.47		3,588,618.00	2,812,609.25
LICENSES AND PERMITS	2,180.00	40.37	5,400.00	(943.00)	3,123.00	50.37		6,200.00	7,002.00
RENTALS	77,424.25	58.01	133,476.00	4,198.92	73,225.33	60.96		120,119.00	117,261.87
FEDERAL	20,957.03	47.15	44,444.00	(9,172.57)	30,129.60	67.79		44,444.00	66,966.00
TAXES	445,281.88	1.60	27,796,809.00	75,113.69	370,168.19	1.37		27,101,910.00	27,109,470.23
SPECIAL ASSESSMENTS	0.00	0.00	77,090.00	0.00	0.00	0.00		0.00	0.00
PROCEEDS FROM ISSUE OF BONDS	0.00	0.00	0.00	(41,174,089.24)	41,174,089.24	99.99		41,179,333.00	41,174,089.24
TOTAL REVENUES	13,233,758.47	26.32	50,289,440.00	(44,079,738.23)	57,313,496.70	61.83		92,692,307.00	92,050,940.21
SALARIES	10,622,274.30	63.63	16,692,993.00	(595,812.82)	11,218,087.12	67.81		16,542,451.00	16,135,972.86
FRINGES	5,178,116.52	63.47	8,158,425.00	(202,167.13)	5,380,283.65	68.10		7,901,119.00	7,512,368.27
SUPPLIES	534,036.85	59.07	904,058.00	(8,051.72)	542,088.57	58.33		929,367.00	823,992.02
CONTRACTUAL SERVICES	3,034,198.10	64.26	4,721,714.00	321,207.53	2,712,990.57	62.54		4,337,857.00	4,350,247.32
UTILITIES	458,740.44	64.68	709,243.00	(45,027.38)	503,767.82	70.22		717,445.00	745,962.70
OTHER	1,362,829.15	59.70	2,282,659.00	(1,469,064.38)	2,831,893.53	69.66		4,065,338.00	3,246,453.73
TRANSFERS	9,254,843.41	66.14	13,993,296.00	493,136.88	8,761,706.53	60.32		14,525,657.00	14,375,122.91
CAPITAL OUTLAY	146.96	0.15	100,750.00	(7,153.04)	7,300.00	4.62		158,050.00	81,591.89
STAFF DEVELOPMENT & TRAVEL	112,098.77	40.09	279,614.00	(65,081.47)	177,180.24	62.56		283,232.00	250,983.96
OVERHEAD	1,354,112.52	66.72	2,029,420.00	(24,440.25)	1,378,552.77	69.56		1,981,903.00	1,962,155.13
INTEREST EXPENSE	2,877.31	56.98	5,050.00	(965.61)	3,842.92	75.95		5,060.00	5,551.72
INSURANCE PREMIUMS	0.00	0.00	945,218.00	(910,635.00)	910,635.00	101.16		900,208.00	652,145.10
MERS PAYMENT	0.00	0.00	0.00	(40,735,808.00)	40,735,808.00	100.00		40,735,808.00	40,735,808.00
DEBT SERVICE	0.00	0.00	0.00	(292,315.24)	292,315.24	98.24		297,559.00	292,315.24
TOTAL EXPENDITURES	31,914,274.33	62.80	50,822,440.00	(43,542,177.63)	75,456,451.96	80.80		93,381,054.00	91,170,670.85
Fund 1010 - General Fund:									
TOTAL REVENUES	13,233,758.47	26.32	50,289,440.00	(44,079,738.23)	57,313,496.70	61.83		92,692,307.00	92,050,940.21
TOTAL EXPENDITURES	31,914,274.33	62.80	50,822,440.00	(43,542,177.63)	75,456,451.96	80.80		93,381,054.00	91,170,670.85
NET OF REVENUES & EXPENDITURES	(18,680,515.86)	3,504.79	(533,000.00)	(537,560.60)	(18,142,955.26)	2,634.20		(688,747.00)	880,269.36

REVENUE AND EXPENDITURE REPORT FOR MUSKEGON COUNTY
PERIOD ENDING 05/31/2020

DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2020 05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 4010 - Capital Projects Fund:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	56,025.00	7,050.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	(56,025.00)	(7,050.00)
Fund 4150 - Northside Water Construction:								
TOTAL REVENUES	27,930.09	147.00	19,000.00	7,086.24	20,843.85	109.70	19,000.00	82,141.07
TOTAL EXPENDITURES	71,632.50	4.42	1,620,000.00	51,101.15	20,531.35	11.17	183,826.00	161,252.70
NET OF REVENUES & EXPENDITURES	(43,702.41)	2.73	(1,601,000.00)	(44,014.91)	312.50	0.19	(164,826.00)	(79,111.63)
Fund 4660 - Jail/JTC Capital Projects Fund:								
TOTAL REVENUES	3,920.00	100.00	0.00	2,364.26	1,555.74	81.88	1,900.00	1,555.74
TOTAL EXPENDITURES	10,618.08	21.52	49,336.00	(11,287.50)	21,905.58	17.09	128,168.00	99,514.83
NET OF REVENUES & EXPENDITURES	(6,698.08)	13.58	(49,336.00)	13,651.76	(20,349.84)	16.12	(126,268.00)	(97,959.09)
Fund 4930 - Public Improvement:								
TOTAL REVENUES	492.41	32.83	1,500.00	(339.96)	832.37	0.66	127,000.00	1,061.56
TOTAL EXPENDITURES	205,847.07	204.74	100,542.00	(207,723.28)	413,570.35	51.09	809,555.00	594,008.31
NET OF REVENUES & EXPENDITURES	(205,354.66)	207.34	(99,042.00)	207,383.32	(412,737.98)	60.47	(682,555.00)	(592,946.75)
Fund 4960 - Capital Improvement:								
TOTAL REVENUES	751.81	100.00	0.00	751.81	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	39,277.72	67.50	58,189.00	37,627.72	1,650.00	100.00	0.00	1,650.00
NET OF REVENUES & EXPENDITURES	(38,525.91)	66.21	(58,189.00)	(36,875.91)	(1,650.00)	100.00	0.00	(1,650.00)
Fund 5100 - Delinquent Tax Revolving:								
TOTAL REVENUES	7,036.30	6.97	100,950.00	(322,186.22)	329,222.52	89.65	367,235.00	56,969.53
TOTAL EXPENDITURES	33,848.00	66.73	50,727.00	33.00	33,815.00	66.66	50,727.00	50,727.00
NET OF REVENUES & EXPENDITURES	(26,811.70)	53.39	50,223.00	(322,219.22)	295,407.52	93.33	316,508.00	6,242.53
Fund 5110 - Tax Forfeitures:								
TOTAL REVENUES	397,419.84	55.86	711,450.00	(164,223.87)	561,643.71	60.11	934,396.00	1,542,423.07
TOTAL EXPENDITURES	502,761.74	55.99	898,026.00	4,244.05	498,517.69	58.17	857,072.00	855,452.06
NET OF REVENUES & EXPENDITURES	(105,341.90)	56.46	(186,576.00)	(168,467.92)	63,126.02	81.64	77,324.00	686,971.01
Fund 5160 - 2020 Delinquent Tax Revolving:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,617.10	100.00	0.00	1,617.10	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(1,617.10)	100.00	0.00	(1,617.10)	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR MUSKEGON COUNTY
PERIOD ENDING 05/31/2020

DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2020 05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 5166 - 2016 Delinquent Tax Revolving:								
TOTAL REVENUES	0.00	0.00	0.00	(103,996.09)	103,996.09	100.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	(40,082.70)	40,082.70	100.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	(63,913.39)	63,913.39	100.00	0.00	0.00
Fund 5167 - 2017 Delinquent Tax Revolving:								
TOTAL REVENUES	(98,467.45)	100.00	0.00	(77,481.52)	(20,985.93)	1.56	1,346,825.00	986,675.32
TOTAL EXPENDITURES	59,400.00	6,111.11	972.00	(1,466,054.73)	1,525,454.73	67.33	2,265,783.00	2,143,478.40
NET OF REVENUES & EXPENDITURES	(157,867.45)	16,241.51	(972.00)	1,388,573.21	(1,546,440.66)	168.28	(918,958.00)	(1,156,803.08)
Fund 5168 - 2018 Delinquent Tax Revolving:								
TOTAL REVENUES	(111,724.51)	9.43	1,184,257.00	(305,400.32)	193,675.81	16.73	1,157,470.00	1,195,391.26
TOTAL EXPENDITURES	1,412,301.07	63.48	2,224,759.00	1,237,456.07	174,845.00	46.66	374,733.00	418,624.83
NET OF REVENUES & EXPENDITURES	(1,524,025.58)	146.47	(1,040,502.00)	(1,542,856.39)	18,830.81	2.41	782,737.00	776,766.43
Fund 5169 - 2019 Delinquent Tax Revolving:								
TOTAL REVENUES	89,373.63	7.58	1,179,778.00	89,373.63	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	208,424.98	31.76	656,270.00	208,424.98	0.00	0.00	0.00	3,450.17
NET OF REVENUES & EXPENDITURES	(119,051.35)	22.74	523,508.00	(119,051.35)	0.00	0.00	0.00	(3,450.17)
Fund 5500 - Land Bank:								
TOTAL REVENUES	526,014.54	57.84	909,480.00	85,610.67	440,403.87	51.88	848,817.00	1,030,554.42
TOTAL EXPENDITURES	505,965.10	53.03	954,038.00	130,027.84	375,937.26	41.44	907,167.00	856,041.64
NET OF REVENUES & EXPENDITURES	20,049.44	45.00	(44,558.00)	(44,417.17)	64,466.61	110.48	(58,350.00)	174,512.78
Fund 5710 - Solid Waste Management:								
TOTAL REVENUES	2,610,465.95	71.45	3,653,400.00	(329,038.83)	2,939,504.78	81.14	3,622,675.00	4,817,329.26
TOTAL EXPENDITURES	2,871,225.74	85.01	3,377,587.00	1,099,730.46	1,771,495.28	47.26	3,748,682.00	3,719,733.61
NET OF REVENUES & EXPENDITURES	(260,759.79)	94.54	275,813.00	(1,428,769.29)	1,168,009.50	926.94	(126,007.00)	1,097,595.65
Fund 5711 - Fly Ash Program:								
TOTAL REVENUES	3,754.22	68.26	5,500.00	(2,633.97)	6,388.19	116.15	5,500.00	9,321.47
TOTAL EXPENDITURES	8,251.82	23.63	34,921.00	(12,429.55)	20,681.37	49.35	41,908.00	(14,684.39)
NET OF REVENUES & EXPENDITURES	(4,497.60)	15.29	(29,421.00)	9,795.58	(14,293.18)	39.26	(36,408.00)	24,005.86
Fund 5810 - Airport:								
TOTAL REVENUES	710,000.75	44.85	1,583,174.00	(321,106.33)	1,031,107.08	62.13	1,659,639.00	6,057,313.02
TOTAL EXPENDITURES	1,557,323.47	48.79	3,191,825.00	(246,515.25)	1,803,838.72	60.66	2,973,889.00	2,655,428.42
NET OF REVENUES & EXPENDITURES	(847,322.72)	52.67	(1,608,651.00)	(74,591.08)	(772,731.64)	58.80	(1,314,250.00)	3,401,884.60

REVENUE AND EXPENDITURE REPORT FOR MUSKEGON COUNTY
PERIOD ENDING 05/31/2020

DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2020 05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 5880 - Muskegon Area Transit System:								
TOTAL REVENUES	1,979,598.56	26.44	7,487,312.00	(294,884.34)	2,274,482.90	40.52	5,612,726.00	5,436,035.10
TOTAL EXPENDITURES	3,122,117.15	53.63	5,822,113.00	(472,035.32)	3,594,152.47	58.91	6,101,392.00	4,440,832.22
NET OF REVENUES & EXPENDITURES	(1,142,518.59)	68.61	1,665,199.00	177,150.98	(1,319,669.57)	270.06	(488,666.00)	995,202.88
Fund 5890 - Muskegon Trolley Company:								
TOTAL REVENUES	9,981.53	19.57	51,000.00	(21,400.26)	31,381.79	61.53	51,000.00	70,805.98
TOTAL EXPENDITURES	10,918.93	21.57	50,620.00	(141,838.83)	152,757.76	401.90	38,009.00	31,889.62
NET OF REVENUES & EXPENDITURES	(937.40)	246.68	380.00	120,438.57	(121,375.97)	934.31	12,991.00	38,916.36
Fund 5910 - Regional Water System:								
TOTAL REVENUES	1,907,928.82	53.59	3,560,101.00	214,317.18	1,693,611.64	51.53	3,286,398.00	3,242,910.79
TOTAL EXPENDITURES	1,527,474.91	48.15	3,172,629.00	(190,414.06)	1,717,888.97	53.72	3,197,825.00	2,814,100.95
NET OF REVENUES & EXPENDITURES	380,453.91	98.19	387,472.00	404,731.24	(24,277.33)	27.41	88,573.00	428,809.84
Fund 5920 - Wastewater Management Operations:								
TOTAL REVENUES	10,503,385.67	71.17	14,758,145.00	169,132.10	10,334,253.57	60.40	17,108,610.00	16,745,006.74
TOTAL EXPENDITURES	11,034,257.66	79.70	13,845,260.00	(2,485,273.05)	13,519,530.71	96.13	14,064,423.00	12,939,535.42
NET OF REVENUES & EXPENDITURES	(530,871.99)	58.15	912,885.00	2,654,405.15	(3,185,277.14)	104.63	3,044,187.00	3,805,471.32
Fund 5935 - WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT:								
TOTAL REVENUES	908,807.28	77.56	1,171,737.00	34,863.61	873,943.67	74.59	1,171,737.00	1,293,808.18
TOTAL EXPENDITURES	110,049.11	52.31	210,390.00	(16,766.55)	126,815.66	52.19	242,994.00	243,062.93
NET OF REVENUES & EXPENDITURES	798,758.17	83.09	961,347.00	51,630.16	747,128.01	80.45	928,743.00	1,050,745.25
Fund 5937 - WWMS#1 2005 Bonds \$17.5M GOLT:								
TOTAL REVENUES	867,504.64	86.81	999,291.00	61,656.09	805,848.55	80.64	999,291.00	1,192,998.48
TOTAL EXPENDITURES	347,171.60	61.79	561,870.00	(14,462.50)	361,634.10	62.74	576,413.00	576,442.58
NET OF REVENUES & EXPENDITURES	520,333.04	118.95	437,421.00	76,118.59	444,214.45	105.05	422,878.00	616,555.90
Fund 5938 - WWMS#2 2006 Revenue Bonds \$14M GOLT:								
TOTAL REVENUES	700,284.62	87.16	803,423.00	51,459.65	648,824.97	80.76	803,423.00	960,536.80
TOTAL EXPENDITURES	308,310.26	61.90	498,056.00	(11,456.24)	319,766.50	62.75	509,593.00	509,593.11
NET OF REVENUES & EXPENDITURES	391,974.36	128.36	305,367.00	62,915.89	329,058.47	111.99	293,830.00	450,943.69
Fund 5939 - WWMS#2 2007 Revenue Bonds \$1.8M:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	34,646.88	61.46	56,375.00	(1,503.13)	36,150.01	62.41	57,919.00	57,918.76
NET OF REVENUES & EXPENDITURES	(34,646.88)	61.46	(56,375.00)	1,503.13	(36,150.01)	62.41	(57,919.00)	(57,918.76)

REVENUE AND EXPENDITURE REPORT FOR MUSKEGON COUNTY
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DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 5940 - WWMS#2 2008 Revenue Bonds \$945K:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	23,920.90	69.34	34,496.00	(995.00)	24,915.90	70.07	35,558.00	35,552.40
NET OF REVENUES & EXPENDITURES	(23,920.90)	69.34	(34,496.00)	995.00	(24,915.90)	70.07	(35,558.00)	(35,552.40)
Fund 5941 - WWMS#2 2008-B Revenue Bonds \$16.79M:								
TOTAL REVENUES	818,388.01	87.80	932,114.00	62,684.03	755,703.98	81.07	932,114.00	1,118,763.19
TOTAL EXPENDITURES	516,252.76	63.67	810,823.00	(18,320.00)	534,572.76	64.45	829,447.00	829,416.87
NET OF REVENUES & EXPENDITURES	302,135.25	249.10	121,291.00	81,004.03	221,131.22	215.39	102,667.00	289,346.32
Fund 5942 - WWMS#2 2008-C Revenue Bonds \$17.48M:								
TOTAL REVENUES	867,616.27	82.39	1,053,040.00	65,543.03	802,073.24	76.17	1,053,040.00	1,187,409.35
TOTAL EXPENDITURES	417,532.90	69.61	599,800.00	(19,500.00)	437,032.90	70.54	619,550.00	619,549.53
NET OF REVENUES & EXPENDITURES	450,083.37	99.30	453,240.00	85,043.03	365,040.34	84.21	433,490.00	567,859.82
Fund 5943 - WWMS#2 2010 Revenue Bonds \$2.85M:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	66,072.58	63.42	104,180.00	(1,505.00)	67,577.58	63.68	106,117.00	106,116.71
NET OF REVENUES & EXPENDITURES	(66,072.58)	63.42	(104,180.00)	1,505.00	(67,577.58)	63.68	(106,117.00)	(106,116.71)
Fund 5945 - WWMS Brightmark Escrow Fund:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	24,369.70	100.00	0.00	24,369.70	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(24,369.70)	100.00	0.00	(24,369.70)	0.00	0.00	0.00	0.00
Fund 6330 - Office Services:								
TOTAL REVENUES	292,967.31	54.88	533,800.00	(21,775.40)	314,742.71	63.29	497,320.00	470,009.39
TOTAL EXPENDITURES	293,353.99	54.95	533,885.00	(30,900.04)	324,254.03	59.10	548,695.00	483,841.65
NET OF REVENUES & EXPENDITURES	(386.68)	454.92	(85.00)	9,124.64	(9,511.32)	18.51	(51,375.00)	(13,832.26)
Fund 6340 - County South Campus:								
TOTAL REVENUES	426,429.67	54.86	777,254.00	(89,326.93)	515,756.60	66.07	780,603.00	761,203.46
TOTAL EXPENDITURES	426,429.67	54.86	777,254.00	(83,415.43)	509,845.10	65.31	780,603.00	761,203.46
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	(5,911.50)	5,911.50	100.00	0.00	0.00
Fund 6345 - Maintenance Garage:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	5,959.10	59.65	9,990.00	(2,341.57)	8,300.67	65.68	12,638.00	12,462.70
NET OF REVENUES & EXPENDITURES	(5,959.10)	59.65	(9,990.00)	2,341.57	(8,300.67)	65.68	(12,638.00)	(12,462.70)

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DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 6350 - Energy Improvements:								
TOTAL REVENUES	471,078.12	64.16	734,211.00	(92,673.56)	563,751.68	74.32	758,538.00	766,361.95
TOTAL EXPENDITURES	528,701.19	72.26	731,708.00	(38,640.81)	567,342.00	75.38	752,645.00	1,075,833.25
NET OF REVENUES & EXPENDITURES	(57,623.07)	2,302.16	2,503.00	(54,032.75)	(3,590.32)	60.93	5,893.00	(309,471.30)
Fund 6660 - Equipment Revolving:								
TOTAL REVENUES	331,750.00	45.46	729,763.00	(101,879.49)	433,629.49	49.46	876,682.00	1,011,077.71
TOTAL EXPENDITURES	429,975.53	51.93	827,977.00	(10,520.76)	440,496.29	55.17	798,498.00	947,095.99
NET OF REVENUES & EXPENDITURES	(98,225.53)	100.01	(98,214.00)	(91,358.73)	(6,866.80)	8.78	78,184.00	63,981.72
Fund 6680 - Information Technology Services ISF:								
TOTAL REVENUES	2,253,226.34	75.96	2,966,354.00	342,487.08	1,910,739.26	65.04	2,937,736.00	2,949,837.81
TOTAL EXPENDITURES	2,454,642.26	60.19	4,078,204.00	594,234.72	1,860,407.54	53.46	3,480,215.00	3,423,443.74
NET OF REVENUES & EXPENDITURES	(201,415.92)	18.12	(1,111,850.00)	(251,747.64)	50,331.72	9.28	(542,479.00)	(473,605.93)
Fund 6770 - Insurance:								
TOTAL REVENUES	12,098,347.31	59.17	20,447,405.00	(2,402,711.77)	14,501,059.08	71.24	20,354,640.00	20,946,923.72
TOTAL EXPENDITURES	13,469,048.07	63.07	21,355,025.00	(1,417,703.39)	14,886,751.46	69.76	21,339,600.00	20,146,382.00
NET OF REVENUES & EXPENDITURES	(1,370,700.76)	151.02	(907,620.00)	(985,008.38)	(385,692.38)	39.16	(984,960.00)	800,541.72
Fund 7360 - Other Post Employment Benefits Fund:								
TOTAL REVENUES	1,123,777.44	40.57	2,770,000.00	(361,338.44)	1,485,115.88	53.61	2,770,000.00	3,372,365.72
TOTAL EXPENDITURES	1,964,263.57	44.54	4,410,000.00	(500,996.31)	2,465,259.88	55.90	4,410,000.00	3,223,130.28
NET OF REVENUES & EXPENDITURES	(840,486.13)	51.25	(1,640,000.00)	139,657.87	(980,144.00)	59.76	(1,640,000.00)	149,235.44
Fund 8010 - Drain Fund:								
TOTAL REVENUES	3,875,531.46	5,666.73	68,391.00	2,146,437.88	1,729,093.58	146.66	1,178,957.00	1,734,602.32
TOTAL EXPENDITURES	2,146,530.94	4,934.55	43,500.00	(60,106.40)	2,206,637.34	4,100.64	53,812.00	3,633,665.40
NET OF REVENUES & EXPENDITURES	1,729,000.52	6,946.29	24,891.00	2,206,544.28	(477,543.76)	42.44	1,125,145.00	(1,899,063.08)
Fund 8410 - Lake Level Fund:								
TOTAL REVENUES	2,827.00	66.69	4,239.00	2,827.00	0.00	0.00	25,536.00	9,163.84
TOTAL EXPENDITURES	13,473.15	317.84	4,239.00	753.53	12,719.62	49.81	25,536.00	9,163.84
NET OF REVENUES & EXPENDITURES	(10,646.15)	100.00	0.00	2,073.47	(12,719.62)	100.00	0.00	0.00
Fund 8504 - 2019-8 Anderson Drain Debt Service:								
TOTAL REVENUES	100,295.01	100.00	0.00	100,295.01	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	104,270.35	101.31	102,920.00	104,270.35	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(3,975.34)	3.86	(102,920.00)	(3,975.34)	0.00	0.00	0.00	0.00

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DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2020 05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 8506 - 2018-16 Aritbey Drain Debt Service:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	5,798.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(5,798.00)	0.00	0.00	0.00	0.00	0.00
Fund 8508 - 2018-17 Orland Johnson Drain Debt Servic:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	5,184.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(5,184.00)	0.00	0.00	0.00	0.00	0.00
Fund 8518 - 2016-3 Kent Drain Debt Service:								
TOTAL REVENUES	969.38	2.66	36,448.00	884.45	84.93	0.23	36,448.00	14,311.87
TOTAL EXPENDITURES	35,087.99	100.00	35,088.00	(636.01)	35,724.00	100.00	35,724.00	35,724.00
NET OF REVENUES & EXPENDITURES	(34,118.61)	2,508.72	1,360.00	1,520.46	(35,639.07)	4,922.52	724.00	(21,412.13)
Fund 8528 - 2018- 3 Kuis Drain Debt Service:								
TOTAL REVENUES	24,303.54	8.97	270,875.00	23,666.21	637.33	0.24	270,875.00	105,723.04
TOTAL EXPENDITURES	223,900.00	99.81	224,327.00	(4,490.01)	228,390.01	100.09	228,190.00	228,190.01
NET OF REVENUES & EXPENDITURES	(199,596.46)	428.80	46,548.00	28,156.22	(227,752.68)	533.57	42,685.00	(122,466.97)
Fund 8532 - 2018- 2 Pierson Swamp Drain Debt Service:								
TOTAL REVENUES	6,804.95	6.80	100,000.00	6,035.32	769.63	0.77	100,000.00	23,802.15
TOTAL EXPENDITURES	236,737.50	99.82	237,165.00	(482.38)	237,219.88	100.21	236,728.00	237,019.88
NET OF REVENUES & EXPENDITURES	(229,932.55)	167.63	(137,165.00)	6,517.70	(236,450.25)	172.93	(136,728.00)	(213,217.73)
Fund 8534 - 2019-1 Walsworth Drain Debt Service:								
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	18,494.44	100.00	18,494.00	18,494.44	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(18,494.44)	100.00	(18,494.00)	(18,494.44)	0.00	0.00	0.00	0.00
Fund 8536 - 2019-6 Furman Drain Debt Service:								
TOTAL REVENUES	37,048.27	100.00	0.00	37,048.27	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	35,757.87	99.31	36,006.00	35,757.87	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	1,290.40	3.58	(36,006.00)	1,290.40	0.00	0.00	0.00	0.00
Fund 8539 - 2019- 9 Washburn Drain Debt Service:								
TOTAL REVENUES	100,520.15	100.00	0.00	100,520.15	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	103,375.00	100.01	103,369.00	103,375.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(2,854.85)	2.76	(103,369.00)	(2,854.85)	0.00	0.00	0.00	0.00

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DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 8540 - 2016-4 Laurene Taylor Drain Debt Service:								
TOTAL REVENUES	5,119.48	13.85	36,974.00	5,119.48	0.00	0.00	36,974.00	7,726.20
TOTAL EXPENDITURES	35,087.99	100.00	35,088.00	(636.01)	35,724.00	100.00	35,724.00	35,724.00
NET OF REVENUES & EXPENDITURES	(29,968.51)	1,589.00	1,886.00	5,755.49	(35,724.00)	2,857.92	1,250.00	(27,997.80)
Fund 8541 - 2019-5 Brandstrom Drain Debt Service:								
TOTAL REVENUES	47,831.62	100.00	0.00	47,831.62	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	47,506.88	99.31	47,837.00	47,506.88	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	324.74	0.68	(47,837.00)	324.74	0.00	0.00	0.00	0.00
Fund 8544 - 2017-1 Mason Drain Debt Service:								
TOTAL REVENUES	174.31	0.38	46,465.00	174.31	0.00	0.00	46,465.00	31,809.58
TOTAL EXPENDITURES	44,606.39	100.00	44,606.00	(1,138.81)	45,745.20	100.00	45,745.00	45,745.20
NET OF REVENUES & EXPENDITURES	(44,432.08)	2,390.11	1,859.00	1,313.12	(45,745.20)	6,353.50	720.00	(13,935.62)
Fund 8550 - 2019-11 Ribe Drain Debt Service:								
TOTAL REVENUES	331,585.53	100.00	0.00	148,013.48	183,572.05	100.00	183,572.00	183,572.05
TOTAL EXPENDITURES	283,855.65	100.00	0.00	100,283.60	183,572.05	100.00	183,572.00	183,572.05
NET OF REVENUES & EXPENDITURES	47,729.88	100.00	0.00	47,729.88	0.00	0.00	0.00	0.00
Fund 8552 - 2018-18 Wooley Marsh Drain Debt Service:								
TOTAL REVENUES	1,585.14	100.00	0.00	1,585.14	0.00	0.00	0.00	26,294.30
TOTAL EXPENDITURES	0.00	0.00	24,001.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	1,585.14	6.60	(24,001.00)	1,585.14	0.00	0.00	0.00	26,294.30
Fund 8558 - 2016-2 Round Marsh Drain Debt Service:								
TOTAL REVENUES	527.42	1.38	38,247.00	527.42	0.00	0.00	38,247.00	3,011.64
TOTAL EXPENDITURES	0.00	0.00	39,264.00	(40,019.20)	40,019.20	100.00	40,019.00	40,019.20
NET OF REVENUES & EXPENDITURES	527.42	51.86	(1,017.00)	40,546.62	(40,019.20)	2,258.42	(1,772.00)	(37,007.56)
Fund 8560 - 2020-1 Yonker Drain Debt Service:								
TOTAL REVENUES	34,464.80	100.00	0.00	34,464.80	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	34,464.80	100.01	34,463.00	34,464.80	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(34,463.00)	0.00	0.00	0.00	0.00	0.00
Fund 8566 - 2020-2 Black Creek Drain Debt Service:								
TOTAL REVENUES	526,263.58	100.00	0.00	526,263.58	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	526,263.58	100.00	526,263.00	526,263.58	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(526,263.00)	0.00	0.00	0.00	0.00	0.00

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DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2020 05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 8572 - 2017-6 Saxe Drain Debt Service:								
TOTAL REVENUES	367.55	0.60	61,500.00	367.55	0.00	0.00	61,500.00	69,254.83
TOTAL EXPENDITURES	73,686.39	100.00	73,686.00	(9,813.40)	83,499.79	100.00	83,500.00	83,499.79
NET OF REVENUES & EXPENDITURES	(73,318.84)	601.66	(12,186.00)	10,180.95	(83,499.79)	379.54	(22,000.00)	(14,244.96)
Fund 8575 - 2019-10 Montague Drain Debt Service:								
TOTAL REVENUES	202,316.72	100.00	0.00	100,566.72	101,750.00	100.00	101,750.00	101,750.00
TOTAL EXPENDITURES	202,316.72	100.00	0.00	100,566.72	101,750.00	100.00	101,750.00	101,750.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 8578 - 2018-14 Holland Drain Debt Service:								
TOTAL REVENUES	23.06	100.00	0.00	23.06	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	23.06	100.00	0.00	23.06	0.00	0.00	0.00	0.00
Fund 8582 - 2019-2 Hurlbut Drain Debt Service:								
TOTAL REVENUES	51,098.23	100.00	0.00	(50,515.66)	101,613.89	100.00	101,614.00	101,613.89
TOTAL EXPENDITURES	0.00	0.00	107,196.00	(101,613.89)	101,613.89	100.00	101,614.00	101,613.89
NET OF REVENUES & EXPENDITURES	51,098.23	47.67	(107,196.00)	51,098.23	0.00	0.00	0.00	0.00
Fund 8583 - 2019-7 Norris Creek Drain Debt Service:								
TOTAL REVENUES	736.16	100.00	0.00	736.16	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	736.16	100.00	0.00	736.16	0.00	0.00	0.00	0.00
Fund 8598 - 2017-5 Stewart Drain Debt Service:								
TOTAL REVENUES	4,240.17	8.09	52,406.00	4,240.17	0.00	0.00	52,406.00	3,213.16
TOTAL EXPENDITURES	66,706.10	100.00	66,706.00	(1,542.30)	68,248.40	100.00	68,248.00	68,248.40
NET OF REVENUES & EXPENDITURES	(62,465.93)	436.82	(14,300.00)	5,782.47	(68,248.40)	430.81	(15,842.00)	(65,035.24)
Fund 8711 - Water Supply-Fruitport #1:								
TOTAL REVENUES	81,758.77	65.22	125,357.00	2,561.04	79,197.73	64.97	121,904.00	116,567.19
TOTAL EXPENDITURES	1,306.82	12.70	10,292.00	(3,108.27)	4,415.09	44.57	9,906.00	10,070.09
NET OF REVENUES & EXPENDITURES	80,451.95	69.92	115,065.00	5,669.31	74,782.64	66.77	111,998.00	106,497.10
Fund 8718 - Fruit/NS Reg. Water System II:								
TOTAL REVENUES	15,600.00	130.78	11,928.00	(15,386.40)	30,986.40	113.87	27,213.00	25,654.66
TOTAL EXPENDITURES	17,221.00	144.37	11,928.00	(14,610.66)	31,831.66	116.97	27,213.00	25,654.66
NET OF REVENUES & EXPENDITURES	(1,621.00)	100.00	0.00	(775.74)	(845.26)	100.00	0.00	0.00

07/12/2020

REVENUE AND EXPENDITURE REPORT FOR MUSKEGON COUNTY
PERIOD ENDING 05/31/2020

DESCRIPTION	YTD BALANCE	% BDGT	2019-20	YTD BALANCE DIFF	YTD BALANCE	PREVIOUS YEAR	2018-19	END BALANCE
	05/31/2020	USED	AMENDED BUDGET	05/31/2020 05/31/2019	05/31/2019	% BDGT	AMENDED BUDGET	09/30/2019
Fund 8841 - Muskegon/Egelston/Dalton Sewer:								
TOTAL REVENUES	696,406.26	126.87	548,917.00	(25,375.00)	721,781.26	126.89	568,811.00	590,383.98
TOTAL EXPENDITURES	569,781.67	103.80	548,917.00	(21,287.31)	591,068.98	103.91	568,811.00	590,383.98
NET OF REVENUES & EXPENDITURES	126,624.59	100.00	0.00	(4,087.69)	130,712.28	100.00	0.00	0.00
Fund 8845 - Whitehall Twnshp Water Project:								
TOTAL REVENUES	9,052.50	111.20	8,141.00	(3,548.75)	12,601.25	107.76	11,694.00	11,644.25
TOTAL EXPENDITURES	9,418.50	115.69	8,141.00	(3,651.75)	13,070.25	111.77	11,694.00	11,644.25
NET OF REVENUES & EXPENDITURES	(366.00)	100.00	0.00	103.00	(469.00)	100.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	83,390,610.52	51.06	163,321,120.00	(49,893,658.53)	133,284,269.05	62.80	212,224,714.00	216,653,796.29
TOTAL EXPENDITURES - ALL FUNDS	108,745,803.58	63.59	171,013,875.00	(41,957,770.30)	150,703,573.88	72.50	207,868,840.00	197,746,081.40
NET OF REVENUES & EXPENDITURES	(25,355,193.06)	329.60	(7,692,755.00)	(7,935,888.23)	(17,419,304.83)	399.90	4,355,874.00	18,907,714.89



REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Administration	COMMITTEE DATE July 21, 2020	REQUESTOR SIGNATURE Beth Dick	
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES) Expenditures for checks covering the period June 20, 2020 through July 3, 2020 totaled \$1,890,250.76 and included the following large or unusual items:</p> <ol style="list-style-type: none"> 1) Payment to CDW Government for \$108,953.80 for HealthWest Microsoft office 365/server operations licensing. 2) Payment to Consumers Energy for \$242,221.05 for electricity usage for part of May and June. 3) Payment to Jackson-Merkey Contractors Inc for \$250,304.27 for Wastewater Swanson road paving project. 4) Payments to Mercy Health Partners for \$366,114.00 for HealthWest inpatient care services. 			
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) Move to approve payment of the accounts payable of \$1,890,250.76, covering the period of June 20, 2020 through July 3, 2020 for checks as presented by the County Clerk.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 	
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			
			Date
AGENDA DATE: 7/21/2020	AGENDA NO.: WM20/07 - 55	BOARD DATE: 7/28/2020	PAGE NO.

**RECAP
FOR ACCOUNTS PAYABLE**

Total Checks Issued	06/20/20	through	07/03/20	\$ 1,890,250.76
			TOTAL ACCOUNTS PAYABLE	<u>\$ 1,890,250.76</u>

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED		
REQUESTING DEPARTMENT Human Resources		COMMITTEE DATE July 21, 2020		REQUESTOR SIGNATURE Kristen N. Wade
<p>The City of Muskegon currently contracts with the Muskegon County Human Resources Department to provide a wide range of Human Resources services including recruitment, advertising, testing, interviewing, CDL drug testing, class and pay administration, FMLA and ADA administration, and Civil Service Commission responsibilities.</p> <p>The agreement originated July 1, 2014 and the most recent amendment expired June 30, 2020. The City Commission approved a three year extension amendment, attached, from July 1, 2020 through June 30, 2023 on July 14, 2020.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES) Move to approve the Second Amendment to the agreement between the City of Muskegon and the Muskegon Board of Commissioners which calls for the Muskegon County Human Resources Department to provide human resources services to the City of Muskegon from July 1, 2020 through June 30, 2023.				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>		
Recommend Approval K. Wade				
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>		
				
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee				Date
AGENDA DATE: 7/14/2020	AGENDA NO.: WM20/07 - 56	BOARD DATE: 7/28/2020	PAGE NO.	

**SECOND AMENDMENT TO AGREEMENT BETWEEN THE CITY OF MUSKEGON
AND THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

This Amendment (“Amendment”) is made effective on _____, 2020 (“Effective Date”) by and between the **City of Muskegon**, with offices located at 933 Terrace Street, Muskegon, Michigan 49440 (“City”), the **City of Muskegon Civil Service Commission**, with offices at _____, Muskegon, Michigan (“CSC”), and the **County of Muskegon**, with offices located at 990 Terrace Street, Muskegon, Michigan 49442 (“County”).

Background

- A. City, CSC and County entered into a contract effective July 1, 2014 entitled Agreement between the City of Muskegon and the Muskegon County Board of Commissioners which called for the Muskegon County Department of Human Resources to provide human resources services to the City and CSC.
- B. The Parties now desire to amend the Agreement.

Therefore, for good and valuable consideration, and the mutual promises contained in this Amendment, the Parties agree to amend the Agreement as follows:

- 1. **Term.** The Agreement shall be revised to provide a termination date of June 30, 2023, provided that any party may terminate the Agreement with six (6) months notice.
- 2. **Fees and Payment.** For the period July 1, 2020 through June 30, 2021, City shall pay County an annual fee of \$86,700, with such payments being made in equal monthly payments. For the period July 1, 2021 through June 30, 2022, City shall pay County an annual fee of \$88,434, with such payments being made in equal monthly payments. For the period July 1, 2022 through June 30, 2023, City shall pay County an annual fee of \$90,203, with such payments being made in equal monthly payments.
- 3. **No Other Modification.** Except as expressly modified by the terms of this Amendment, the Agreement shall remain in full force and effect. In the event of any inconsistency or conflict between the Purchase Agreement and this Amendment, the provisions of this Amendment shall govern and control.

The Parties have executed this Amendment as of the Effective Date.

[Signatures to appear on the following page]

City of Muskegon,
a Michigan municipal corporation

By: _____
Name: Stephen Gawron
Title: City Mayor
Date: _____, 2020

By: _____
Name: Ann Marie Meisch
Title: City Clerk
Date: _____, 2020

Civil Service Commission



By: _____
Name: _____
Title: Chair
Date: _____, 2020

County of Muskegon

By: _____
Name: Susie Hughes
Title: Chair
Date: _____, 2020

By: _____
Name: Nancy A. Waters
Title: Clerk
Date: _____, 2020

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Transit	COMMITTEE DATE 07/21/2020	REQUESTOR SIGNATURE James Koens	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>The Muskegon Area Transit System recently presented a proposal to change its fixed route and demand response services. A public comment period was held from May 26, 2020, to June 9, 2020, with a public hearing on June 11, 2020. Input from the public comment period has been compiled and provided to the Board for consideration.</p> <p>Implementation of these service changes is consistent with findings of the recently completed Route Study and Comprehensive Operational Analysis of the MATS program, with regard to MATS directly-operated services. The service change proposal removes from service the routes and schedules that were in place in February 2020, prior to COVID-19, and replaces them with new routes and schedules as identified in the Route Study process. The service change proposal also realigns the MATS demand/response program to serve as the required ADA Complementary Paratransit service.</p> <p>Staff requests Board authorization to implement the MATS service change proposal as presented, with the revised effective date of September 27, 2020.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
Move to authorize MATS to implement the MATS service change proposal which removes the fixed route and GoBus system that was in place in February 2020, prior to COVID-19, and implements new routes and ADA service consistent with the Route Study and Comprehensive Operational Analysis, to be effective September 27, 2020.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>	
			
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
			
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			
			Date
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REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
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REQUESTING DEPARTMENT Transit	COMMITTEE DATE 07/21/2020	REQUESTOR SIGNATURE James Koens
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SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The recently completed Route Study and Comprehensive Operational Analysis of the MATS program recommended that a new microtransit program be explored to provide supplemental mobility services in portions of the community. The recommended approach is for this program to be delivered by a third-party contractor under the direction of MATS. Pending Board Authorization of MATS service changes, staff is prepared to issue a Request for Proposals for a microtransit service.

Staff requests Board authorization to issue a Request for Proposals for a microtransit option in the community, as recommended in the Route Study and Comprehensive Operational Analysis.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to authorize MATS to issue a Request for Proposals for a turnkey microtransit service.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)



<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE & MANAGEMENT ANALYSIS:</u>
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u>

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee

Date

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REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways and Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Transit	COMMITTEE DATE 07/21/2020	REQUESTOR SIGNATURE James Koens	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>With the pending Board authorization of MATS service changes, and the need for time to process a microtransit RFP, it is recognized that mobility gaps may exist until a microtransit solution has been considered. To address this, staff recommends a new MATS "Reserve-A-Ride" service for the period September 27, 2020, to March 31, 2021. This temporary service will address certain trip needs as outlined below, and will end on March 31, 2021, unless extended.</p> <p>MATS Reserve-A-Ride Parameters</p> <ul style="list-style-type: none"> o Service area west of Sheridan Dr to Lake Michigan, between Muskegon Lake and Mona Lake, and to MKG/VA o Service from 10am to 5pm, Monday through Saturday, except designated County Holidays o Open to the general public, including seniors and persons with disabilities o Intended for essential trips only, but not prioritized by trip purpose o Trips (and return trips) will be reserved on a prior day basis, or up to 2 weeks in advance o Reservations will be taken on a first-come, first-served basis, subject to capacity o Trips will be curb-to-curb, shared-ride, and not direct from Point A to Point B o \$2.00 cash fare for Seniors or Persons with Disabilities. \$4.00 cash fare for the general public. Alternatively, passengers traveling to or from the VA Clinic, the Muskegon County Airport, or areas west of Henry Street may board using their current MATS fixed route bus pass, or with a previously issued GoBus pass. <p>Staff requests Board authorization to develop and operate a new "Reserve-A-Ride" demand response program to provide supplemental service from September 27, 2020, to March 31, 2021.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
Move to authorize MATS to develop and operate a new, temporary "Reserve-A-Ride" demand response program to provide supplemental service from September 27, 2020, to March 31, 2021.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u> 	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u> 	
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			
			Date
AGENDA DATE: 7/21/2020	AGENDA NO.: WM20/07 – 59	BOARD DATE: 7/28/2020	PAGE NO.