

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Courts & Public Safety Committee

AGENDA

May 4, 2021
Via Zoom

Malinda Pego, Chair
Marcia Hovey-Wright, Vice-Chair

Join Zoom Meeting:

<https://zoom.us/j/99438730182?pwd=VVJnL0ErVXJpYWNNNzIUazBHMEJDZz09>

Phone: (312) 626-6799

Meeting ID: 994 3873 0182

Passcode: 196375

Cell phones may mute & unmute by dialing *6
Raise and lower hand to speak by dialing *9

To raise your digital hand from your PC or
MAC, at the bottom of the window on the right
side of the screen, click the button labeled
"Raise Hand"

View the meeting on YouTube at:

<https://www.co.muskegon.mi.us/1597/Board-Meeting-Videos>

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes of April 1, 2021
- 4) Public Comment (on an agenda item)
- 5) Items for Consideration
 - CPS21/05 - 23 (Prosecutor DJ Hilson) To permit the Muskegon County Prosecutor's Office to create a new Assistant Prosecutor II Position at the pay table/grade NX-00308, \$29.233/hour - \$37.160/hour, effective April 19, 2021, to be fully-funded by the STOP (STOP Violence Against Woman) Grant.
 - CPS21/05 – 24 (Sheriff Michael Poulin) To authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles for this office.
 - CPS21/05 – 25 (Sheriff Michael Poulin) To approve entering into a 5-year lease agreement with REV Financial Services for 4 SUV interceptor vehicles for a value of \$188,304.32 at an interest rate of 2.70% pending corporate counsel review of the lease agreement and authorize the board chair to sign the agreement upon completion of that review.
- 6) Old Business
- 7) New Business
- 8) Public Comment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of the majority of the Commission.

- 9) Final Board Comment
- 10) Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Courts & Public Safety Committee

April 1, 2021
4:00 p.m. via Zoom

Malinda Pego, Chair
Marcia Hovey-Wright, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Pego at 4:00 p.m.

ROLL CALL

Present: Doug Brown (Muskegon), Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the minutes of the March 2, 2021, meeting as written.

Roll Call:

Yes: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Malinda Pego

No: None Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CPS21/04 - 20 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the Public Defender's Office to apply for a renewal of the MIDC (Michigan Indigent Defense Commission) grant for FY22 and accept the grant award upon approval by the MIDC.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown, Malinda Pego

No: None Motion carried.

CPS21/04 - 21 It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to authorize the Public Defender to change the labor distribution of the Assistant Public Defender III position X09301 from 100% 2600-2994 to 100% 2600-2996 to make the position fully funded by the MIDC grant effective January 1, 2021.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Malinda Pego

No: None Motion carried.

CPS21/04 – 22 It was moved by Commissioner Pego, supported by Commissioner Lahring, to Muskegon County Resolution Supporting Senate Bill 1 2021.

Roll Call:

Yes: Zach Lahring, Doug Brown, Kim Cyr, Malinda Pego

No: Charles Nash, Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes Motion failed.

UNFINISHED BUSINESS

None

NEW BUSINESS

Commissioner Hovey-Wright proposes a rules change so that motions that have been defeated cannot be brought back. Commissioner Hovey-Wright would like to address this in the future.

PUBLIC COMMENT

Several citizens addressed the Board both in support and against the current Local State of Emergency.

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:30 p.m.

Muskegon County Courts & Public Safety Committee

Request for Board Approval

Requestor: DJ Hilson

Committee Date: 2021-05-04

Requesting Department: Prosecutor

Full Board Date: 2021-05-11

Budget: Budgeted



Agenda Number: CPS21/05 - 23

Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

To permit the Muskegon County Prosecutor's Office to create a new Assistant Prosecutor II Position at the pay table/grade NX-00308, \$29.233/hour - \$37.160/hour, effective April 19, 2021, to be fully-funded by the STOP (STOP Violence Against Women) Grant.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

The Prosecutor is requesting approval to create a new Assistant Prosecutor II position (Position Class XF085) to be fully-funded by the STOP (STOP Violence Against Women) Grant effective April 19, 2021. This grant funds two Assistant Prosecutors that work exclusively on criminal sexual conduct, domestic violence, and stalking cases. The grant period is October 1, 2020, through September 30, 2021.

Kristen Wade, HR Director Analysis Required? Yes	Beth Dick, Finance Director/Management Analysis: ✓ 
Michael Homier, Corporate Counsel Analysis Required? No	Mark Eisenbarth, County Administrator Recommendation: ✓ 

Muskegon County Courts & Public Safety Committee

Request for Board Approval

Requestor: Michael J. Poulin

Committee Date: 2021-05-04

Requesting Department: Sheriff

Full Board Date: 2021-05-11

Budget: Non-Budgeted

Agenda Number: CPS21/05 - 24

Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles for this office.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*



Authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling the following list of used vehicles for this office. There will not be a negative impact on the General Fund for the sale of these vehicles.

This is a one-time request.

2008 Crown Vic 2FAHP71V58X152909 164k miles

2008 Crown Vic 2FAHP71V38X152911 127k miles

2013 Taurus 1FAHP2M81DG132195 179k miles

Kristen Wade, HR Director Analysis Required? No	Beth Dick, Finance Director/Management Analysis: ✓ 
Michael Homier, Corporate Counsel Analysis Required? No	Mark Eisenbarth, County Administrator Recommendation: ✓ 

Muskegon County Courts & Public Safety Committee

Request for Board Approval

Requestor: Michael J. Poulin

Committee Date: 2021-05-04

Requesting Department: Sheriff's Office

Full Board Date: 2021-05-11

Budget: Budgeted

Agenda Number: CPS21/05 - 25

Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Move to approve entering into a 5-year lease agreement with REV Financial Services for 4 SUV interceptor vehicles for a value of \$188,304.32 at an interest rate of 2.70% pending corporate counsel review of the lease agreement and authorize the board chair to sign the agreement upon completion of that review.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

The Board authorized the Sheriff to lease 4 SUV interceptor police vehicles on March 9th (Board minutes reference #2021-112).


Quotes were sought from leasing companies for their interest rates for a 5-year lease for a value of \$188,304.32 for the 4 vehicles were as follows:

Ford Motor Credit – 5.25%

REV Financial Services – 2.70%

First Capital Equipment Leasing Corp – 3.436%

Staff recommends entering into a 5-year lease agreement pending corporate counsel review of the documents for all 4 vehicles with REV Financial Services for an interest rate of 2.70% for a value of \$188,304.32.

Kristen Wade, HR Director Analysis Required? No	Beth Dick, Finance Director/Management Analysis: ✓ 
Michael Homier, Corporate Counsel Analysis Required? Yes	Mark Eisenbarth, County Administrator Recommendation: ✓ 