

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
*Community Development/Strategic Planning Committee*  
AGENDA

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April 9, 2020 – 3:30 PM



Charles Nash, Chair  
Kenneth Mahoney, Vice-Chair

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- 1) Call to Order
- 2) Roll Call
- 3) Approval of the Minutes of March 12, 2020
- 4) Public Comment (on an agenda item)
- 5) Items for Consideration
  - CD/SP20/04 – 04 (CVB) Approve the adoption of the License Agreement with Unity Christian Events/Alive On The Lakeshore to provide a license for the use of Heritage Landing August 5-8, 2020 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement
- 6) Old Business
- 7) New Business
- 8) Public Comment
- 9) Final Board Comment
- 10) Adjournment

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

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The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours' notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

**Muskegon County  
Community Development/Strategic Planning Committee  
February 13, 2020  
3:30 p.m.  
Hall of Justice  
990 Terrace, Muskegon, MI**

**Charles Nash, Chair**

**Kenneth Mahoney, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth, Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator, Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the minutes of February 13, 2020, as written. Motion carried.

**PRESENTATION:** Muskegon County Fair Board, Brian McFarren, presented to the board regarding current and future projects at the fairgrounds.

**PUBLIC COMMENT (On an agenda item)**

None.

**OLD BUSINESS**

Finance Director/Assistant County Administrator Beth Dick addressed the Board regarding MERS investments.

# REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Community Development & Strategic Planning		BUDGETED    NON-BUDGETED    PARTIALLY BUDGETED X	
REQUESTING DEPARTMENT CVB	COMMITTEE DATE 4/9/2020	REQUESTOR SIGNATURE ROBERT M. LUKENS	
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)			
<p>Unity Christian Events/Alive On The Lakeshore seeks a four-day License Agreement with the County of Muskegon to use Heritage Landing Wednesday, August 5 through Saturday, August 8, 2020 for the annual Unity Christian Music Festival.</p> <p>The contract stipulates that a deposit of \$3,125 and a \$1,000 security damage deposit, proof of insurance, and proof of licensed electrical contractor on site for electrical operations before and during the event will be required. Proper permitting by the City of Muskegon has also been secured, and the County has invoiced the lessee for the deposit.</p> <p>The License Agreement for the proposed event has been reviewed by the County's Corporate Counsel and approved.</p>			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)			
Move to adopt the License Agreement with Unity Christian Events/Alive On The Lakeshore to provide a license for the use of Heritage Landing August 5-8, 2020 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>	
		Concur B. Dick	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
		Approved M. Eisenbarth	
If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee			N/A
AGENDA DATE: 4/9/2020	AGENDA NO.: CD/SP 20/04-04	BOARD DATE: 4/14/2020	PAGE NO.