January 14, 2020 – 3:30 PM
Hall of Justice, 4th Floor
990 Terrace, Muskegon, MI

Susie Hughes, Chair
Gary Foster, Vice-Chair

MUSKEGON COUNTY BOARD OF COMMISSIONERS
FULL BOARD
AGENDA

1) Call to Order
2) Invocation: Pastor Tim Cross, Living Word Church
3) Pledge of Allegiance
4) Roll Call
5) Approval of Agenda
6) Approval of the Minutes of December 19, 2019: Regular and Closed Session
7) Public Comment (on an agenda item)
8) Communication
   A) Bay County Board of Commissioners Resolution in Support of Four Year Terms for Commissioners
   B) Bay County Board of Commissioners Resolution in Support of Great Lakes Shoreline Disaster Area Declaration
   C) Kalkaska County Board of Commissioners Resolution in Support of Four Year Terms for Commissioners
9) Presentation: 2019 Sheriff's Office Awards: Sheriff Michael Poulin
10) Committee/Board Reports
    A) Community Development/Strategic Planning Committee
    B) Courts & Public Safety Committee
    C) Human Services Committee
    D) Ways & Means Committee

Public Comment
Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.
11) Chairman’s Report/Committee Liaison Reports

A) Commissioner Reappointments: Senior Activities Committee
(terms through 12/31/20)
Marcia Hovey-Wright
Ken Mahoney
Rillastine Wilkins

B) Citizen Appointments/Reappointments

Accommodations Tax Advisory Committee – terms through 12/31/22
• Andrea Chambers (sports/recreation slot)
• Joel Kamp (food/beverage slot)
• Kevin Newton (festivals/events)

Senior Activities Committee – term through 12/31/22
• Peggy Foster (at-large rural area slot)
• Nancy McCarthy (at-large slot)

Solid Waste Planning Committee - terms through 12/31/21
• Russell Jones (solid waste management slot)
• Doug Wood (solid waste management slot) - Reappointment
• William Crabtree (industrial slot) – Reappointment
• Chris Hall (public slot) - Reappointment
• Linda Aerts (township slot) - Appointment

12) Administrator’s Report

A) Approval to Reinstate and Recruit Airport Manager Position X06301 and Amend the Budget Accordingly

B) Board Work Session: County Space Needs – Tuesday, January 21st – 2:30 PM

13) Old Business

14) New Business

15) Public Comment

16) Final Board Comments

17) Closed Session:
A) Pursuant to MCL 15.268(h): To Discuss Corporate Counsel Legal Opinion

B) Pursuant to MCL 15.268(h): To Discuss Corporate Counsel Legal Opinion

18) Adjournment
BAY COUNTY BOARD OF COMMISSIONERS
DECEMBER 10, 2019

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, The 1963 Michigan Constitution stipulated four-year terms for the county Board of Supervisors, the preceding body to today's Board of Commissioners; and
WHEREAS, The Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and
WHEREAS, Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and
WHEREAS, The scope of duties of a county commissioner has greatly increased in the last century — road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response; and
WHEREAS, Michigan is only one of five states in the United States that provides for exclusively two-year terms for county commissioners; and
WHEREAS, All other county and township elected officials in Michigan are elected to terms of at least four years; and
WHEREAS, The position of county commissioner is a highly complex oversight role that requires years to master; and
WHEREAS, Legislation to amend state law to enact four-year terms has been filed in the form of House bills 4937-38 and Senate Bills 504-505; and
WHEREAS, The Michigan Association of Counties supports the legislation as introduced; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners supports House Bills 4937-38 and Senate Bills 504-505 to enact four-year terms for county commissioners; Be It Further

RESOLVED That a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Kevin Daley, Representatives Brian Elder and Annette Glenn, the Michigan Association of Counties and the other 82 Michigan Counties.

MICHAEL J. DURANCZYK, CHAIR
AND BOARD

Commissioner 4 Year Terms

Resolution co-sponsored by Commissioners Michael J. Duranczyk, 1st District, and Ernie Krygier, 2nd District

MOVED BY COMM. LUTZ

SUPPORTED BY COMM. RYDER

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VOTE TOTALS:
ROLLED CALL: YEAS NAYS EXCUSED
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED NO ACTION TAKEN

-39-
BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 10, 2019

BAY COUNTY RESOLUTION REQUESTING DECLARATION OF THE GREAT LAKES SHORELINE AS A DISASTER AREA AND SEEKING ASSISTANCE

WHEREAS, Near record high water levels in the Great Lakes, as well as the bays and rivers connected to them, have contributed toward major erosion on beaches and shorelines all across the State of Michigan throughout 2019; and

WHEREAS, With the Michigan winter, ice flows and jams will continue to worsen the already bad situation throughout the Great Lakes; and

WHEREAS, The Great lakes are Michigan's most vital and precious resource; and

WHEREAS, The County of Bay realizes that storms, high water, and wind driven wave action are causing severe erosion of the shoreline; and

WHEREAS, The Great Lakes are the State of Michigan's economic and property value driver for the tax base along the shoreline and connecting tributaries; and

WHEREAS, The current conditions of the Great Lakes shoreline negatively affects businesses and the tourism industry by limiting access to the beaches; the loss of private property along the shoreline negatively affects the local, county, and state tax base; and municipal water systems and the inland water levels throughout the state are all negatively affected; Now, Therefore, Be it Hereby

RESOLVED That the Bay County Board of Commissioners requests that the Governor of the State of Michigan along with our State Legislature declare the Shoreline of the Great Lakes in the State of Michigan a disaster area, and that the Governor and the State Legislature seek assistance from Congress and the President of the United State for this devastating situation which has a negative impact statewide.

ERNIE KRYGIER, 2ND DISTRICT
BAY COUNTY COMMISSIONER

Krygier - Great Lakes Shoreline Disaster Area Declaration

MOVED BY COMM. _LUTZ_

SUPPORTED BY COMM. _KRYGIER_

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VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: XX YEAS 7 NAYS 0 EXCUSED 0
DISPOSITION: ADOPTED X DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____REFERRED____NO ACTION TAKEN____
Kalkaska County Board of Commissioners
Resolution 2019-56
Supporting Passage of Legislation to Adopt 4-Year Terms for County Commissioners

At a Regular Meeting of the Kalkaska County Board of Commissioners, on December 18, 2019:

WHEREAS the 1963 Michigan Constitution stipulated four-year terms for the County Board of Supervisors, the preceding body to today's Board of Commissioners; and

WHEREAS the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with the Boards of Commissioners after the 1968 elections; and

WHEREAS Public Act 261 of 1966 promulgated that the length of terms for the new County Commissioners shall be concurrent with that of State Representatives, as specified, as specified in Article IV, Section 3 of the Michigan Constitution; and

WHEREAS the scope of duties of a County Commissioner has greatly increased in the last century – road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response, etc.; and

WHEREAS Michigan is one of only five states in the United States that provides for exclusively two-year terms for County Commissioners; and

WHEREAS all other county and township elected officials in Michigan are elected to terms of at least four years; and

WHEREAS the position of County Commissioner is a highly complex oversight role that requires years to master; and

WHEREAS legislation to amend state law to enact four-years terms has been filed in the form of House Bills 4937-38 and Senate Bills 504-505; and

WHEREAS the Michigan Association of Counties supports the legislation as introduced;

THEREFORE, BE IT RESOLVED that the Kalkaska County Board of Commissioners supports House Bills 4937-38 and Senate Bills 504-505 to enact four-year terms for County Commissioners.
Motioned by West to adopt Resolution 2019-56. Supported by Comai. Roll call vote:

Yea: West, Comai, Crannell, Sweet, Fisher.
Nays: None
Absent: Cox, Ngirarsaol
5 yeas. 0 nays. 2 absent. Motion Carried.

Kohn  Fisher  12-18-2019

Kohn E. Fisher,
Chairman of the Board of Commissioners Kalkaska County

I, the undersigned, Clerk of Kalkaska County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Kalkaska County Board of Commissioners, at its Regular Meeting on December 18, 2019 the original of which is part of the Board's minutes.

Deborah L. Hill
Clerk of the Board of Commissioners Kalkaska County
The Community Development/Strategic Planning Committee met on January 9, 2020, it was recommended and I move:

CD/SP20/01 – 01 To accept the 2020-24 Muskegon County Recreation Plan and Resolution of Adoption as written, with any changes/additions discussed today, and when finalized, to instruct County staff to submit the completed plan and required documents to the Michigan Department of Natural Resources by the deadline of February 1, 2020.
The Courts & Public Safety Committee met on January 7, 2020, it was recommended and I move:

CPS20/01 - 01 To approve the Prosecutor to accept the FY2020 STOP Violence Against Women Grant, to approve the creation of a full-time Senior Assistant Prosecutor (pay table NX-00421 $37.501-$47.702/hr), and approve the funding transfer of the Administrative Services Manager position X04301 from 40% 1010-0229 60% 2800-0232 to 35% 1010-0229, 60% 2800-0232 and 5% new STOP Grant fund.

CPS20/01 - 02 To authorize the Public Defender's Office to purchase a new copier/printer from Boss for the purchase price of $7,650.00 with a $49.00/month fee for parts, labor, and toner.

CPS20/01 - 03 To accept the FY2020 Off-Road Vehicle (ORV) Law Enforcement Grant in the amount of $10,000.00 from the Michigan Department of Natural Resources and to have the Sheriff sign the agreement.

CPS20/01 - 04 To approve the reclassification of the Clerk II FT (position G20022 pay table GU-00070, $12.68-$15.48/hr) to a Departmental Clerk (pay table GU-00138, $12.47-17.49/hr) and place the incumbent at step 8 with an effective date upon approval.

CPS20/01 - 05 To approve authorizing the Sheriff's Office to utilize the best option between the cooperatives: National Association of State Procurement Officers (NASPO) or Oakland County's Courts and Law Enforcement Management Information System (CLEMIS) as the bidding source for the purchase award to WatchGuard Video.

CPS20/01 - 06 To accept and sign the FY20 Byrne JAG - WEMET grant (MSP #JAG 70834 WEMET-20) in the amount of $15,000.00 and amend the budget accordingly.

CPS20/01 - 07 To award Kelly Austin to provide cognitive behavioral services in the jail and authorize the County Board Chairperson to sign the contract for services with the option to renew for two subsequent years depending on availability of grant funding and mutual agreement by both parties.

CPS20/01 - 08 To award Catholic Charities to provide cognitive behavioral services in the community and authorize the County Board Chairperson to sign the contract for services with the option to renew for two subsequent years depending on availability of grant funding and mutual agreement by both parties.
The Human Services Committee met on January 7, 2020, it was recommended and I move:

**HS20/01 - 01**
To authorize Public Health to accept funding in the amount of $63,908 effective October 1, 2019 to September 30, 2020; and authorize the Public Health Director to sign the related contract agreement with the Michigan Department of Environment, Great Lakes, and Energy to perform routine environmental health inspections, activities and services.

**HS20/01 - 02**
To authorize the Public Health Director to sign the agreement with Mercy Health Partners for Emergency Vaccine Storage.
The Ways & Means Committee met on January 7, 2020, it was recommended and I move:

WM20/01 – 01 To approve payment of the accounts payable of $18,532,931.67, covering the period of December 7, 2019 through December 25, 2019 for checks and November 1, 2019 through November 30, 2019 for P-Card and EFT payments, as presented by the County Clerk.
REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE
Full Board

BUDGETED | NON-BUDGETED | PARTIALLY BUDGETED
---|---|---

REQUESTING DEPARTMENT Administration

COMMITTEE DATE | REQUESTOR SIGNATURE
---|---
January 14, 2020 | Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

In 2019, the Board approved the removal of the Airport Manager position X06301, pay grade NX-00390 ($35.027 - $44.537/hr) due to the incumbent vacating the position and reorganization of the department. The Federal Aviation Administration (FAA) has made the request that Muskegon County Airport have a fulltime Airport Manager as long as the County maintains their current status with Part 139. The FAA does appreciate our recent staffing reorganization efforts and overall operational improvements.

Therefore, Administration is requesting that the Airport Manager be reinstated and that we maintain our partnership with Terry Boer until the position is filled.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Authorize the reinstatement and recruitment of the Airport Manager position X06301, pay grade NX-00390 ($35.027 - $44.537/hr) and amend the budget accordingly.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:

FINANCE & MANAGEMENT ANALYSIS:
Concur
B. Dick

CORPORATE COUNSEL ANALYSIS:

ADMINISTRATOR RECOMMENDATION:

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee.

AGENDA DATE: 1/14/20  AGENDA NO.:  BOARD DATE: 1/14/20  PAGE NO.

Revised 1/10/20