

Muskegon County  
Water System Policy Board  
August 8, 2017  
2:00 p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Board of Commissioners Room, 4<sup>th</sup> Floor

*Kim Arter, Chair*

*David Kieft, Vice Chair*

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Chair Arter at 2:00 p.m.

**ROLL**

Present: Kim Arter, Laketon Township Supervisor  
Tony Barnes, Dalton Township Supervisor  
Melissa Beegle, Fruitland Township Treasurer  
Susie Hughes, Muskegon County Commissioner  
David Kieft, Muskegon Charter Township Supervisor  
Kenneth Mahoney, Muskegon County Commissioner  
I. John Snider II, Muskegon County Commissioner

Excused:

Staff

Present: Matt Farrar, Public Works Director  
Mark Eisenbarth, County Administrator  
Commissioner Foster, Muskegon County Commissioner  
Tina Nash, DPW Departmental Clerk  
Carly Hines, DPW Administrative Analyst  
David Bossenbroek, Attorney  
Doug Hughes, Corporate Counsel for Muskegon County

**WSPB-17-045 APPROVAL OF AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the agenda as presented.

Voice Vote: **Motion Carried**

**WSPB-17-046 APPROVAL OF MINUTES**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the minutes of the Muskegon County Regional Water Policy Board meeting held on July 11, 2017.

Voice Vote: **Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

None

**WSPB-17-047 INFORMATIONAL ITEMS**

Moved by Tony Barnes, seconded by Commissioner Hughes, that the following information items be received and placed on file:

1. Local Fund Balance Sheet for July 2017

Voice Vote: **Motion Carried**

**REPORTS**

**Water System Update**

The Water System Update was accepted as written and distributed in a memo for information.

Matthew Farrar asked the Board if they have seen the North Port Village project. Many of the Board members stated they have and were impressed with how the project is moving along.

**OLD BUSINESS**

**WSPB-17-048 Budget Recommendation**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to recommend to the Muskegon County Board of Commissioners the approval of the fiscal year 2018 budget for the Muskegon County Regional Water System as presented.

Roll call:

Yes – Hughes, Mahoney, Snider, Arter

No – Barnes, Beegle, Kieft

**Motion carried**

**Fire Line Ready-to-Serve**

Matthew Farrar stated he spoke to the following individuals regarding a hydrant ready-to-serve charge:

Robert Schneider, MDEQ Drinking Water and Municipal Assistance Division

Luke Dehtiar, MDEQ Grand Rapids Division Acting District Supervisor

Mike Engels, Michigan Rural Water Association Director

John Kazor, Municipal Analytics

Mathew Farrar stated Robert Schneider, Luke Dehtiar and Mike Engels all stated they have not heard of a hydrant ready-to-serve charge. Matthew Farrar stated John Kazor would not recommend a hydrant ready-to-serve charge and would elaborate further when he presented the rate study. Chair Arter asked Matthew Farrar if he spoke to any other municipalities. Matthew Farrar stated he talked to Brian Armstrong, City of Whitehall DPW Director, about their ordinance. Brain Armstrong stated the ordinance is not referring to a fire hydrant ready-to-serve. The ordinance is referring to a fire suppression system inside of a building.

Matthew Farrar recommended the Board wait for the rate expert's presentation.

David Kieft asked Matthew Farrar if the rate of the ready-to-serve charge is determined by the size of the meter. Matthew Farrar stated it was.

Chair Arter asked if the City of North Muskegon has a meter. Matthew Farrar stated there is not one right now; however they have discussed putting one in.

**WSPB-17-049 Attorney**

Matthew Farrar gave an overview of the timeline and procedures.

Moved by Tony Barnes, seconded by Commissioner Mahoney, to appoint the Law office of Crystal Morgan as the attorney for the Water Policy Board pursuant to the terms of County RFQu 17-2268-1 & 2 effective August 21, 2017.

Roll call:

Yes – Hughes, Mahoney, Snider, Kieft, Barnes

No –Beegle, Arter

**Motion carried**

**NEW BUSINESS**

None

**AUDIENCE PARTICIPATION**

Dave Bossenbroek spoke on the Marathon line in North Muskegon. Dave Bossenbroek stated the line has been in service for over a year. Dave Bossenbroek stated there were discussions between John Warner, Sam Janson and Randy Phillips regarding the charges for the line. Dave Bossenbroek stated he had put together a draft agreement that was not acted on. Dave Bossenbroek stated this is something this board needs to put in place. Matthew Farrar stated Dave Bossenbroek provided him with a copy of the draft agreement and he will follow up on it.

**ADJOURN**

There being no further business to come before the Water System Policy Board, the meeting adjourned at 2:17 p.m.

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Kim Arter, Chair