

Muskegon County
Water System Policy Board
June 13, 2017
2:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Board of Commissioners Room, 4th Floor

Kim Arter, Chair

David Kieft, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Arter at 2:00 p.m.

ROLL

Present: Kim Arter, Laketon Township Supervisor
Tony Barnes, Dalton Township Supervisor
Marcia Jeske, Fruitland Township Supervisor
Susie Hughes, Muskegon County Commissioner
David Kieft, Muskegon Charter Township Supervisor
Kenneth Mahoney, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner

Excused:

Staff

Present: Matt Farrar, Public Works Director
Mark Eisenbarth, County Administrator
Tina Nash, DPW Departmental Clerk
Carly Hines, DPW Administrative Analyst
David Bossenbroek, Attorney
Doug Hughes, Corporate Counsel for Muskegon County

WSPB-17-035 APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Marcia Jeske, to approve the agenda as presented.

Discussion on old business items from the May 9, 2017 meeting ensued.

WSPB-17-036 Moved by Tony Barnes, seconded by David Kieft, to amend the agenda with the addition of WSPB-17-033 under Old Business.

Roll call:

Yes –Mahoney, Snider, Kieft, Barnes, Hughes, Jeske

No – Arter

Motion carried

WSPB-17-035 Move by Commissioner Mahoney, seconded by Tony Barnes, to approve the agenda as amended.

Voice Vote: **Motion Carried**

WSPB-17-037 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Marcia Jeske, to approve the minutes of the Muskegon County Regional Water Policy Board meeting held on May 9, 2017 with correction under WSPB-17-034 to include Rose & Rose, P.L.C.

Voice Vote: **Motion Carried**

PUBLIC COMMENT (on an agenda item)

None

ITEMS FOR CONSIDERATION

WSPB-17-038 Asset Management Plan Recommendation / RFP 17-2255

Moved by Commissioner Hughes, seconded by Marcia Jeske, to award the Asset Management Plan, as specified in County RFP 17-2255 to Johnson & Anderson for a not-to-exceed cost of \$32,255.00.

Roll call:

Yes –Snider, Kieft, Barnes, Hughes, Jeske, Mahoney, Arter

No –

Motion carried

WSPB-17-039 Budget Recommendation

Moved by Commissioner Hughes, seconded by Commissioner Snider, to recommend to the Muskegon County Board of Commissioners the approval of the fiscal year 2018 budget for the Muskegon County Regional Water System as presented.

David Kieft stated the need to raise rates. David Kieft stated he could not support a budget recommendation which shows a deficit. Commissioner Hughes agreed with the need for a rate increase. Matthew Farrar stated Municipal Analytics has the information they requested and the rate study should be completed before the new fiscal year.

Carly Hines provided a timeline of the County's budget schedule due dates. Commissioner Hughes asked if the recommendation had to be approved now. Carly Hines stated budget amendments could be made up to the final approval by the Board of Commissioners. Administrator Eisenbarth confirmed what Carly Hines stated. Administrator Eisenbarth stated they need the preliminary submittals from the departments to begin entering those numbers. Administrator Eisenbarth stated adjustments could be made in August.

Carly Hines answered questions from the Board regarding the budget.

A friendly amendment moved by Commissioner Hughes, seconded by Commissioner Snider to pass this as a preliminary budget.

WSPB-17-039 Moved by Commissioner Hughes, seconded by Commissioner Snider, to recommend to the Muskegon County Board of Commissioners the approval of the fiscal year 2018 preliminary budget for the Muskegon County Regional Water System as presented.

Roll call:

Yes – Jeske, Mahoney, Snider, Barnes, Hughes, Arter

No – Kieft

Motion carried

WSPB-17-040 INFORMATIONAL ITEMS

Moved by Tony Barnes, seconded by Commissioner Hughes, that the following information items be received and placed on file:

1. Local Fund Balance Sheet for May 2017
2. New Meter Set for May 2017

Voice Vote: **Motion Carried**

REPORTS

Water System Update

The Water System Update was accepted as written and distributed in a memo for information.

Matthew Farrar stated they were able to save a considerable amount of money by using the County's master electrician to install the variable frequency drive. Matthew Farrar stated Municipal Analytics has the information they requested for the rate study. Matthew Farrar stated Robert Ribbens has submitted all of the annual reports to the MDEQ. These reports are due by July. Matthew Farrar stated the Consumer Confidence Report certification was sent. Matthew Farrar noted there were no violations.

OLD BUSINESS

WSPB-17-033 Consider Reimburse Pooled Account for Attorney Fees

Move to recommend Dalton, Fruitland and Laketon Townships reimburse the WPS Account \$83,366.33 for paid (\$54,870.96) and outstanding (\$28,795.37) attorney invoices paid by the account relative to MCC#15-04995-CK and MCA Docket #335743 and to reimburse to Dalton, Fruitland and Laketon \$60,800, \$6,800 and \$101,100 respectively for hydrant fees paid in 2013, 2014 and 2015.

Discussion ensued regarding the meetings Supervisors from Dalton Township, Fruitland and Laketon Townships had with their boards. Commissioner Hughes asked if they had any recommendations. Tony Barnes stated it should be based on hydrants. Kim Arter stated all townships were represented equally and no recommendation was provided. Marcia Jeske stated Fruitland wants to stay with the original motion made by this Board in 2015 and does not want to be reimbursed their \$6,800.

Discussion continued.

Moved by Tony Barnes that Dalton, Fruitland & Laketon Townships be reimbursed for the hydrant fees paid for 2013 and 2014 \$60,800, \$6,800 and \$101,100 respective to the hydrant fees Muskegon Township didn't pay for those three years.

Motion was not considered due to lack of support.

NEW BUSINESS

David Kieft questioned the email sent by Chair Arter regarding the legal research completed by Dave Bossenbroek on 2/16/17. Chair Arter stated the information she sent is what she received.

AUDIENCE PARTICIPATION

Dave Bossenbroek asked what the cost was for the fire line installation at Michigan's Adventure. Robert Ribbens stated he would have to look into the cost. Robert Ribbens stated the project was handled by Steve Fink. Robert Ribbens stated he will get the information and send it.

ADJOURN

There being no further business to come before the Water System Policy Board, the meeting adjourned at 3:48 p.m.

Kim Arter, Chair