

Muskegon County  
Water System Policy Board  
April 14, 2015  
2:00 p.m.  
Training Center  
133 E. Apple Avenue, Room 202  
Muskegon, Michigan 49442

Kim Arter, Chair

Susie Hughes, Vice Chair

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Chair Arter at 2:00 p.m.

**ROLL**

Present: Kim Arter, Laketon Township Supervisor  
Jerry McIntyre, Dalton Township Supervisor  
Susie Hughes, Muskegon County Commissioner  
David Kieft, Muskegon Charter Township Supervisor  
Kenneth Mahoney, Muskegon County Commissioner  
Terry J. Sabo, Muskegon County Board Chair  
Sam St. Amour, Fruitland Township Supervisor

Excused:

Staff

Present: John Warner, Public Works Director  
Tina Nash, DPW Departmental Clerk

Others

Present: David Bossenbroek, Attorney  
Jan L. Deur, Fruitland Township Trustee  
Jerry Sanders, Muskegon Charter Township DPW Director  
Jeffrey Wood, Muskegon Charter Township Treasurer  
Chris Hall, Laketon Township Building Inspector

**APPROVAL OF AGENDA**

WSPB-15-016 Moved by Commissioner Hughes, seconded by David Kieft, to approve the agenda amending item F by eliminating discussion item 1. / Michael B. Ortega from Lewis Reed & Allen P.C.

Voice Vote: **Motion carried**

**APPROVAL OF MINUTES**

WSPB-15-017 Moved by Commissioner Hughes, seconded by Sam St Amour, to approve the minutes of the meeting held March 17, 2015.

Voice Vote: **Motion carried**

**PUBLIC COMMENT (on an agenda item)**

None

**ITEMS FOR DISCUSSION:**

**Legal Counsel Recommendation**

Chair Kim Arter asked Dave Bossenbroek to present the Board with the recommendation. Dave Bossenbroek stated there were two attorneys whom they recommend to handle the matter, Kevin Even and Jim Rose. Dave Bossenbroek stated that both attorneys' rates would be \$200.00 per hour.

Discussion followed.

WSPB-15-018 Moved by Commissioner Hughes, seconded by David Kieft to nominate Jim Rose as the attorney for the Water System Policy Board at a rate of \$200 per hour, paid through the Water System Policy Board.

Discussion followed.

WSPB-15-019 Amendment to motion WSPB-15-018 to include the wording that this only pertains to Muskegon Charter Township's Maintenance Fees that haven't been paid.

Moved by Commissioner Sabo, seconded by Commissioner Mahoney, to include the wording that this only pertains to Muskegon Charter Township's Maintenance Fees that haven't been paid to motion WSPB-15-018.

Roll call:

Yes – McIntyre, St Amour, Sabo, Hughes, Mahoney, Arter

No – Kieft

**Motion carried**

WSPB-15-018 Moved by Commissioner Hughes, seconded by David Kieft to nominate Jim Rose as the attorney for the Water System Policy Board at a rate of \$200 per hour, paid through the Water System Policy Board and that this only pertains to Muskegon Charter Township's Maintenance Fees that haven't been paid.

Roll call:

Yes – Mahoney, McIntyre, St Amour, Sabo, Hughes, Arter

No – Kieft

**Motion carried**

During the meeting Commissioner Sabo emailed the Board members a copy of the resolution.

### **Muskegon Township's Request for Payment of Invoices**

WSPB-15-020 Moved by Sam St Amour, seconded by Commissioner Sabo, to table Muskegon Charter Township's request for payment of invoices.

Roll call:

Yes – Mahoney, McIntyre, St Amour, Sabo, Arter

No – Hughes, Kieft

**Motion carried**

### **INFORMATION ITEMS**

WSPB-15-021 Moved by Sam St Amour, seconded by Jerry McIntyre, that the following information items be received and placed on file:

1. New Meter Set List for March 2015
2. Local Fund Balance Sheet for March 2015

Voice Vote: **Motion carried**

### **REPORTS**

#### **Water System Update**

The Water System Update was accepted as written by John Warner and distributed in a memo for information.

Commissioner Hughes asked John Warner about the chlorine line out at Michigan Adventure and wanted to know if it would help to install an in-line chlorinator. John Warner stated there was one already installed and explained the flushing process and the different levels of the chlorine rates.

Commissioner Hughes questioned the large volume customers on the line. John Warner stated that we could not expand this line without a secondary connection.

Commissioner Sabo asked John Warner if he knew why Muskegon Heights had trouble with frozen water lines. John Warner stated it was mostly due to the water lines not being buried deep enough.

Commissioner Sabo asked John Warner if this was a concern with our water customers. John Warner stated it was not and for those customers we know may be a problem we take measures to try to avoid any frozen lines.

### **OLD BUSINESS**

Commissioner Hughes read a portion of the Water System Policy Board's Bylaws.

David Kieft questioned John Warner on how the Maintenance fees would be billed if the system could no longer expand. John Warner stated it would depend on the number of hydrants.

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**NEW BUSINESS**

None

**AUDIENCE PARTICIPATION**

None

**ADJOURN**

There being no further business to come before the Water System Policy Board, the meeting adjourned at 2:56 p.m.

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Kim Arter, Chair