

Muskegon County
Water System Policy Board
November 4, 2014
2:00 p.m.
Training Center
133 E. Apple Avenue, Room 205
Muskegon, Michigan 49442

Kim Arter, Chair

Susie Hughes, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Arter at 2:00 p.m.

ROLL

Present: Kim Arter, Laketon Township Supervisor
Chris Hall, Dalton Township Supervisor
Susie Hughes, Muskegon County Commissioner
David Kieft, Muskegon Charter Township Supervisor
Kenneth Mahoney, Muskegon County Board Chair
Terry Sabo, Muskegon County Commissioner
Sam St. Amour, Fruitland Township Supervisor

Excused:

Staff

Present: John Warner, Public Works Director
Tina Nash, DPW Departmental Clerk

Others

Present: David Bossenbroek, Attorney
Jerry Sanders, Muskegon Charter Township DPW Director
Rod Siegel, Laketon Township Building Official and Water/Sewer Supervisor
Jan L. Deur, Fruitland Township Trustee
John Holter, Egelston Township Supervisor
Deb Ackerman, Egelston Township Treasurer

APPROVAL OF AGENDA

WSPB-14-045 Moved by Mahoney, seconded by St. Amour, to approve the agenda as presented.

Motion carried

APPROVAL OF MINUTES

WSPB-14-046 Moved by Hughes, seconded by Hall, to approve the minutes of the meeting held October 7, 2014.

Motion carried

PUBLIC COMMENT (on an agenda item)

None

ITEMS FOR CONSIDERATION:

WSPB-14-047 Moved by Hall, seconded by St. Amour, to adopt the 2015 meeting schedule for the Muskegon County Regional Water System Policy Board.

Motion carried

ITEMS FOR DISCUSSION:

Bond Refinancing Contract and the use of First Southwest Financial and the Financial Consultant and Miller Canfield as Bond Counsel for the refinancing

WSPB-14-048 Moved by St. Amour, seconded by Sabo, to request the County Board inform the County's Financial Advisor, First Southwest that it wishes to terminate their services in regards to the refinance of the Wastewater Management System Number 1 Series 2006 Bonds and the Water Supply System Bonds and request the County to solicit bids for Financial Advisor services.

Roll call:

Ayes – Hall, Kieft, Mahoney, St. Amour, Sabo, Hughes, Arter

Nays – None

Abstain – None

Motion carried

Delinquent Bill Sub-Committee Report Update

Mr. St. Amour requested that all questions/comments be sent to him within the week and a recommendation from the sub-committee will be given at the next meeting in December.

INFORMATION ITEMS

WSPB-14-049 Moved by Kieft, seconded by Hughes, that the following information items be received and placed on file:

1. New Meter Set List for October 2014
2. Local Fund Balance Sheet for October 2014

Motion carried

REPORTS

Water System Update

The Water System Update was accepted as written by John Warner and distributed in a memo for information.

With regards to replacing large meters at businesses, Mr. St. Amour asked Mr. Warner how many people he had that worked on this. Mr. Warner stated Rob Ribbens and they call the City of Muskegon's DPW when needed.

Commissioner Hughes commented on inspecting the tanks and informed the Board that the Sheriff's department had an underwater robot that they may be able to use to inspect the tanks in the future.

OLD BUSINESS

Payment of Muskegon Charter Township Fire Hydrant Fees

Chair Arter requested Mr. Kieft give an update as to the status of payment. Mr. Kieft stated the Muskegon Charter Township Board took action not to pay it and has not taken action since.

Discussion followed.

It was requested that Muskegon Charter Township pay the fees by December 1, 2014.

NEW BUSINESS

None

AUDIENCE PARTICIPATION

Mr. Holter commented on the fire hydrant fee owed by Muskegon Charter Township.

ADJOURN

There being no further business to come before the Water System Policy Board, the meeting adjourned at 2:23 p.m.

Kim Arter, Chair