

Muskegon County
Water System Policy Board
October 7, 2014
2:00 p.m.
Training Center
133 E. Apple Avenue, Room 205
Muskegon, Michigan 49442

Kim Arter, Chair

Susie Hughes, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Arter at 2:00 p.m.

ROLL

Present: Kim Arter, Laketon Township Supervisor
Susie Hughes, Muskegon County Commissioner
David Kieft, Muskegon Charter Township Supervisor
Kenneth Mahoney, Muskegon County Board Chair
Terry Sabo, Muskegon County Commissioner
Sam St. Amour, Fruitland Township Supervisor
Chris Hall, Dalton Township Supervisor

Excused:

Staff

Present: John Warner, Public Works Director
Robert Ribbens, Regional Water System Supervisor
Tina Nash, DPW Departmental Clerk

Others

Present: David Bossenbroek, Attorney
Jerry Sanders, Muskegon Charter Township DPW Director
Rod Siegel, Laketon Township Building Inspector

APPROVAL OF AGENDA

WSPB-14-042 Moved by Kieft, seconded by Hughes, to approve the agenda as presented.

Motion carried

APPROVAL OF MINUTES

WSPB-14-043 Moved by Hughes, seconded by Sabo, to approve the minutes of the meeting held August 12, 2014.

Motion carried

PUBLIC COMMENT (on an agenda item)

None

ITEMS FOR DISCUSSION:

Delinquent Bill Sub-Committee Report

Mr. St. Amour informed the Board that he had met with the sub-committee members Commissioner Hughes and Mr. Kieft along with input from Mr. Hall. Mr. St. Amour passed out a document from the sub-committee to the Board members and staff regarding information obtained from seven (7) different municipalities on how past due water bills are handled. Mr. St. Amour requested that the information be reviewed and questions for the sub-committee be asked at the next meeting.

Mr. St. Amour requested that Mr. Bossenbroek looks into the legal ramifications of shutting off water to customers and report back to the Board.

INFORMATION ITEMS

WSPB-14-044 Moved by Kieft, seconded by Mahoney, that the following information items be received and placed on file:

1. New Meter Set List for September 2014
2. Local Fund Balance Sheet for September 2014

Motion carried

REPORTS

Water System Update

The Water System Update was accepted as written by John Warner and distributed in a memo for information.

Commissioner Sabo asked Mr. Warner if the hydrants fittings were checked after the paint dries. Mr. Warner stated that the fittings shouldn't be painted shut and the Fire Department does their annual inspections on the hydrants. Mr. Ribbens stated that the hydrants are painted in place and the operator nut is covered. Mr. Warner stated that the paint is sprayed on and should be a thin coat. Spot checks on the hydrants were also completed by Mr. Ribbens.

Mr. Warner was asked by Commissioner Hughes if the troubles they were having last year with the fans burning out was fixed when they were replaced. Mr. Warner stated there have not been any problems with the new VFD units and so far they are working great.

OLD BUSINESS

None

NEW BUSINESS

None

AUDIENCE PARTICIPATION

None

ADJOURN

There being no further business to come before the Water System Policy Board, the meeting adjourned at 2:18 p.m.

Kim Arter, Chair