

MINUTES

**Muskegon County Regional
Water System Policy Board
Board of Commissioners Room
Michael J. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442
November 12, 2013**

CALL TO ORDER

The meeting was called to order by Chairman Sam St. Amour at 2:00pm.

ROLL

Present: Kim Arter, Laketon Township Supervisor
Chris Hall, Dalton Township Supervisor
David Kieft, Muskegon Charter Township Supervisor
Kenneth Mahoney, Muskegon County Board Chair
Susie Hughes, Muskegon County Commissioner
Sam St. Amour, Fruitland Township Supervisor
Terry Sabo, Muskegon County Commissioner

Staff

Present: John Warner, Muskegon County Public Works Director
Mary Mack, Muskegon County Public Works, Temporary Employee

Present: David Bossenbroek, Attorney
Rod Siegel, Laketon Township
Andy Zorn, Buck Construction
Lori Archer
Jan Deur, Fruitland Township

WSPB-13-064 – APPROVAL OF AGENDA

Moved by David Kieft, seconded by Kim Arter, to approve the November 12, 2013, agenda.

Motion carried.

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WSPB-13-065 – APPROVAL OF MINUTES

Moved by David Kieft, seconded by Kim Arter, to approve the October 8, 2013 minutes.

Motion carried.

WSPB-13-066 – AUTHORIZATION TO APPROVE JOHNSON & ANDERSON PROPOSAL

Moved by Terry Sabo, seconded by Kenneth Mahoney, to approve the Johnson & Anderson proposal for the design and construction engineering of a 300 foot +/- extension of a 12-inch water main in Creston Street south from Forest Avenue and to bid the construction of the project once designed with costs being paid from the Regional Water System Fund 5910-0552.

Roll call: Ayes – Arter, Hall, Kieft, Mahoney, Hughes, St. Amour, Sabo

Nays – None

Motion carried.

WSPB-13-067 - AUTHORIZATION TO AMEND THE SCHEDULE OF THE PER-REU PORTION OF THE CUSTOMER-PAID CONNECTION FEES

Motion by Chris Hall, seconded by Kim Arter to table the schedule of the Per-REU portion of the customer-paid connection fees until the 1st of the year.

Motion carried.

WSPB-13-068 – INFORMATION ITEMS

The following information items were received and placed on file:

1. New Meters Set List (October 2013)
2. Local Fund Balance Sheet (October 2013)

WSPB-13-069 – REPORTS – WATER SYSTEM UPDATE

The Water System Update was accepted as written by John Warner and distributed in a memo for information.

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WSPB-13-070 – OLD BUSINESS

There was discussion regarding the Hydrant maintenance fee team. Chris Hall informed the board that he had spoken with Jeff Woods some time ago and that the team is just taking a break.

Sam St. Amour asked if Lori Archer would be willing to serve with Chris Hall, she agreed. So, Lori Archer, John Warner, Chris Hall and Jeff Woods will work on the Hydrant maintenance team.

WSPB-13-071 – NEW BUSINESS

None.

WSPB-13-072 – AUDIENCE PARTICIPATION

None.

WSPB-13-073 – ADJOURN

Moved by Dave Kieft, seconded by Sam St. Amour, to adjourn the meeting at 2:50 p.m.

Motion carried.

Sam St. Amour
WSPB Chair

Mem