

Muskegon County  
Board of Public Works  
September 14, 2017  
4:00p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442

Susie Hughes, Chair

Gary Foster, Vice Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Chair Hughes at 4:00p.m.

ROLL

Present: Marvin Engle, Muskegon County Commissioner  
Gary Foster, Muskegon County Commissioner  
Susie Hughes, Muskegon County Commissioner  
Ken Mahoney, Muskegon County Commissioner  
Charles Nash, Muskegon County Commissioner  
Robert Scolnik, Muskegon County Commissioner  
I. John Snider II, Muskegon County Commissioner  
Rillastine Wilkins, Muskegon County Commissioner  
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member  
Brenda Moore, Drain Commissioner

Staff  
Present: Dave Johnson, Wastewater Director  
Matthew Farrar, Public Works Director  
Tina Nash, DPW Departmental Clerk  
Doug Hughes, Corporate Counsel  
Mark Eisenbarth, County Administrator  
Beth Dick, Assistant Administrator & Finance Director  
Jonathan Wilson, Economic Development Coordinator

**BPW-17-094 APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the amended agenda removing item F. 7 under items for consideration.

VOICE VOTE: **Motion carried**

**BPW-17-095 APPROVAL OF MINUTES**

Moved by Commissioner Engle, seconded by Commissioner Foster, to approve the minutes of the Board of Public Works meeting held on August 10, 2017.

VOICE VOTE: **Motion carried**

**PUBLIC COMMENT ON AN AGENDA ITEM**

None

**PRESENTATIONS**

Matthew Farrar presented the proposed Solid Waste Management System's and the Regional Water System's fiscal year 2018 overall budgets (Attached). Matthew Farrar stated staff from Wastewater and Solid Waste met and all possible options for use/sale of the methane gas are being considered. Discussion ensued regarding the methane gas produced at Solid Waste. Commissioner Nash asked for an explanation of the overhead expenses in the Solid Waste Management System's budget. Matthew Farrar stated he would look into it and provide the information to the Board.

Dave Johnson presented the proposed Wastewater Management System's fiscal year 2018 budget. Dave Johnson focused on capital improvement projects (Attached).

**ITEMS FOR CONSIDERATION:**

**BPW-17-096 Recommend the FY2018 Solid Waste Management System Budget**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to recommend to the Muskegon County Board of Commissioners the approval of the fiscal year 2018 budget with \$3,025,400 in revenues and \$3,330,413 in expenses for the Muskegon County Solid Waste Management System as presented.

Roll call:

Yes - Nash, Scolnik, Snider, Wilkins, Foster, Engle, Mahoney, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-097 Recommend the FY2018 Regional Water System Budget**

Moved by Commissioner Engle, seconded by Commissioner Snider, to recommend to the Muskegon County Board of Commissioners the approval of the fiscal year 2018 budget of \$2,843,125 in revenues with \$3,404,953 in expenses for the Muskegon County Regional Water system as presented.

Roll call:

Yes –Mahoney, Nash, Scolnik, Snider, Wilkins, Foster, Engle, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-098 Recommend the FY2018 Muskegon County Wastewater Management System Budget**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the requested FY2018 Wastewater budget with a rate increase for hauled septic waste of .2¢/gallon and all other hauled waste of .4¢/gallon.

Roll call:

Yes - Scolnik, Snider, Wilkins, Foster, Engle, Mahoney, Nash, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-099 Issue Request for Qualifications and Proposals for Ground Water Monitoring and Reporting Services**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize staff to issue a request for qualifications and proposals for ground water monitoring and reporting services at the landfill.

VOICE VOTE: **Motion carried**

**BPW-17-100 Issue Request for Qualifications and Proposals for Air Monitoring and Reporting Services**

Moved by Commissioner Snider, seconded by Commissioner Engle, to authorize staff to issue a request for qualifications and proposals for air monitoring and reporting services at the landfill.

VOICE VOTE: **Motion carried**

**BPW-17-101 Solid Waste Management Rate Increase**

Moved by Commissioner Engle, seconded by Commissioner Foster, to authorize the Solid Waste Management rate increase effective January 1, 2018, as included in the requested FY2018 budget, as follows:

RATE CATEGORY	CURRENT FEE PER TON	PROPOSED FEE 2018	PROPOSED FEE 2019
Gate Rate - General Refuse	\$34.00	\$34.60	\$35.35
Contract Rate - General Refuse	\$27.00	\$27.50	\$28.00
Discount Rate - Charity	\$13.50	\$13.75	\$14.00
Transfer Rate - Residential	\$45.00	\$46.00	\$46.80
Livestock Rate	\$44.00	\$45.00	\$45.75
Sharps: \$25.00 Min.	\$45.00	\$46.00	\$46.80
Oversized Material: \$25.00 Min.	\$45.00	\$46.00	\$46.80
Wastewater Sludge	\$13.00	\$27.50	\$28.00
Foundry Sand	\$2.50	\$2.50	\$2.50
Cover Soils	\$12.00	\$12.00	\$12.00
Weight Tickets Residential	\$1.00	\$6.00	\$6.00
Weight Tickets Commercial	\$1.00	\$12.00	\$12.00

**TRANSFER STATION RATES**

CAR	\$8.00	\$8.00	\$8.25
SUV/TRUCK/TRAILER OR CAR WITH TRAILER	\$22.00	\$22.00	\$22.75

**BPW-17-101 Solid Waste Management Rate Increase *Continued***

Roll call:

Yes - Wilkins, Foster, Engle, Mahoney, Nash, Scolnik, Snider, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-102 Bid for a New Discrete Analyzer**

Moved by Commissioner Nash, seconded by Commissioner Snider, to authorize the Purchasing Department to advertise for bids for a new discrete analyzer for the Wastewater Laboratory.

VOICE VOTE: **Motion carried**

**BPW-17-103 Authorize Engineering Services for Metro Cell No. 3 Improvements**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize Prein&Newhof to perform engineering services for Metro Cell No. 3 Improvements at a cost not to exceed \$131,000.00.

Roll call:

Yes - Engle, Mahoney, Nash, Scolnik, Snider, Wilkins, Foster, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-104 Award Four (4) Mobile Column Lifts**

Moved by Commissioner Engle, seconded by Commissioner Snider, to accept the bid from CTT Equipment LLC for four mobile column lifts with a lifting capacity of 18,500 lb. each for a total of \$37,640.00.

Roll call:

Yes –Foster, Engle, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-105 Authorize Change Order No. 2 to the Pump Station D Bypass Pump Replacement Contract**

Moved by Commissioner Engle, seconded by Commissioner Snider, to authorize Change Order No. 2 to the Pump Station D Bypass Pump Replacement contract, which increases the project cost by \$3,260.00, from \$233,793.00 to \$237,053.00, and I authorize the Board Chair to sign same.

Roll call:

Yes –Nash, Scolnik, Snider, Wilkins, Foster, Engle, Mahoney, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-106 Authorize Change Order No. 4 to the Cell No. 2 Improvements Contract**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize Change Order No. 4 to the Cell No. 2 Improvements contract, which increases the project cost by \$45,921.00, from \$5,407,008.25 to \$5,452,929.25, and I authorize the Board Chair to sign same.

Roll call:

Yes - Scolnik, Snider, Wilkins, Foster, Engle, Mahoney, Nash, Hughes

No – None

Excused –Moore

**Motion carried**

**BPW-17-107 Informational Items:**

Moved by Commissioner Engle, seconded by Commissioner Snider, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, August 2017.
2. Wastewater Monthly Operating Report, August 2017.
3. Muskegon County Regional Water Policy Board Minutes, August 2017 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, August 2017(draft)

Matthew Farrar informed the Board on the progress of the Brown's Pond Dam project. Matthew Farrar stated he is working with Corporate Counsel on this.

**OLD BUSINESS**

None

**NEW BUSINESS**

**BPW-17-108 Resolution in Support of New Jerusalem Church**

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve a Resolution in support of New Jerusalem Church for its 70<sup>th</sup> Anniversary.

VOICE VOTE: **Motion carried**

**PUBLIC COMMENT ON A NEW ITEM**

None

**ADJOURN**

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:55p.m.

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Susie Hughes, Chair