

Muskegon County  
Board of Public Works  
August 10, 2017  
4:00p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442

Susie Hughes, Chair

Gary Foster, Vice Chair

---

MINUTES

---

**CALL TO ORDER**

The meeting was called to order by Vice Chair Foster at 4:00p.m.

**ROLL**

Present: Marvin Engle, Muskegon County Commissioner  
Gary Foster, Muskegon County Commissioner  
Ken Mahoney, Muskegon County Commissioner  
Charles Nash, Muskegon County Commissioner  
Robert Scolnik, Muskegon County Commissioner  
I. John Snider II, Muskegon County Commissioner  
Rillastine Wilkins, Muskegon County Commissioner  
Kim Arter, Ex-officio Member  
Jerry Bartoszek, Ex-officio Member

Excused: Susie Hughes, Muskegon County Commissioner  
Brenda Moore, Drain Commissioner

**Staff**

Present: Dave Johnson, Wastewater Director  
Matthew Farrar, Public Works Director  
Tina Nash, DPW Departmental Clerk  
Doug Hughes, Corporate Counsel  
Mark Eisenbarth, County Administrator  
Beth Dick, Assistant Administrator & Finance Director  
Jonathan Wilson, Economic Development Coordinator  
Christine Morris, Wastewater Administrative Secretary

**BPW-17-082 APPROVAL OF MINUTES**

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the minutes of the Board of Public Works meeting held on July 13, 2017.

VOICE VOTE: **Motion carried**

**BPW-17-083 APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

**PUBLIC COMMENT ON AN AGENDA ITEM**

None

**ITEMS FOR CONSIDERATION:**

**BPW-17-084 Bid Solid Waste Engineering Services**

Moved by Commissioner Nash, seconded by Commissioner Engle, to authorize Public Works staff to bid Solid Waste engineering services for a) developing a final fill plan for cells 2 & 3, b) design, bidding and oversight of capping cells 2 & 3, c) design, bidding and oversight of the "Gap Cell" development, d) landfill siting and e) general engineering services over the next three years with an option to extend the contract for three successive 3 year periods or portions thereof.

VOICE VOTE: **Motion carried**

**BPW-17-085 Recycling Study Scope of Work Change**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize the change in the recycling study scope of work per the letter dated July 12, 2017 from Gershman, Brickner & Bratton, Inc.

VOICE VOTE: **Motion carried**

**BPW-17-086 Bid Landfill Gas System Expansion Project**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize staff to request bids for the 2017 landfill gas system expansion project.

VOICE VOTE: **Motion carried**

Matthew Farrar explained once a landfill cell has been filled the methane gas has to be captured and burned off or sold. Discussion ensued regarding the market for methane gas.

**BPW-17-087 Waive Landfill Tipping Fees**

Moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the waiver of tipping fees at the landfill for United Way Day of Caring waste.

Roll call:

Yes – Engle, Mahoney, Nash, Scolnik, Snider, Wilkins, Foster

No – None

Excused – Hughes, Moore

**Motion carried**

**BPW-17-088 Waive Bid Process for the Purchase of Neptune Meters, Software and Parts**

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to waive the bid process for the purchase of Neptune meters, software and parts for the Regional Water System from sole source vendor Ferguson Enterprises, Inc.

Roll call:

Yes – Mahoney, Nash, Scolnik, Snider, Wilkins, Engle, Foster

No – None

Excused – Hughes, Moore

**Motion carried**

**BPW-17-089 Public Works Director Car Allowance**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the request to provide a car allowance in the amount of \$550 per month to the Public Works Director position in lieu of a vehicle.

Roll call:

Yes – Nash, Scolnik, Snider, Wilkins, Engle, Mahoney, Foster

No – None

Excused – Hughes, Moore

**Motion carried**

**BPW-17-090 Adopt 2017 Wastewater Hunting and Trapping Rules/Authorize DNR Waterfowl Hunt & Spring Youth Turkey Hunt**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to adopt the attached 2017 Wastewater Hunting and Trapping Rules, and authorize the DNR Waterfowl Hunt and Spring Youth Turkey Hunt.

VOICE VOTE: **Motion carried**

**BPW-17-091 Waive Bid Process and Authorize Purchase of Flygt Pump**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the Wastewater Department to purchase a new Flygt pump for \$32,065.00 to replace the broken 20-year-old pump at Keating Station, and I further move to waive the County's bidding process for this purchase.

Roll call:

Yes – Snider, Wilkins, Engle, Mahoney, Nash, Scolnik, Foster

No – None

Excused – Hughes, Moore

**Motion carried**

**BPW-17-092 Authorize Payment for Repairs to Purge Wells**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the payment of the \$26,415.00 invoice for the necessary repair of four purge wells at the former Whitehall Wastewater Treatment Plant.

Roll call:

Yes – Wilkins, Engle, Mahoney, Nash, Scolnik, Snider, Foster

No – None

Excused – Hughes, Moore

**Motion carried**

**Informational Items:**

**BPW-17-093** Moved by Commissioner Engle, seconded by Commissioner Wilkins, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, July 2017.
2. Wastewater Monthly Operating Report, July 2017.
3. Muskegon County Regional Water Policy Board Minutes, July 2017 (draft)

VOICE VOTE: **Motion carried**

**OLD BUSINESS**

Commissioner Mahoney informed the Board some of the individuals in the summer youth program will graduate tomorrow. The graduation runs from 9:00a.m. - 11:00a.m.

**NEW BUSINESS**

None

**PUBLIC COMMENT ON A NEW ITEM**

Mark Eisenbarth answered Commissioner Nash's question regarding the Public Works Director's car allowance. Mark Eisenbarth stated he confirmed with Human Resources, workers compensation would cover the employee and the County's insurance would not cover the car in the event of an accident while conducting County business.

Mark Eisenbarth addressed the Board regarding the upcoming millage vote in November. Discussion ensued concerning the cost of the election and the division of those costs to the County, Cities and Townships. Mark Eisenbarth stated he would inform the County Clerk of what was discussed.

**ADJOURN**

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:40p.m.

---

Gary Foster, Vice Chair