

Muskegon County  
Board of Public Works  
July 13, 2017  
4:00p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442

Susie Hughes, Chair

Gary Foster, Vice Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Chair Hughes at 4:01p.m.

**ROLL**

Present: Gary Foster, Muskegon County Commissioner  
Susie Hughes, Muskegon County Commissioner  
Ken Mahoney, Muskegon County Commissioner  
Brenda Moore, Drain Commissioner  
Charles Nash, Muskegon County Commissioner  
Robert Scolnik, Muskegon County Commissioner  
I. John Snider II, Muskegon County Commissioner  
Rillastine Wilkins, Muskegon County Commissioner  
Kim Arter, Ex-officio Member  
Jerry Bartoszek, Ex-officio Member

Excused: Marvin Engle, Muskegon County Commissioner

**Staff**

Present: Dave Johnson, Wastewater Director  
Matthew Farrar, Public Works Director  
Tina Nash, DPW Departmental Clerk  
Doug Hughes, Corporate Counsel

**BPW-17-078 APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

**BPW-17-079 APPROVAL OF MINUTES**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on June 15, 2017.

VOICE VOTE: **Motion carried**

**PUBLIC COMMENT ON AN AGENDA ITEM**

None

**ITEMS FOR CONSIDERATION:**

**BPW-17-080 Write off Past Due Account of Parker Septic Service**

Moved by Commissioner Snider, seconded by Commissioner Foster, to authorize Wastewater to write off the past due account of Parker Septic Service in the amount of \$64,855.61 plus any accrued interest at the time of write-off.

Discussion ensued regarding the process of handling past due accounts. The Board requested Dave Johnson look into a policy.

Roll call:

Yes –Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster, Hughes

No – None

Excused - Engle

**Motion carried**

**BPW-17-081 Solicit Bids for Four Mobile Column Lifts**

Moved by Commissioner Nash, seconded by Commissioner Foster, to authorize the Purchasing Department to advertise for bids for the budgeted purchase of four mobile column lifts to replace the original hydraulic lift in the Wastewater's Fleet Maintenance building.

VOICE VOTE: **Motion carried**

**Informational Items:**

The following informational items were received and placed on file:

1. Public Works Monthly Operations Report, June 2017.
2. Wastewater Monthly Operating Report, June 2017.
3. Muskegon County Regional Water Policy Board Minutes, June 2017 (draft)

**OLD BUSINESS**

None

**NEW BUSINESS**

Matthew Farrar informed the Board the West Michigan Shoreline Regional Development Commission secured the funding for the Ryerson Creek clean-up project. Matthew Farrar stated more information would be presented at a future meeting.

Commissioner Foster stated Mooreland Township Fire Department took possession of the Argo all-terrain vehicle Tuesday. The fire department staff started training at the Wastewater site. Commissioner Foster thanked Dave Johnson. Chair Hughes stated those on the east side of the County will benefit from this.

**PUBLIC COMMENT ON A NEW ITEM**

None

**ADJOURN**

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:17p.m.

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Gary Foster, Vice-Chair