

Muskegon County
Board of Public Works
January 19, 2017
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Susie Hughes, Chair

Gary Foster, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Board of Commissioners Chairman Cross at 4:00 p.m.

ROLL

Present: Marvin Engle, Muskegon County Commissioner
Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Matt Farrar, Public Works Director
Greg Leverage, Solid Waste Supervisor
Steve Fink, Public Works Project Manager
Dave Johnson, Wastewater Director
Jonathan Wilson, Economic Development Coordinator
Christine Morris, Wastewater Secretary

ELECTION OF OFFICERS

Board of Commissioners Chairman Cross opened nominations for Chair of the Muskegon County Board of Public Works.

Moved by Commissioner Foster, seconded by Commissioner Nash to nominate Commissioner Hughes for Chair.

There were no other nominations for Chair.

Board of Commissioners Chairman Cross closed the nominations.

Commissioner Hughes accepted the nomination for Chair.

BPW-17-001 Moved by Commissioner Mahoney, seconded by Commissioner Nash to cast the ballot for Chair.

Roll call:

Yes – Engle, Foster, Hughes, Mahoney, Moore, Nash, Wilkins

No – Scolnik, Snider

Excused –

Motion carried

Commissioner Hughes was elected as Chair to the Muskegon County Board of Public Works.

Commissioner Hughes assumed the Chair.

Chair Hughes presiding.

Chair Hughes opened nominations for Vice Chair of the Muskegon County Board of Public Works.

Moved by Commissioner Scolnik, seconded by Commissioner Wilkins to nominate Commissioner Engle for Vice Chair.

Commissioner Engle declined the nomination for Vice Chair.

Moved by Commissioner Hughes, seconded by Commissioner Scolnik to nominate Commissioner Foster for Vice Chair.

There were no other nominations for Vice Chair.

Commissioner Foster accepted the nomination for Vice Chair.

BPW-17-002 Moved by Commissioner Hughes, seconded by Commissioner Scolnik to elect Commissioner Foster as Vice Chair to the Muskegon County Board of Public Works.

VOICE VOTE: Motion carried

Commissioner Foster was elected by unanimous vote as Vice Chair of the Muskegon County Board of Public Works.

Commissioner Foster assumed the position as Vice Chair.

Chair Hughes opened nominations for Secretary of the Muskegon County Board of Public Works.

Moved by Commissioner Hughes, seconded by Commissioner Foster to nominate Drain Commissioner Moore for Secretary.

There were no other nominations for Secretary.

BPW-17-003 Moved by Commissioner Hughes, seconded by Commissioner Foster to elect Drain Commissioner Moore as Secretary to the Muskegon County Board of Public Works.

VOICE VOTE: **Motion carried**

Drain Commissioner Moore was elected by unanimous vote as Secretary of the Muskegon County Board of Public Works.

Drain Commissioner Moore assumed the position as Secretary.

Chair Hughes opened nominations for Deputy Secretary of the Muskegon County Board of Public Works.

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore to nominate Matt Farrar for Deputy Secretary.

There were no other nominations for Deputy Secretary.

BPW-17-004 Moved by Commissioner Hughes, seconded by Drain Commissioner Moore to elect Matt Farrar for Deputy Secretary to the Muskegon County Board of Public Works.

VOICE VOTE: **Motion carried**

Matt Farrar was elected by unanimous vote as Deputy Secretary of the Muskegon County Board of Public Works.

Matt Farrar assumed the position as Deputy Secretary.

BPW-17-005 APPROVAL OF THE REVISED AGENDA

Moved by Commissioner Wilkins, seconded by Drain Commissioner Moore, to approve the revised agenda as presented.

VOICE VOTE: **Motion carried**

BPW-17-006 APPROVAL OF MINUTES

Moved by Commissioner Nash, seconded by Commissioner Snider, to approve the minutes of the Board of Public Works meeting held on December 8, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-17-007 Meeting Time

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to be consistent with the other meeting times and set the meeting times for the Board of Public Works to 3:30p.m.

VOICE VOTE: **Motion carried**

BPW-17-008 Free Dump Day

Moved by Commissioner Nash, seconded by Drain Commissioner Moore, to approve the waiver of tipping fees for the Free Dump Day Program in 2017.

Kim Arter stated Laketon Township has taken advantage of the program and stated it's a wonderful program.

VOICE VOTE: **Motion carried**

BPW-17-009 Authorize 2017 Tire Collection Events

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the use of Solid Waste funds to pay for scheduled tire collection events in 2017 if the State of Michigan does not award tire grant dollars to the County of Muskegon.

Commissioner Foster asked how Holton could get a collection event in their township. Greg Leverence stated they could petition to host a future tire collection. Greg Leverence noted these tire events are open to all county residents. Chair Hughes suggested Commissioner Foster work with Greg Leverence on this.

VOICE VOTE: **Motion carried**

BPW-17-010 Develop Agreement with White Lake Area Solid Waste Authority

Moved by Commissioner Mahoney, seconded by Commissioner Foster, to authorize staff to develop an agreement to locate a HHW facility at the White Lake Area Solid Waste Authority transfer station, or other suitable location.

VOICE VOTE: **Motion carried**

BPW-17-011 Award Electronics Collection Services

Moved by Drain Commissioner Moore, seconded by Commissioner Snider, to award electronics collection services to Goodwill Industries of West Michigan for the 2017 collection events with charges for CRT monitors and projection tv's to be paid at cost from fund 5710-0527.

Commissioner Mahoney asked if Goodwill was the only vendor to offer these services. Greg Leverence explained Goodwill has partnered with the County since this program started. Commissioner Wilkins asked if there was a size limit on televisions. Greg Leverence stated there is not. Chair Hughes noted that Goodwill does do a good job at these events.

VOICE VOTE: **Motion carried**

BPW-17-012 Landfill Compactor Rebuild/Repair

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to increase the awarded certified rebuild and ancillary repair work to Michigan CAT in the amount of \$6,313.48 for a total of \$238,925.77 per quotation number 123157 and 123104, and to amend the budget accordingly.

VOICE VOTE: **Motion carried**

BPW-17-013 Approve MDOT Performance Resolution for Governmental Agencies

Moved by Commissioner Mahoney, seconded by Commissioner Foster, to approve MDOT "Performance Resolution for Governmental Agencies" and authorize the Board Chair to sign.

VOICE VOTE: **Motion carried**

BPW-17-014 Award Phase II and Phase III for Brown's Pond Dam Improvements

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to award Phase II: Bidding and Permitting and Phase III: Construction Management services for Brown's Pond dam improvements to Schultz Land & Water Consulting, Inc. for \$9,520.00 with costs paid by the Brown's Pond Association special assessment and authorize the Board Chair to sign the professional services agreement.

Roll call:

Yes – Engle, Foster, Hughes, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins

No – None

Excused –

Motion carried

Establishment of a Legal Lake Level for Wolf Lake

BPW-17-015 Moved by Commissioner Mahoney, seconded by Commissioner Snider to suspend the rules and allow public comments.

John Holter, Egelston Township Supervisor, thanked everyone involved in this process. John Holter stated he would like to see a positive outcome on this and see it move forward. Drain Commissioner Moore gave the Board members some background information on the Wolf Lake pump and the steps already taken to establish the lake level. Drain Commissioner Moore explained the last step was to go to Circuit Court. Drain Commissioner Moore stated this needs to take place to protect the County and the township.

BPW-17-016 Moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the Resolution of the Muskegon County Board and accept establishing an inland lake level for Wolf Lake, and to direct Corporate Counsel to work with the Muskegon County Drain Commissioner and engineering staff to move forward with the appropriate action in the Muskegon County Circuit Court for the establishment of a legal lake level for Wolf Lake.

Roll call:

Yes –Scolnik, Snider, Wilkins, Engle, Foster, Mahoney, Moore, Hughes, Nash

No – None

Excused –

Motion carried

BPW-17-017 Bid Sale of Alfalfa

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the Purchasing Department to seek bids for the sale of the 2017 alfalfa plantings in fields 1, 2, 27, 30, 31A, 46S and 52.

VOICE VOTE: **Motion carried**

BPW-17-018 Bid Sale of Straw Tonnage

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the Purchasing Department to seek bids for the sale of the 2017 straw tonnage from the wheat crops in fields 44 and 51N.

VOICE VOTE: **Motion carried**

BPW-17-019 Mixers for the Cell No. 2 Improvements Project

Moved by Commissioner Nash, seconded by Commissioner Snider, to authorize the Wastewater Director and Public Works Board Chairman or Vice Chairman to approve the replacement of Philadelphia mixers (if necessary) for the Cell No. 2 Improvements project before the final change order before the Board of Public Works for approval.

Dave Johnson, Wastewater Director, stated he would keep the Board updated.

Roll call:

Yes –Foster, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Engle, Hughes

No – None

Excused –

Motion carried

BPW-17-020 Amendment to the Water Reliability Studies Agreement

Moved by Commissioner Mahoney, seconded by Commissioner Nash to authorize the amendment to the agreement with Prein&Newhof for the water reliability studies that adds preparation of maps showing water main break information to the scope of work for an additional \$400.00.

Roll call:

Yes –Wilkins, Engle, Foster, Mahoney, Moore, Nash, Scolnik, Snider, Hughes

No – None

Excused –

Motion carried

Informational Items:

The following informational items were received and placed on file:

Public Works Monthly Operations Report, December 2016.

Wastewater Monthly Operating Report, December 2016.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Dave Johnson thanked the Commissioners for their kindness shown by sending the flower arrangement.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:40 p.m.