

Muskegon County
Board of Public Works
November 10, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner [Arrived at 4:01 p.m.]
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner [Arrived at 4:01 p.m.]
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner

Also Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
Tina Nash, Public Works Departmental Clerk
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Greg Leverage, Solid Waste Supervisor

BPW-16-096 APPROVAL OF AGENDA

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-097 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve the minutes of the Board of Public Works meeting held on October 13, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-098 Solicit Proposals for Landfill Gas Well Consultant

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to solicit proposals from qualified engineering firms to prepare engineering plans, bidding documents, specifications and construction oversight services for the gas system expansion in Cell 4.

VOICE VOTE: **Motion carried**

BPW-16-099 Solicit Proposals for Landfill Gas Pipeline Operator

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize staff to solicit proposals from qualified Michigan pipeline operators to be the operator of record for the landfill gas pipeline to be in compliance with State and Federal codes for pipeline operation.

VOICE VOTE: **Motion carried**

BPW-16-100 Consumers Energy 2017 Demand Response Program

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Board Chair to sign the agreement between the Board of Public Works and Consumers Energy so that the Wastewater can participate in Consumers Energy's 2017 Demand Response Program.

VOICE VOTE: **Motion carried**

BPW-16-101 Dalton Township Flow Meter Reimbursement

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Wastewater Department to reimburse Dalton Township \$297,939.75 by using these funds for the design and construction of the connection between Michigan's Adventure and the wastewater northern interceptor, with any leftover money paid to the Township.

Kim Arter informed the Board that this was approved by the Muskegon Municipal Wastewater Management Committee.

Roll call:

Yes –Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No –

Excused – Mahoney, Moore

Motion carried

BPW-16-102 Solicit Prein&Newhof Engineering Services for Michigan's Adventure WW Connection

Moved by Commissioner Engle, seconded by Commissioner Nash, to authorize the Wastewater Department to commence work in accordance to the Engineering Consulting Professional Services Agreement with Prein&Newhof on behalf of Dalton Township for the design, bid services and construction oversight of the township's connection of Michigan's Adventure to the Wastewater System, to be paid for with Dalton Township funds administered by the Wastewater Department, at a cost not to exceed \$42,500.00.

Roll call:

Yes –Lohman, Nash, Scolnik, Wilkins, Engle, Cross

No – Hughes

Excused – Mahoney, Moore

Motion carried

BPW-16-103 Greenmark Equipment Lease for a Real Time Kinematic (RTK) Tower

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Board Chair to sign the lease agreement between the Board of Public Works and Greenmark Equipment for a RTK tower on top of the Wastewater grain center for the price of one free RTK subscription.

VOICE VOTE: **Motion carried**

BPW-16-104 Replacement of Irrigation Rigs and Pivot Pads in Fields 1, 2, 11, 17, 18 and 27

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the Purchasing Department to advertise for bids to replace the irrigation rigs and pivot pads in fields 1, 2, 11, 17, 18 and 27, with trade and/or sale of the used irrigation rigs currently in those fields.

VOICE VOTE: **Motion carried**

BPW-16-105 Purchase of Bulk Chemicals for FY17

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Purchasing Department to advertise for bids the purchase of chemicals needed by the Wastewater in FY2017.

VOICE VOTE: **Motion carried**

BPW-16-106 Agricultural Equipment Annual Roll Program

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for the farm equipment in the Wastewater's "Agricultural Equipment Annual Roll Program" as listed above.

VOICE VOTE: **Motion carried**

BPW-16-107 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Wilkins, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, October 2016.
2. Wastewater Monthly Operating Report, October 2016.
3. Muskegon Municipal Wastewater Management Committee Minutes, October 2016 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Hughes asked if the landfill was receiving the lime being removed from the Sappi site. Greg Leverence stated they were not.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Administrator Eisenbarth thanked Camille Jourden-Mark, Michigan's Adventure General Manager; Jerry McIntyre, Dalton Twp. Supervisor; Elizabeth Jenkins, Dalton Twp. Treasurer; Mary Ann Wallace, Dalton Twp. Clerk and all others involved in the Michigan Adventure sewer hook-up project. Commissioner Engle stated it was good to see this happening by everyone working together. Commissioner Hughes also stated she was glad Michigan's Adventure was hooking-up to the wastewater system.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:26 p.m.

Benjamin E. Cross, Chair